

## APPENDIX A.2.2 – SAMPLE OFFICIALS CONTRACT

Date: \_\_\_\_\_

Dear: \_\_\_\_\_,

ON BEHALF OF THE \_\_\_\_\_ COMPETITION, WE INVITE YOU TO SERVE AS OUR OFFICIAL  
JUDGE / STEWARD (circle) AT THE FOLLOWING LOCATION, FACILITY AND DATES:

Facility Name: \_\_\_\_\_

Location (town/city/etc.): \_\_\_\_\_, Newfoundland

Date(s): \_\_\_\_\_

The classes, unless otherwise noted, will be run under the **Terra Nova Series rules**. Please see the Terra Nova Series Handbook on the NLEA website ([www.equestriannl.ca](http://www.equestriannl.ca)) for information on the rules and class descriptions.

As per this document, we are hiring you to JUDGE / STEWARD (circle) the competition under these rules. Officials must be a current member of the NLEA, or an out of province P/TSO.

Sport Organization Name: \_\_\_\_\_

Membership #: \_\_\_\_\_ Expiry: \_\_\_\_\_

We agree to compensate you at the rate of \$\_\_\_\_\_ per day for your services.

Your accommodation and meals will be provided as follows:

Accommodation Details: \_\_\_\_\_

Meal Details: \_\_\_\_\_

Other Expenses or Needs: \_\_\_\_\_

Travel: To be provided via airline at economy/seal sale rates, or if driving, reimbursement for mileage at the ratio of: \$\_\_\_\_\_/km.

Officials are responsible for claiming all income on personal or business income taxes. Signatures affixed to this Document hereby indicate agreement to the terms listed in this contract by both parties.

We hope you will be able to accept the invitation to JUDGE / STEWARD (circle) and look forward to receiving your reply and completed document within 2 weeks of the date stated above.

### CONSENT:

I, \_\_\_\_\_, acknowledge that I am considered an "Official" JUDGE / STEWARD (circle), and thus responsible for JUDGING / STEWARDING (circle) the competition at the following facility, \_\_\_\_\_, on the following date(s) \_\_\_\_\_.

I have read and agree that the competition will abide by the Terra Nova Series Rules and the aims/objectives of the NLEA.

Name of Primary C.Co: \_\_\_\_\_

Signature of Official: \_\_\_\_\_

Signature of Primary Competition Organizer: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Email: \_\_\_\_\_