

APPENDIX A.2 – COMPETITION PACKAGE – PART 1

Required <i>at least 4 weeks</i> prior to competition
See Section 3.3.2 for details.
Submission Information: <ol style="list-style-type: none"> 1. <i>Online Form</i> (preferred if available), OR 2. <i>Email</i>: vicepresident@equestriannl.ca, OR 3. <i>Mail</i>: ATTN: VP Newfoundland and Labrador Equestrian Association P.O. Box 372, Station "C" St. John's, NL, A1C 5J9
<i>Failure to provide the required documentation on or before the date required will result in the competition's "Conditional Approval" status being revoked or suspended.</i>

**The competition's steward is required to review and approve
 "Competition Package – Part 1" before submission to the NLEA.**

*It is recommended that judges and/or other involved officials review the competition package prior to submission as well. **Final submission to the NLEA must be at minimum 4 weeks prior to the competition date.***

C.Co. are encouraged to use the [NLEA Companion Package for Competition Organizers](#) PDF document to assist in the planning process. Questions and concerns can be directed to the NLEA Board of Directors.

Competition Package - Part 1 includes the following:

☐ **Show Form.**

- a. *The Show Form must not be available to the competitor in any capacity until the C.Co. receives an email on the updated competition status.*

☐ **Certificate of Insurance.**

☐ **Signed Officials Contracts.**

☐ **Steward Approval** (please print this page and scan, or digitally sign as PDF):

For Use By Show Steward:

I, _____, acknowledge that I am the appointed steward for the competition named _____ at the following facility, _____, on the following date(s) _____, in _____, Newfoundland, and that it is one of my duties as steward to review and approve Part 1 of the Competition Package to ensure it meets the requirements as stated above.

*I have reviewed the competition package as it was provided to me and confirm that the information put forth abides by the Terra Nova Series rules and requirements, and the aims/objectives of the NLEA for a sanctioned event.
 I consent to being contacted regarding the competition package if required by the NLEA and/or competition organizers.*

Signature of Steward: _____

Address: _____

Phone Number: _____

Email: _____