



Newfoundland & Labrador
Equestrian Association

2025

TERRA NOVA SERIES

RULEBOOK AND COMPETITION GUIDELINES

Updated April 2025

In Partnership With



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1.0 OVERVIEW AND GENERAL INFORMATION

In partnership with Acera Insurance, the Newfoundland and Labrador Equestrian Association (NLEA) is pleased to present the Terra Nova Series as an introductory level of competitions developed and administered by the NLEA to:

- Provide a standardized format of competition rules and regulations.
- Provide leadership to Competition Organizers on the management of equestrian events.
- Provide an award system to recognize the emerging equestrian, and involvement with Long Term Equestrian Development (LTED) programs.
- To promote participation in the National Coaching Certification Program (NCCP).
- To educate and promote sport policies such as an introduction to fair play, clean sport programs and ethics in sport.
- To provide a platform to develop NLEA Competition officials.
- To promote the welfare of the horse.

TERRA NOVA SERIES OVERVIEW:

- The NLEA Terra Nova Series is a provincial circuit.
- Athletes must be NLEA Members to be eligible for Terra Nova Series Annual Awards and show participation.
- Annual awards are presented at the NLEA Awards Ceremony.

If it is found that the Terra Nova Series rules require further interpretation for the level of competition, the Equestrian Canada (EC) rules should prevail – within reason.

GENERAL DEFINITIONS:

NLEA: Newfoundland and Labrador Equestrian Association

Minor: Participant under the age of 19 as of January 1st – also refers to Under 19 and Junior divisional athlete categories

P/TSO: Provincial/Territorial Sport Organization

Adult: Participant over the age of 19 as of January 1st – also refers to Over 19 and Senior divisional athlete categories

TNS: Terra Nova Series

EC: Equestrian Canada

Equine: Relates to a horse, pony and/or mule. Mentions of 'horse' are inclusive to ponies and/or mules

GP: General Performance

Competition space/area: Includes all show ring and warm-up areas

DS: Discipline Specific

NRC: Non-recognized class(es)

C.Co.: Refers to the Competition Organizing Committee or show/competition organizers, and/or show hosts

Athlete: Relates to the human participant, competitor, driver or handler

Competitor: Relates to the participant, athlete, competitor, driver or handler

Contact: Newfoundland and Labrador Equestrian Association

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2.0 COMPETITION RULES AND REGULATIONS

2.1 TERRA NOVA SERIES REGULATIONS

The following items are NLEA requirements for competitors and competition organizers specific to the Terra Nova Series:

Note: Competition organizers have additional requirements and regulations found in [Section 3.0](#) – the NLEA strongly advises that all participating members read this rulebook in its' entirety.

1. Membership:

- a. Current NLEA membership is required to compete and qualify for annual awards.
 - i. NLEA membership affords many benefits including automatic enrollment for Personal Liability Insurance and Accidental Death & Dismemberment Coverage through Acera Insurance Services.
 - a. "Liability insurance covers YOU, the member, 24/7 anywhere in the world" as per the policy wording. Policies are in effect from January 1st to December 31st annually. Your coverage begins and remains in force while you are deemed to be a member in good standing by the NLEA.
 - b. No matter what date you paid your membership, IT AND YOUR LIABILITY INSURANCE EXPIRES EACH YEAR ON DECEMBER 31st.
- b. Non-NL residents require an out of province P/TSO membership to be eligible to compete and qualify for annual awards.

2. Age Categories/Divisions:

Where age is indicated, it is defined as of January 1st of the current year for horse and athlete.

3. Persons Responsible:

ALL Persons Responsible **MUST** have a current NLEA membership in good standing for insurance coverage purposes.

The individual over the age of 19 years who is of sound mind and ability (typically who signs the entry form as a competitor) is considered the primary "Person Responsible" (PR) for the actions and welfare of themselves and for the actions of their support team while on show grounds for the duration of the event.

Minor participants (i.e., competitors under the age of 19 years) and/or individual persons not listed above, must have their entry form signed by the parent and/or legal guardian now deemed the "Person Responsible for competitor on show grounds" (PR(c)). The PR(c) is responsible for said individual's actions and welfare while on show grounds for the duration of the event.

- a. The PR(c) should be present on show grounds in the event of an emergency.
- b. In the event of an emergency relating to the competitor, the PR(c) and listed Emergency Contact (if different) should be the first points of contact, other than emergency services where necessary.

Horse owners of competitor mount(s), if different than the PR or PR(c), should be designated as the "Person Responsible for Horse on show grounds" (PR(h)). The PR(h) would be responsible for related legal and/or liability claims, paying veterinary bills, and/or possessing major decision-making authority in the event of an emergency. If not the horses' owner, the PR(h) should be an individual possessing the same or similar rights (i.e., a leaser under contract, a certified coach, etc.).

- a. This individual should, where at all possible, be on show grounds during competition hours for the duration of the horses' stay.
- b. In the event of an emergency relating to the horse, the PR(h) should be the first point of contact, other than emergency services in dire situations.

4. Appropriate Conduct:

- Any warranted act of discourtesy or blatant disobedience by a competitor (PR) to an official, C.Co. member, other competitor(s), and/or any other individual on show grounds will disqualify the associated horse and competitor from competition. Acts of the same from competitors' support team, including but not limited to: PR(c), PR(h), groom(s), coach/instructor(s), and/or family member(s) will also result in the disqualification of the associated horse and competitor from competition.
- The C.Co. and competition officials have the right to remove anyone with cause from the competition without being liable for compensation and/or damages.
- **Judges may only be approached by competition organizers, safety delegates, stewards, and/or other officials for the duration of any event.**
- Competition spaces are solely reserved for competitors and the horse(s) they are registered to compete with. Non-competitors, including trainers and instructors, must refrain from riding in competition spaces during the show but *may* be allowed to ride before or after classes at the discretion of the show committee.
- Competitors must present themselves and/or their horse(s) immediately if a steward requests a tack check – random tack checks or checks with cause may occur at any time prior to or immediately after the competitor has entered or exited the show ring.
- Competitors found with illegal tack, equipment and/or attire – unintentional or otherwise – ought to relinquish the item(s) and find legal alternatives to enter the show ring. Relinquished items will always be returned to the competitor.
 - Stewards are to report any competitor who refuses to comply with removing illegal items to the judge and C.Co. - final placings CAN be modified even after award due to illegal tack, equipment and/or attire at the judges' discretion.
- Athletes that may be in a compromised position in regards to officials are to complete a "Conflict of Interest Declaration Form" (see [APPENDIX B.4](#)) prior to their first class in order to compete.
- If absolutely necessary in the event of a fall/accident/incident, any competitor that may, in the opinion of the judge, be considered riding at risk of injury to themselves and/or their horse will be advised they are henceforth withdrawn from further competition, regardless of medical assessment and/or medical clearance by qualified medical personnel and/or veterinarians. See [Section 2.1.1](#) for safety protocols and information.

5. Dangerous/Unruly Horses:

Any horse deemed unruly or dangerous by show organizers and/or the judge may be asked to leave the competition or property.

6. Protective Head and Safety Gear:

Any athlete can wear a safety vest without penalty. Although competition management may enforce a stricter helmet policy, all competitions must adhere to the following NLEA policy on protective headgear:

NLEA Helmet Policy: All competitors must wear ASTM/SEI, or BSI/BS EN approved protective headgear, with the safety harness correctly secured at all times while mounted or driving at the competition or anywhere on the competition grounds.

Exception: Competitors 19 years old as of January 1st of the current year who choose to compete in Western Performance and/or Reining Division classes without an approved safety helmet must sign a Terra Nova Series Helmet Waiver when receiving their ring numbers/show packages. These competitors must not mount their horses anywhere on show grounds without signing a waiver. See [APPENDIX B.1](#).

7. Ring Numbers:

Ring numbers are issued by the C.Co. and are to be worn and/or visible at all times during competition hours. This includes the competition arena and the schooling/warm up areas. If at any time a horse is being handled by an individual other than the competitor, the handler should be in possession of the ring number. Hors concours entries must be identifiable at all times while on show grounds – ring numbers are required as follows: “HC 1, HC 2, etc.”

8. Hors concours:

Competitors may enter competitions ‘hors competitions (i.e., not competing for a prize, but for the experience and/or fun) with the permission of the show organizer, providing they are eligible under the rules set forth in this document. Hors concours entries are to participate in accordance with this rulebook and any additional competition regulations.

They will pay the regular entry fee (unless C.Co. specify otherwise) and be judged in the normal manner, but they will not be counted in the placings or earn points (towards show high points or annual awards), nor should they receive a ribbon.

Athletes may, at any time during the competition, choose to rescind their competitive status and enter all remaining classes hors concours. Ring numbers must be modified to include “HC” as per above guidelines for ring numbers. Any points earned in classes prior to changing status will count towards annual awards.

9. General Safety/Etiquette:

- a. Competitors are responsible for knowing the method of reversing during group classes:
 - i. For English and Western disciplines: turn to the inside of the arena.
- b. Warm-up areas are high traffic areas and should be for competitors *actively* riding only.
 - i. Coaches/instructors/grooms/etc. should perform their duties on the sidelines, and at-rest competitors should move to a non-riding area.
- c. Competitors in warm-up areas should travel in the same direction where possible, otherwise pass left to left shoulder.
- d. Appropriate apparel and footwear must always be worn (i.e., no open-toed shoes, etc.).
- e. Scratching and/or adding classes on show day, especially immediately before, should be discouraged as much as possible. Athletes should consider their own and their horse(s) level of fitness, stamina and mental faculties when submitting show forms.
 - i. If a competitor wishes to add classes on show day, they are strongly encouraged to do so as early as possible, or over the lunch break. Good etiquette would have competitors present the exact cash total(s) to the appropriate competition official (secretary, etc.) immediately upon asking to add classes.
- f. Competitors must be on time for all classes entered.

10. Lunging:

Permitted in a designated area or at a specific time only as described by the competition organizers. Lunging is not permitted in any areas where horses are actively being ridden or driven.

11. Warm Up Equipment:

Participants may only use obstacles provided by the competition committee during the designated warm up period on penalty of disqualification.

12. Mannerly Stallions:

May ONLY be shown by competitors over 19 years of age, and at the discretion of show organizers.

13. Entry of Mules:

Mules will fall under the category of “horse(s)” and will be subject to the same rules and guidelines. Mules cannot be penalized for their breeds’ natural movement and can compete in any discipline or division.

14. Class List Revision Policy:

Show organizers and officials reserve the right to combine, run concurrently, and/or divide classes and divisions at their discretion – except where restrictions apply – due to low entries, too many entries for the available ring size, time considerations, or any other legitimate reason. Disciplines (i.e., English and Western, etc.) should not be combined or run concurrently. Points earned are based on the new total number of entries in the combined and/or divided classes, and are awarded to the competitors declared division, unless otherwise specified. See [Section 5.1](#) for more details.

- a. Walk Trot English and Walk Jog Western Restricted Division classes must never be combined or run concurrently with any classes that require canter/lope. ABSOLUTELY NO EXCEPTIONS.
- b. Green Horse Divisions may be run concurrently with Senior or Open General Divisions provided the competitor(s) are comfortable with the change.

Officials are to use separate judge score cards (including total number of entries per class), pattern sheets and/or other official documents for any classes that are split/divided into multiple sections and/or run concurrently. Officials use the same judge score card, etc. for combined classes or divisions. See the NLEA website for blank judge score cards and other documentation for officials.

DEFINITIONS:

- *Combined* – all competitors from two of the same class types and/or same divisions are now judged and placed together for the same class type.
 - *For example, Junior Trail and Senior Trail can be combined due to low entries – the judge now uses one score card and places all entries together.*
- *Concurrently run* – competitors from separate divisions enter the show ring together for rail work and/or rail work and patterns of same class types but are judged and placed separately. Competitors in rail work and pattern classes ride the posted pattern for their division. Classes which are individual (i.e., Trail, etc.) cannot run concurrently, though placings and ribbons may be awarded for all divisions after completion of the class type.
 - *For example, due to low entries, Senior Western Pleasure and Open Western Pleasure classes are run concurrently to save time. Both Senior and Open competitors would receive separate placings and ribbons, and the judge would use two score cards.*
- *Divided or split* – competitors from the same division are split into further categories and then judged and placed separately at the competition level.
 - *For example, if too many entries for the available ring size, all classes in a Junior English Performance Division are split into two categories: 14–19-year-old and 13 and under, OR by horse and pony, OR by height of horse.*
 - Note: Classes in which official(s) “divide/split” (i.e., ask into the center of show ring) the competitors to canter/lope/hand gallop/etc. are **not** considered divided or split classes in this context.

15. Protest Policy:

Without exception, a protest must be made in writing and submitted to the C.Co., along with a \$100.00 cheque or EMT, within one hour of the completion of the class or division in question. A protest must contain a specific written or digital statement of an alleged violation of a rule or a condition of a class. It must provide the full name (and address and contact information, if possible) of the alleged party.

The Competition Committee and officials will review the protest and determine a ruling based on the rules and regulations under which the competition is sanctioned. All decisions will be final. Protest fees will be returned only if the ruling is made in favor of the complainant. This procedure will take precedence over all other protest procedures.

16. Pattern Release Policy:

Test times for Dressage competitors and patterns for all Western and English Performance classes may be released one week prior to the competition start date but must be physically posted on competition grounds – no later than one hour in advance of the competition start time.

Courses for English Over Fences classes must be posted no later than one hour in advance of competition start time, but no earlier. Order of go for Jumper competitors shall be posted no later than 30 minutes prior to the start of competition.

In the event that patterns are not posted within required timelines, any points competitors earn will count towards annual awards.

17. Pattern Scores and Feedback Policy:

Score cards for pattern classes such as Reining, Showmanship etc., and feedback may be requested at the *end* of the show day. Requests must be directed to show organizers or the steward, who will coordinate with the judge.

Judges may only be approached by competition organizers, safety delegates, stewards, and/or other officials for the duration of any event.

Pattern score cards are considered official competition documents and must be retained by competition organizers and/or officials only. Photographs of score cards are permitted only with the express permission of the judge and/or competition organizers. Copies of score cards may be posted online after the event by competition organizers if pre-approved by the judge and if wording to that effect was stated on the show form, though any competitor identifying information other than ring numbers must be removed.

The final decision to release pattern score cards and/or give feedback is solely at the judge's discretion.

18. Extreme Weather Policy:

Please refer to Equestrian Canada Extreme Weather Guidelines.

Link: https://equestrian.ca/wp-content/uploads/cdn/storage/resources_v2/Extreme%20Weather%20Guidelines%202021-07-25.pdf

19. Equine Medication Control:

The NLEA endorses Clean Sport for all equine activities. Clean Sport (i.e. competing without performance enhancing medications) will ensure fair play in competition while maintaining the welfare of the horse.

NLEA reserves the right to introduce drug testing into the NLEA Terra Nova Series, with the provision that due notice and further guidelines will be given.

It is the NLEA's expectation that competitors will ensure their horse's performance is not enhanced by means of prohibited substances.

Horses must not compete in any classes if they have received an intrasynovial joint injection (i.e., an injection directly into a joint, tendon sheath or bursal) within 96 hours of competition.

20. Equine Welfare:

The NLEA is dedicated to the humane treatment and welfare of horses. Cruel, abusive, or inhumane treatment of a horse at any NLEA Terra Nova Series event by any competitor, owner, coach, trainer or other person will not be tolerated anywhere on the competition grounds under any circumstances.

Anyone who witnesses such an incident should report it immediately to show organizers, the NLEA, or local authorities, depending on the circumstances.

A Green Horse may only compete in a maximum of six classes per day, regardless of discipline, and is ineligible to compete in Western Speed and/or Jumper classes.
A horse may only compete in a maximum of six jumping efforts per day of competition (regardless of rider or discipline division – Prix Caprilli tests are considered a jumping effort AND a Dressage test).
A horse may not be ridden in more than four Dressage tests per day.
A horse may compete in mounted or Driving classes only after January 1st of its three-year-old year.

Horses entered in all events must be in good condition and must be serviceably sound. Final determination of a horse's suitability to continue is ultimately the judge's decision.

Unsoundness is defined as:

- a. Consistently observable at any gait under all circumstances.
- b. Marked nodding, hitching or shortened stride.
- c. Minimal weight-bearing in motion and/or rest and inability to move.
- d. Any manifestation of pain, inability, disability, or deformity in the act of motion is considered unsoundness.

The welfare of the horse is paramount in our sport therefore the competition committee and/or show officials reserve the right to retire any horse, either from a class or from the competition, if it appears it would not be productive for the horse to continue. This may be due to heat, unsoundness, or apparent over facing of the horse.

2.1.1 SAFETY PROTOCOLS (ACCIDENTS/FALLS/INCIDENTS)

Terminology used in this section is explained further in [Section 3.0](#) (for example, Safety Managers, etc.).

It is required to have clearly identifiable people trained and certified in Human Emergency Medical Treatment, and/or have First Responder training, on the showgrounds for the duration of the event.

It is required that show organizers post an Emergency Action Plan (EAP) in high traffic area(s) visible to all competitors. See [APPENDIX C.2](#) for sample EAPs.

In the event of an emergency, competitions must have, in addition to first aid personnel and equipment, at least one human first aid kit, and one horse first aid kit available at all times on show grounds. Appointed C.Co. Safety Managers are to work alongside first aid personnel to deploy these kits and/or safety measures if necessary.

- Horse first aid kits are to have basic supplies for injury mitigation in or around the competition spaces, such as for bandaging, and wound care/triage.
- It is strongly recommended that a tarp be available in case of injury to horse or competitor to provide privacy by shielding them from public view.
 - It is recommended that a tarp/shroud be available for both competition rings and warm up rings.

If a person is rendered unconscious, or complaining of back or neck pain, under no circumstances should that person be moved. Wait until qualified medical help is present prior to moving such a person.

TERMINOLOGY:

- *Fall (athlete)* - An athlete is considered to have fallen when, either voluntarily or involuntarily, separation from the horse occurs in such a way that said athlete touches the ground or finds it necessary to seek support or assistance to regain a seated position.
- *Fall (horse)* - A horse is considered to have fallen when at the same time both its shoulder and quarters have either: touched the ground, or an obstacle and the ground.
 - In the event of a fallen horse, even if the horse regains ambulatory function, the PR(h) are to be contacted by the competitor (PR), PR(c) or the C.Co. if not on show grounds, to make them aware of the incident and for further guidance on how to proceed.

If absolutely necessary in the event of a fall/accident/incident, any competitor that may, in the opinion of the judge, be considered riding at risk of injury to themselves and/or their horse will be advised they are henceforth withdrawn from further competition, regardless of medical assessment and/or medical clearance by qualified medical personnel and/or veterinarians.

If an athlete falls, competitions must follow the return to sport guidelines below. Equestrian Canada provides additional guidelines if necessary – refer to the Concussion Policy and Concussion Code of Conduct for more information. Link: <https://equestrian.ca/wp-content/uploads/2023/09/CONCUSSION-POLICY-AND-CONCUSSION-CODE-OF-CONDUCT.pdf>

Every fall, accident, and/or incident that occurs on show grounds is to be taken seriously and handled professionally for all individuals involved. For any and all competitor-related falls, accidents and/or incidents, the following safety protocols are mandatory:

1. Falls:

All competitors that have had a fall anywhere on competition grounds must be **assessed and cleared** by onsite qualified medical personnel before they can return to the competition. Competitors must not re-mount until this assessment has been completed.

In the event of a fall/accident where a concussion can be reasonably suspected (not limited to a direct blow to the head or loss of consciousness), the athlete is to be immediately removed from any further participation by qualified medical personnel, and/or officials. Protocols must follow Concussion and Return to Report guidelines in item 2.

If the competitor refuses to be evaluated, they are immediately and unequivocally disqualified from the event.

Ultimately, the judge has final authority on whether a competitor can re-enter "their" show ring.

After any fall/accident, the following items must be actioned by designated C.Co. authorities:

- a. The "Person Responsible for competitor on show grounds" (or the Emergency Contact) must be contacted and informed of the incident, including that the participant is required to undergo a medical assessment by onsite first aid personnel before possible return to competition.
- b. Submission of a NLEA Accident/Incident Report Form (**APPENDIX C.3**). Must be submitted within 48 hours of fall/accident.
 - Multiple reports for the same accident/incident are encouraged to be submitted.
 - *For example, the judge, steward, and first aid personnel submit their own NLEA Accident/Incident Report Form – three total submitted for the same incident.*

2. Concussion & Return to Sport:

In the event of a suspected concussion where there are observable signs of a concussion, symptoms of a concussion, or a failure to correctly answer memory questions, the athlete is to be immediately removed from any further participation by qualified medical personnel and calling 9-1-1 should be considered.

Athletes who have a suspected concussion and who are removed from participation should:

- a. Be isolated in a dark room or area and stimulus should be reduced.
- b. Be monitored.
- c. Not be left alone (at least for the first one to two hours).
- d. Have any cognitive, emotional, or physical changes documented.
- e. Not drink alcohol.
- f. Not use recreational/prescription drugs.
- g. Not be sent home by themselves; and
- h. Not drive a motor vehicle until cleared to do so by a medical professional.

<u>Recognizing Concussions:</u> <ul style="list-style-type: none"> • Neck pain or tenderness. • Loss of consciousness. • Double vision. • Deteriorating conscious state. • Weakness or tingling/burning in arms or legs. • Vomiting more than once. • Severe or increasing headache. • Increasingly restless, agitated, or combative; or getting increasingly confused. • Seizure or convulsion. 	<u>A concussion may result in the following symptoms:</u> <ul style="list-style-type: none"> • Headache or “pressure in head.” • Balance problems or dizziness. • Nausea or vomiting. • Drowsiness, fatigue, or low energy. • Blurred vision. • Sensitivity to light or noise. • More emotional or irritable. • “Don’t feel right.” • Sadness, nervousness, or anxiousness. • Neck pain. • Difficulty remembering or concentrating; or • Feeling slowed down or “in a fog.”
<u>The following observable signs may indicate a possible concussion:</u> <ol style="list-style-type: none"> 1. Lying motionless on the playing surface. 2. Slow to get up after a direct or indirect hit to the head. 3. Disorientation or confusion/inability to respond appropriately to questions. 4. Blank or vacant look. 5. Balance or gait difficulties, motor in-coordination, stumbling, slow labored movements; or 6. Facial injury after head trauma. 	<u>Failure to correctly answer any of these memory questions may suggest a concussion:</u> <ol style="list-style-type: none"> 1. “What barn are we at today?” 2. “What city are we in?” 3. “What is your coach’s name?” 4. “What is your horse’s name?” or 5. “Who owns your horse?”

Re-evaluate & Return to Sport:

A participant with a suspected concussion should be evaluated by a licensed physician who should conduct a comprehensive neurological assessment of the participant and determine the participant’s clinical status and the potential need for neuroimaging scans, *even if the symptoms of the concussion resolve.*

Refer to Equestrian Canada’s Concussion Policy and Concussion Code of Conduct for more information on concussions and return to sport guidelines. Link: <https://equestrian.ca/wp-content/uploads/2023/09/CONCUSSION-POLICY-AND-CONCUSSION-CODE-OF-CONDUCT.pdf>

3.0 COMPETITION HOSTING

3.1 SAFETY REQUIREMENTS

To host an NLEA sanctioned competition/event, prospective competition organizers must establish policies to address safety and perform risk management assessments of the facility. These policies will support your club's or event's potential liability and due diligence concerns. They protect competition organizers, volunteers, competitors, and spectators. The staging of equestrian competitions is an activity that is particularly vulnerable to accidents.

Therefore, competition organizers should form a Competition Committee ("C.Co.") composed of at least two individuals over 19 years of age to act as Competition Organizers. These individuals have a special responsibility to provide an event that is run as safely as possible.

Alongside all other hosting requirements within this rulebook, competition organizers must abide by the following safety regulations:

1. **Any fall involving competitors or serious incident on show grounds must follow protocols found in [Section 2.1.1 Safety Protocols \(Accidents/Falls/Incidents\)](#).**

2. **Designate Safety Managers:**

Form a safety sub-committee that has the authority to develop safety policies and procedures for the event. The safety committee should develop, and the C.Co. should approve the safety guidelines for the event.

Competition Committees are to designate individuals as Safety Managers, who have the authority, alongside officials and first aid personnel, to enforce safety related policies during the event, and who have the knowledge and skills to offer immediate help in the event of an emergency or accident.

These individuals must be responsible, and at least 19 years of age. Designations cannot be filled by competitors, PR(c)s, PR(h)s, or those that provide vital show functioning (*for example: announcers, gate crew, stewards, judge's assistant, canteen help, etc.*).

- a. At least one individual as Equine Safety Manager(s), and
 - i. Responsibilities could include catching/holding the horse after a fall, holding up a privacy tarp, and/or deploying horse first aid kit supplies to those in need. They could also be the designated call person and/or a voice of reason to seek veterinary care, in addition to helping other officials enforce safety policies on the show grounds.
- b. At least one individual as Human Safety Manager(s).
 - i. Responsibilities could include assisting first aid personnel where appropriate, holding up a privacy tarp, crowd control, and/or deploying human first aid kits to those in need. They could also be the designated call person and/or an advocate for seeking further medical attention, in addition to helping other officials enforce safety policies on the show grounds.

3. **Record and report incidents/accidents:**

It is required to submit an NLEA Accident/Incident Report Form to the Vice President, located in [APPENDIX C.3](#), within 48 hours of the incident, as well as the necessary forms provided by your insurance provider.

Waivers of Acknowledgment of Risk and Release of Liability, and emergency contact/PR(c) information must remain with competition organizers for the duration of the event in case of emergency.

4. Acquire Personnel for First Aid and Emergency Medical Help:

For a competition to be approved as an NLEA sanctioned event, it is required to have at least one clearly identifiable person(s) trained and certified in Emergency Medical Treatment and/or a First Responder, on the show grounds for the duration of the event.

Personnel can be volunteers or otherwise, and can include: EMTs, firefighters, doctors, registered nurses (RNs), nurse practitioners (NPs); or any first responder professional within reason. Other personnel may be considered for extraordinary circumstances or for remote locations, as determined, and approved by the NLEA.

Medical personnel cannot be competitors, PR(c)s, PR(h)s, or those that provide vital show functioning (*for example: judges, announcers, gate crew, stewards, judge's assistant, canteen help, etc.*).

In the event of an unexpected cancellation of first aid personnel, competition organizers are expected to find suitable replacement(s) – who need to be re-approved – whether temporary or otherwise, to uphold their sanctioned status. The NLEA can assist in finding suitable replacements if necessary. If no suitable replacements can be found, the show may proceed but must be unsanctioned.

If a person is rendered unconscious, or complaining of back or neck pain, under no circumstances should that person be moved. Wait until qualified medical help is present prior to moving such a person.

5. Emergency Action Plan:

Competitions must have an Emergency Action Plan and show organizers and officials must be aware of the plan. It is required that show organizers post an Emergency Action Plan (EAP) in at least one high traffic area that is visible to all competitors. See **APPENDIX C** for sample plans and posters.

It is strongly encouraged for competition organizers to alert the appropriate areas' Regional Veterinarians office of the approved show date(s). On-site veterinarians should always be welcomed where possible:

Animal Health Division

(Department of Fisheries, Forestry & Agriculture – Government of Newfoundland & Labrador)

St. John's Office Services Avalon Peninsula to Bellevue. <u>Office Hours:</u> 709-729-6879 <u>Emergency Line:</u> 709-729-6899	Clarenville Office Services Bellevue to Badger. <u>Office Hours/Emergency Line:</u> 709-466-2808	Pynn's Brook Office Services Badger to Labrador. <u>Office Hours:</u> 709-686-2672 <u>Emergency Line:</u> 709-637-2613
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6. First Aid Equipment:

Competitions are required to have at least one human first aid kit, and one horse first aid kit available at all times on show grounds. Appointed Safety Managers would be among the first to deploy these kits and/or safety measures, if necessary, in tandem with first aid officials.

First aid kit(s) need to be an appropriate size for the full number of people (competitors and spectators and volunteers/staff) and horses on the grounds.

- Horse first aid kits should have basic supplies for injury mitigation in or around the competition spaces, such as for bandaging, and wound care/triage.
- It is strongly recommended that a tarp be available in case of injury to horse or competitor to provide privacy by shielding them from public view. It is recommended that a tarp/shroud be available for both competition rings and warm up rings.

7. Develop Safety plans (this list is not exhaustive):

- a. Bio security risks:
 - i. It is recommended that an Equine Bio security Policy and action plan is established. An example of a bio security plan can be found at: https://equestrian.ca/wp-content/uploads/cdn/storage/re-sources_v2/2017%20Competition%20Organizer%20Biosecurity%20Procedures.pdf
- b. Stable safety, arena safety, spectator areas/seating safety; parking.
- c. Fire precautions: emergency exits; smoking/alcohol/drugs – its use while on the premises.
- d. The NLEA supports a tobacco and alcohol-free environment for both the health of participants and to help prevent fires and accidents near barns/stables.
- e. Signage:
 - i. Post all rules and regulations for participants/spectators to follow.
 - ii. Use signage to alert people of any dangers.
 - iii. Be sure you have in place, and follow, the rules/guidelines for the safety and protection of all minors on the premises both as participants and as spectators.
- f. Lunging:
 - i. It is highly recommended that competitions have a separate lunging area or designated lunging-only time.
- g. Arena space:
 - i. Carefully consider the physical size and layout of competition areas when deciding on classes to be offered and show layout. There are minimum size requirements for divisions such as **Dressage**, **Jumper** and **Western Speed**.
 - ii. It is encouraged but not required for competition arenas and/or warm-up spaces to be enclosed.
 - Exception: Jumper Division and Western Speed Division classes must be held in enclosed arenas.
 - When holding competitions in enclosed arenas, all entrance(s) and exit(s) must be closed while the class is in progress.
 - Fencing and gates should be in good repair, should be a clear visual barrier for the horse, and the end gate should be kept clear and controlled by a knowledgeable person, typically the steward if feasible.
 - Competition areas should be kept clear of debris and obstacles not in use, and warm-up areas should only be for competitors and their coaches/instructors/grooms.
- h. If offering over fences classes:
 - i. Course designers are mandatory.
 - ii. Plastic jump cups with plastic pins are required.
 - iii. Jump cups must not be left on the standards when there are no poles held in them.
 - iv. Competitions are encouraged to use breakaway cups on the top rail of a vertical and the back rails of all oxers.
 - v. All poles must be rounded.
- i. Other policies to consider:
 - i. Equine vaccination requirements.
 - ii. Unruly horses and/or people.
 - iii. Dog restrictions and policies about dogs/pets running at large – if dogs are permitted on the competition grounds, it is recommended that dogs are on a leash and are not at ringside.
 - iv. Unattended children.
 - v. Visitors/spectators in designated horse areas.
 - vi. Class List Revision Policy (see **Section 2.1**); stabling: types/sizes of horses, etc.
 - vii. Safe spectator area; garbage disposal.
 - viii. Policies for Junior/Minor Members: for risk management and safety purposes, minor participants should not be left unattended at any time during the competition.

3.2 COMPETITION REQUIREMENTS

Competition Committees should ensure that all equipment used in the competition is in good repair, meets required standards and is accessible prior to the start of the competition. Competition Committees should have available: tape measure, rake, stop watches, etc., as well as competent ground and support crew.

Competition organizers may expand upon the information set out in this rulebook - for the purposes of show level regulation - but at no point may change or contradict TNS requirements, especially pertaining to safety.

LEGAL ACTION MAY BE INSTITUTED FOR MANY MONTHS, EVEN BEYOND TWO YEARS FOLLOWING AN INCIDENT. It is **essential** to keep all records pertaining to the competition, should they need to be accessed. Records include but are not limited to accident reports, judge score cards, pattern score sheets, competition placings/results, safety plans, etc.

Competition organizers across the province are encouraged to work together to organize well-rounded show seasons – ones that offer most if not all minimum requirements for all year-end awards. Competition dates are not reserved by the NLEA, and priority is given on a first-come first-serve basis. See [Section 3.2.1](#) for details.

The NLEA Board of Directors are responsible for ensuring compliance for all NLEA sanctioned competitions and events, including enforcing the Terra Nova Series rulebook and other policies. **Competitions can lose their sanctioned status at any time of the process including prior to, while in progress, and/or after having been concluded due to policies not enforced or followed, and/or if submission requirements have not been met, including payments and deadlines.**

TERMINOLOGY:

- *Declarable Division* – each athlete must declare *one* General or Restricted Division category in which to earn points for year-end awards. See [Section 4.0](#) for categories.
- *Discipline Division* – a category of non-declarable discipline specific class types, which may be restricted to certain declarable divisions as set out in this rulebook.
 - NLEA year-end high point awards are awarded to the highest and second highest eligible point-earning competitors per *discipline* division and per *declarable* division, unless otherwise specified. Divisional Awards and minimum standards are found in [Section 5.2](#).
 - Competitors may be awarded more than one high point at year-end per discipline division (*for example, Junior English Performance, and Junior Western Performance*).
 - There are limitations on eligibility based on the competitors declared division (*for example, cannot be awarded Junior Western Performance and Western Speed*).
 - Athletes of any discipline or declared division can compete in, earn points for, and be awarded year-end high points for the following discipline divisions:
 - In Hand (Under 19, Over 19 or Open)
 - Dressage Divisions (per highest level ridden in Traditional, Western Dressage, and/or any Miscellaneous Dressage ridden at highest level in Traditional or Western Dressage tests).

For example, English Performance is a discipline division that consists of five class types (Hunter Pattern Poles, English Pleasure, etc.). Annual awards are given for Junior English Performance, Senior English Performance and Open English Performance.

- *Class Type* – general sub-types of discipline divisions that are based and scored on specific criteria. See [Section 6.0](#) for discipline division requirements and class descriptions. Class types are to be offered as classes per declarable division unless otherwise specified, as listed in [Section 4.3](#).
 - Each Dressage level is considered one class type.
 - Over fences – each height is considered one class type.

For example, Showmanship is a class type traditionally in the Western discipline. For TNS competitions, the In Hand Division is open to any competitor – Showmanship Under 19 is a class offered in the In Hand Division, and Showmanship Under 19 is awarded at year-end.

- **Classes** – refer to class types per declarable division (unless otherwise stated), in which competitors are judged on specific criteria. Placings and ribbons are awarded to entries per class.
 - Each Dressage test is considered one class.
 - Each Western Speed event is considered one class type and one class.

For example, 2'0" Hunter is a class type in the Hunter discipline Division – Junior 2'0" Hunter Over Fences is a class and Junior 2'0" Hunter Under Saddle is a class. Both are required to qualify for the year-end award for Junior 2'0" Hunter.

- **Recognized Class Types/Classes** – point earning class types or classes within discipline divisions which are eligible for year-end awards. All recognized class types and/or classes are listed in [Section 4.3](#) and [4.3.1](#).
 - **Non-Recognized Class Types/Classes (NRC)** - non-point earning class types or classes not listed in Section 4.3. NRC are permitted in restricted amounts and types, based on information below for any sanctioned competition.
 - If competitions are offering special NRC (*for example, an In Memorial class, etc.*) and/or class types that are not described in this rulebook, a description must be provided for competitors on the show form and for officials.
 - Prohibited NRC are listed in [Section 4.3.2](#).
-

3.2.1 EVENT DATES

Event dates, whether for sanctioned or unsanctioned events, should not overlap if at all possible – the NLEA is a provincial sports association and thus wholeheartedly promotes all types of provincial equine events and encourages provincial participation for all members.

Show organizers who wish to host an unsanctioned show are encouraged to reach out to the NLEA Vice President regarding event dates before advertising their show date(s) to ensure there is no overlap of other events that may affect participation.

The competition qualification period for high point award calculations is June 1st through October 1st. C.Co. who are interested in hosting a competition/event early in the season (i.e., June month) **MUST** submit their application form well before May 1st (preferably two to three months in advance). See [Section 3.3](#) below for more details.

Event date approvals are first come, first served, providing all conditions are met at the time of application submission.

- First-choice date(s) will be approved if there is no competition already approved on that date.
 - If applications are received at the same time, or if there is an existing competition on the first-choice date, the NLEA will make every reasonable effort to accommodate the requested dates for both parties, and to facilitate suitable alternate arrangements. If presented alternate arrangements are unsuitable, or if parties cannot agree, dates can be assigned by means of a coin flip, or another impartial method.
 - Alternate arrangements can include using the following distance consideration (by Google Maps) to approve same dates for both competitions. This method should be used as a last resort:
 - Competitions that are more than 100km driving distance apart can be approved.
 - Competitions 100km or less driving distance apart can be given approval if both competitions are contrasting disciplines and/or divisions.
 - Some exceptions may apply.
 - If the first-choice date is not approved, the second-choice date and third choice date will be considered using the same process.
 - An opportunity to choose another date will be given using the process above if any of the dates chosen aren't satisfactory or available.
-

3.2.2 REQUIRED OFFICIALS

TNS sanctioned competitions require the use of officials approved by the NLEA Board of Directors.

- Officials can include NLEA Provincial officials or other provinces certified officials, Equestrian Canada officials (some restrictions apply), and/or Discipline Specific and Breed Specific officials.
- Other approvals may be considered for extraordinary circumstances, as determined by NLEA, provided the individual has definable experience and knowledge in the role.
- Contact the NLEA Vice President for assistance if considering an Equestrian Canada licensed official(s).
- Officials are to apply the rules and regulations of this rulebook for the entirety of the event, so they are required to have at least a working knowledge of it.
 - This rulebook can be downloaded from the NLEA website: www.equestriannl.ca
- Officials must be a current member of the NLEA, or an out of province P/TSO.

In the event of an official(s) unexpected cancellation or delay (i.e., flights, etc.), competition organizers are expected to find suitable replacement(s) - who need to be re-approved by the NLEA – whether temporary or otherwise, to uphold their sanctioned status. The NLEA can assist in finding suitable replacements if necessary. If no suitable replacement(s) can be found, the show may proceed but must be unsanctioned.

All officials are considered standalone roles, though the following is permitted within reason:

- Judges may not serve as stewards at the same competition but can serve as Course Designers if experienced.
- Stewards may serve as Course Designers at the same competition if experienced, though a separation of duties is preferred.
- Course Designers may not compete over any course which they have constructed or designed.
- Officials also cannot serve as competition organizers or designated safety personnel at the same competition.

Officials, safety personnel, C.Co., and any other important roles for a competition to successfully function *must be on show grounds no later than 30 minutes prior to the posted start time*. Officials should use the utmost discretion to avoid high-traffic areas, such as where competitors and horses will commonly aggregate (i.e., stables, warm-up arenas, etc.) to maintain professionalism and prevent bias.

Officials must not be subject to officiating for more than ten hours in one day, and they must be allowed a minimum 30-minute lunch break, unless other arrangements have been agreed upon with the C.Co.

All effort should be made to ensure there is no conflict or perceived conflict of interest when hiring any officials – especially so for judges. Officials are required to complete a “Conflict of Interest Declaration Form” (see [APPENDIX B.4](#)) if in violation of the following (but not limited to):

- Officials are not to have coached athletes entered in a competition for 30 days leading up to the competition.
- Officials and competition organizers should not discuss or be involved in agreements related to the sale, purchase, or professional training of a horse in or around the competition date(s).
- Competition organizers should avoid housing a visiting official in the home of an entered competitor.

Judge:

Responsible for preserving the standards of equine sport. They should always advocate for horse welfare and good sportsmanship, while keeping a sharp eye for details and quality. Judges fulfill their duty by:

- Providing appropriate pattern designs to competition organizers, or approving designs made by other experienced individuals.
- Confirming proper pattern set-up by ground crew and walking each pattern/course with obstacles to ensure safety and fairness for all competitors and horses.
- Ensuring the general safety of all competitors who enter the show ring.
- Preparing and using accurate judge score cards, pattern sheets, and any other applicable documentation.
- Judging and scoring classes based on the rules and guidelines set forth in this rulebook.
- Working with and offering constructive feedback to C.Co. where appropriate.
- Judges are authorized in barring unmanageable horses or ponies from any and all competition areas.
- Enforcing this rulebook inside the competition arena to the best of their ability.

Steward:

Ensures fair competition for all competitors, promotes good sportsmanship and is vigilant regarding horse welfare. Competitors are welcome to ask for rulebook clarification and/or interpretation from the steward at any time outside of the competition arena. Stewards have little or no authority in connection with the *management or judging* of the competition, though they are authorized to fulfill their duties in the following ways:

- Reviewing and approving competition packages.
- Politely interpreting, upholding, and enforcing the rulebook outside of the competition arena (to which enforcement becomes the judge's duty).
 - Performing random and with-cause tack checks to ensure compliance and safety.
- Ensuring safety conditions in all competition areas and surrounding grounds.
- Stewards are authorized in barring unmanageable horses or ponies from warm-up areas.
- Upholding the welfare of the horse and acting on all reports of abuse and/or poor husbandry.
- Reporting infractions and/or accidents/incidents to competition organizers and/or the judge where appropriate.
- Acting as liaison between competitors, officials; and the NLEA Board of Directors.

Competitors must present themselves and/or their horse(s) immediately if a steward requests a tack check – random tack checks or checks with cause may occur at any time prior to or immediately after the competitor has entered or exited the show ring.

Competitors found with illegal tack, equipment and/or attire – unintentional or otherwise – ought to relinquish the item(s) and find legal alternatives to enter the show ring. Relinquished items will always be returned to the competitor.

Stewards are to report any competitor who refuses to comply with removing illegal items to the judge and C.Co. - final placings CAN be modified even after award due to illegal tack, equipment and/or attire at the judges' discretion.

Course Designer:

Responsible for setting safe and reasonable jumping courses for athletes and horses of variable experience levels and within specific rules and regulations of the discipline. Course Designers fulfill their duties by:

- Being mindful of arena size, shape, and footing, as well as taking all available obstacle equipment and their quality into consideration when preparing designs.
- Wherever possible, be available and on-site for the duration of the jumping events for course set-up, including adjustments and troubleshooting for weather, or unforeseen circumstances.

3.2.3 HOSTING INFORMATION

This rulebook should be used as a guideline for any unsanctioned competitions/events, such as Schooling or Fun Shows. *Show organizers who wish to host an unsanctioned show are encouraged to reach out to the NLEA Vice President regarding event dates before advertising their show date(s) to ensure there is no overlap of other events that may affect participation.*

The TNS rulebook is designed for primarily General Performance sanctioned competitions (i.e. English and Western), which **require** a minimum number of class types/divisions, see [Section 3.2.4](#) below for details.

Discipline specific competitions are permitted at the discretion and approval of the NLEA, providing the event can abide by the requirements set forth in this document. Potential hosts are encouraged to reach out to the NLEA Board of Directors for assistance in planning appropriate classes and other competition planning – please note there is a separate application form for DS competitions (i.e., NOT the application form in the appendices).

Competition organizers are encouraged to offer as many optional discipline divisions as they see fit for the size and layout of their arena and facility and amount of support crew available, among other considerations noted in this document.

Sanctioned competitions need not be full days (*for example, a Saturday morning Reining competition, or a Sunday afternoon Western Speed event that also offers In Hand Division classes*), but can be single or multiple days at the discretion of the C.Co. (*for example, Friday evening for WT English (Novice/Leisure) and Green Horse English Starter, Saturday for Hunter Division 2'0", 2'3", 2'6" classes and English Performance (JR/SR/Open), and Sunday for Jumper Division 2'3", 2'6" and 2'9" classes*), nor do they have to offer any NRC.

Judges must place competitors from 1st to 8th on score cards where appropriate, barring any eliminations and/or disqualifications* (both must be noted), regardless of placings announced and/or ribbons awarded by the C.Co., which is at their discretion.

- The C.Co., judge, and steward are all responsible for recording the final number of entries per class, though the judge must sign each completed judge score card as year-end points is calculated based on this count.
- In the event that the judge's score card does not have a complete count of class entries, the steward and the C.Co.'s counts should be compared and used if equal.
 - If these counts differ, the stewards count will be used.

*If a competitor dismisses themselves at any point in a class, it is at the discretion of the judge whether to count that entry in the total number of competitors for the class.

See [Section 5.0](#) for awards and points requirements and restrictions.

Competitions/events of all types and sanctioning status are encouraged to utilize the updated [Competition Package for Competition Organizers](#) for helpful strategies, checklists, and timelines.

Order of Go:

- Competitions should offer In Hand Division classes first on the Western day of competition, or first in a one-day competition to uphold the standards of the class types. If not feasible, C.Co. are to plan for an appropriate break in between mounted and In Hand classes – the NLEA recommends a minimum of 30 minutes or offering In Hand Classes first after the lunch break.
- Hunter Pattern Poles for English Performance and Walk Trot English Performance competitors may be offered before or after over fences Divisions.
- Hunter Over Fences classes must be offered before Hunter Under Saddle classes.
 - C.Co. may run classes consecutively per height and/or per division or run all OF classes then all US classes.
- Clear Round Jumper classes must be offered before Table A Jumper classes for each height offered.

Minimum Required Classes:

Competition organizers reserve the right to offer non-recognized NLEA classes of any type and/or division – within reason – at sanctioned events, except those listed in [Section 4.3.2](#).

- **Recognized classes must make up at least 70% of the total class list offered**, regardless of competition type, unless otherwise specified.
 - Results are rounded up – same as currency.
 - *In a competition with 100 classes, at least 70 classes must be recognized, therefore 30 or less can be non-recognized classes.*

For example,

- a) *If a GP competition decides to host the minimum mandatory divisions (total of 36 classes, see page 25), and intends to offer 20 “fun” classes (i.e., non-recognized), the total number of classes equals (36 + 20) = 56.*

$$\frac{36}{56} \times 100\% = 64\% \quad \text{✗ (less than 70\% recognized classes)}$$

In this case, the competition organizers can either reduce the number of NRC or offer additional recognized classes from the optional discipline divisions.

If they reduce the # of NRC to ten, the total number of classes equals (36 + 10) = 46.

$$\frac{36}{46} \times 100\% = 78\% \quad \text{✓}$$

If they keep 20 “fun” classes and add all Walk Trot/Jog Division classes (total of 16 classes, see page 26), the total number of recognized classes equals (36 + 16) = 52, and the total number of classes equals (52 + 20) = 72.

$$\frac{52}{72} \times 100\% = 72\% \quad \text{✓}$$

Class Lists:

- All recognized division/class choices must be listed on show forms and other submission documents exactly as described in [Section 4.3.1](#) for consistency and administrative purposes.
- Western Dressage and Miscellaneous Dressage tests/patterns and levels ridden are competitors’ choice, therefore the C.Co. must ask competitors to specify choices on show forms. C.Co. can use fill in the blank or similar methods OR list all available tests.
- C.Co. are to request that competitors specify on the show form if Freestyle or Prix Caprilli tests entered are to be counted towards Traditional or Miscellaneous Level awards, and if Western Musical Freestyle tests entered are to be counted towards Western Dressage or Miscellaneous Level awards. See [Section 4.3](#) and [Table 3.4](#) for more information.
 - C.Co. should follow up with competitors to confirm choices before submitting competition results. Competition results must include this information.
- Halter Overall classes should not count towards class fees, as only qualifying entries are allowed.
- Non-recognized NLEA classes **must** be listed with an asterisk (*) at the *beginning*:
 - *For example,*
 - * 1. Green Horse Hunter Pattern Poles ✓
 - 1. Green Horse Hunter Pattern Poles * ✗

Class Fees:

Class fees and fee structures are at the discretion of the C.Co. Competition organizers are permitted to charge late fees, change fees, and/or refund fees providing all details are clearly outlined on the show form and/or applicable document(s).

3.2.4 GENERAL PERFORMANCE COMPETITIONS

Mandatory and minimum requirements for offering divisions are generally based on competitor year-end qualifying standards to allow equal opportunities for competitors. Competition organizers are *strongly* encouraged to host all class types per offered optional division where feasible.

GP competitions are required to offer, at minimum:

TABLE 1.0 GP MANDATORY REQUIREMENTS

GP Mandatory Discipline Divisions	Divisions Required	# of Class Types Required	# of Classes Required
		See details in Section 4.3 and 4.3.1 .	
1. In Hand	Per class: Under 19, Over 19, Open (Showmanship) Geldings, Mares, Overall (Halter)	All (3)	6
2. Western Performance	3: Junior, Senior, Open	All (6)	18
3. English Performance	3: Junior, Senior, Open	4, or all (5*) <i>*If offering Hunter</i>	12 or 15* <i>*If offering Hunter</i>
This amounts to 36 classes at minimum if not offering Hunter. If offering Hunter, 39 classes of the above divisions at minimum .			

GP competitions are permitted to offer any number of optional divisions, but must offer the following minimum guidelines for each division offered:

TABLE 1.2 GP OPTIONAL MINIMUM REQUIREMENTS

GP Optional Discipline Divisions		Divisions Required	Min. # of Class Types	Min. # of Classes
			See details in Section 4.3 and 4.3.1 .	
Restricted: Walk Trot/Jog	1. Walk Jog Western Performance	2: Novice, Leisure	3 of 4	6
	2. Walk Trot English Performance	2: Novice, Leisure	3 of 4	6
Restricted: Green Horse	3. Green Horse Western Starter	1: Green Horse Western	3 of 4	3
	4. Green Horse English Starter	1: Green Horse English	3 of 4	3
Over Fences	5. Hunter Division	3 (<i>per height</i>): Junior, Senior, Open	2 consecutive heights	12 (2 classes per height)
	6. Hunt Seat Equitation Over Fences	3 (<i>per height</i>): Junior, Senior, Open	2 consecutive heights	6 (1 class per height)
	7. Jumper	1 (<i>per height</i>): Speed (English)	2 consecutive heights	12 (2 classes per height)
8. Reining		3: Junior, Senior, Open	1 of 2	3
9. Western Speed		1: Speed (Western)	2 of 3	2
Driving	10. Driving	3: Junior, Senior, Open	3 of 4	9
	11. Miniature	3: Junior, Senior, Open	3 of 4	9
Dressage	12. Traditional Dressage	At least 2 consecutive levels: EC: Introductory, Training, First, Second Or CADORA: Walk Trot, Introductory, First, Second		4 (2 tests per level)
	13. Western Dressage	(Competitor choice of levels): Introductory, Basic, Level 1, Level 2		There are 4 tests available per level. (Competitor choice of tests)
	14. Miscellaneous Dressage	Any or all: (Competitor chooses based on highest level ridden in Traditional and/or Western Dressage): - Freestyle (Walk Trot, Training, First, or Second), - Western Musical Freestyle (Introductory, Basic, Level 1, or Level 2), - Prix Caprilli (Training Level or higher – 1 test), - Pas de Deux (Training/First, or First/Second)		

3.3 SUBMISSION REQUIREMENTS

Hosting a sanctioned TNS competition requires documentation and forms be completed and submitted according to the schedule found in the table below.

TABLE 2.0 SUBMISSION SCHEDULE

Documents/Forms	Relevant Appendices	Date Due
Section 3.3.1 – Competition Application Form	APPENDIX A.1	<i>On or before* May 1st</i>
Section 3.3.2 – Competition Package – PART 1:	APPENDIX A.2	<i>At least 4 weeks prior to competition</i>
Show Form	APPENDIX A.2.1	*Steward approval and sign-off required*
Certificate of Insurance		
Officials Contracts	APPENDIX A.2.2	
Section 3.3.3 – Competition Package – PART 2:	APPENDIX A.3	<i>7 days prior to competition</i>
Competitors List	APPENDIX A.3.1	
Emergency Action Plan	APPENDIX C.1	
Confirmation of Regional Veterinarian's awareness of event date(s)		
Post Competition:		
Section 3.3.4 – Post-Competition Package:	APPENDIX A.4	<i>Within 10 days post competition</i>
Remittance Form with Fees	APPENDIX A.4.1	
Confirmation of payment for EC Dressage Royalty Fees (if applicable)		
Competition Results Form	APPENDIX A.4.2	

*See section 3.3.1 below for details.

Providing that the Competition Application Form meets all required criteria after review by the designated NLEA Board Member(s), the competition is considered "Conditionally Approved."

- Competition organizers will be contacted regarding their status, and the tentative date will be posted on the NLEA Calendar of Events (www.equestriannl.ca).

After the Competition Package – Part 1 has been received, reviewed, and considered complete (i.e., signed off by the steward, and all fees paid on time) it is formally considered "Approved".

- Competition organizers will be contacted regarding their status, relevant document(s) will be provided, and the Show Form and C.Co. contact information will be posted on the Competitions & Events page of the NLEA website.

The NLEA Board of Directors are responsible for ensuring compliance for all NLEA sanctioned competitions and events, including enforcing the Terra Nova Series rulebook and other policies at every step. Competitions can lose their sanctioned status at any time of the process including prior to, while in progress, and/or after having been concluded due to policies not enforced or followed, and/or if submission requirements have not been met, including payments and timelines. In the event a competition loses sanctioning status, all competitor points earned shall be invalid for that competition.

C.Co. may be given opportunities to amend or rectify any issues that arise at any given point in the process where appropriate, though repeated issues may affect future sanctioning approval/ability to host sanctioned events.

3.3.1 APPLICATION FORM

Required on or before May 1st

*The competition qualification period for high point award calculations is **June 1st through October 1st**.*

*C.Co. who are interested in hosting a competition/event early in the season (i.e., June month) **MUST** submit their application form well before May 1st (preferably two to three months in advance), as Competition Package – Part 1 is due at minimum four weeks prior to competition.*

See **APPENDIX A.1** for details

Submission Information:

1. Online Form (preferred if available), **OR**
2. Email: vicepresident@equestriannl.ca, **OR**
3. Mail:
ATTN: VP
Newfoundland and Labrador Equestrian Association
P.O. Box 372, Station "C"
St. John's, NL, A1C 5J9

Payment Information:

1. Online Form (if available), **OR**
2. EMT: treasurer@equestriannl.ca, MUST be sent prior to or immediately following submission.

Failure to provide the required documentation and/or payment on or before the date required will result in the application being rejected.

There are two types of application forms:

1. General Performance – see online form or **APPENDIX A.1**
2. Discipline Specific – please contact vicepresident@equestriannl.ca for assistance in planning appropriate classes and other competition logistics, and for the DS application form.

Required Documentation:

1. Completed application form and attached photographs of the show arena and facility, which includes payment at the time of submission (either by built-in form payment, or EMT):
 - a. **\$25.00** non-refundable sanctioning fee.
 - b. **\$100.00** separate refundable* deposit, as an assurance for policy adherence, post-competition fee payment and results submission within the timelines required.
 - i. *This deposit will be refunded **only** when the conditions listed above are satisfied.
 - ii. Competition organizers automatically forfeit the \$100 deposit if the conditions are not satisfied within timelines required.
 - If sanctioned status is revoked at any time, all points earned by competitors are considered invalid for the competition.

Providing that the Competition Application Form meets all required criteria after review by the NLEA Board of Directors, the competition is considered “Conditionally Approved.”

- Competition Contact will be emailed regarding their status, and the tentative date will be posted on the NLEA Calendar of Events (www.equestriannl.ca).

3.3.2 COMPETITION PACKAGE – PART 1

Required at least <u>4 weeks</u> prior to competition	
See APPENDIX A.2 for details	
Submission Information: <ol style="list-style-type: none"> 1. <i>Online Form</i> (preferred if available), OR 2. <i>Email:</i> vicepresident@equestriannl.ca, OR 3. <i>Mail:</i> ATTN: VP Newfoundland and Labrador Equestrian Association P.O. Box 372, Station "C" St. John's, NL, A1C 5J9 	
<u>Failure to provide the required documentation on or before the date required will result in the competition's "Conditional Approval" status being revoked or suspended.</u>	

The competition's steward is required to review, approve, and sign off on "Competition Package – Part 1" before submission to the NLEA.

It is recommended that judges and/or other involved officials review the competition package prior to submission as well. Final submission to the NLEA must be at minimum four weeks prior to the competition date.

Packages must include:

1. **Show Form:** (provide link if online):
 - a. Required information listed in [APPENDIX A.2.1](#).
 - b. Class List, including all recognized and non-recognized classes. Complete listing of recognized classes in [Section 4.3.1](#).
 - i. Listed by division and class, preferably in order of go.
 - ii. See required information in [Section 3.2.3](#).
 - c. Show Form CANNOT be posted online or made available to potential competitors in any capacity until the form is approved by the NLEA (i.e., until Competition Package – Part 1 has been submitted, reviewed and competition organizers have received notification of status change to "Approved").
2. **Certificate of Insurance:**
 - a. NLEA is pleased to partner with our insurance provider, Acera Insurance, to offer competitions a single day Liability Insurance program to purchase at a preferred rate.
 - b. Enclosed Proof of Event Coverage, with a minimum of \$2 million Commercial General Liability Insurance coverage.
 - i. The Newfoundland and Labrador Equestrian Association must be named as an additional insured party on the Certificate of Insurance.
3. **Signed Officials Contracts:**
 - a. Completed contract(s) signed by primary competition organizer and the NLEA approved official (judge, steward, etc.).
 - b. Sample contract in [APPENDIX A.2.2](#).
4. **Steward Approval**
 - a. Please print Appendix A.2 pg. 1 and scan or digitally sign (PDF).

After the Competition Package – Part 1 has been received, reviewed and considered complete, it is formally considered "Approved".

- Competition organizers will be contacted, and the Show Form and C.Co. contact information will be posted on the Competitions & Events page of the NLEA website.

3.3.3 COMPETITION PACKAGE – PART 2

Required <i>at least 7 days</i> prior to competition
See APPENDIX A.3 for details
Submission Information: <ol style="list-style-type: none"> 1. <i>Online Form</i> (preferred if available), OR 2. <i>Email:</i> vicepresident@equestriannl.ca, OR 3. <i>Mail:</i> ATTN: VP Newfoundland and Labrador Equestrian Association P.O. Box 372, Station "C" St. John's, NL, A1C 5J9
<i>Failure to provide the required documentation on or before the date required will result in the competition's "Approval" status being revoked or suspended.</i>

Packages must include:

1. Competitor List:

- a. Form located in [APPENDIX A.3.1](#).
- b. Must be submitted to the NLEA to verify that competitors and all "Person(s) Responsible" are current NLEA members, and to verify competitor declared divisions.
- c. Information must include:
 - i. Athletes full name (PR unless otherwise noted, see [Section 2.1](#))
 - ii. Athlete's NLEA membership #.
 - I. If Minor, include PR(c) Name.
 - II. PR(c) NLEA membership #.
 - iii. Declared Division.
- d. C.Co. are responsible for ensuring all competitors are entered in appropriate divisions and classes before Competition Package – Part 2 is submitted.
- e. C.Co. must contact the NLEA immediately if there are changes to the submitted competitor list.

2. Emergency Action Plan:

- a. Information required listed in [APPENDIX C.1](#).

3. Confirmation of Regional Veterinarian's awareness of competition date(s).

3.3.4 POST-COMPETITION PACKAGE

Required *within 10 days post competition*

See [APPENDIX A.4](#) for details.

Submission Information:

1. *Online Form* (preferred if available), **OR**
2. *Email*: vicepresident@equestriannl.ca, **OR**
3. *Mail*:
ATTN: VP
Newfoundland and Labrador Equestrian Association
P.O. Box 372, Station "C"
St. John's, NL, A1C 5J9

Payment Information:

1. *Online Form* (if available), **OR**
2. *EMT*: treasurer@equestriannl.ca, **MUST** be sent prior to or immediately following submission.

\$100 Deposit Refund Information:

1. Deposit secured upon application submission is to be refunded via original method of payment within 48 hours of completed Post-Competition Package.

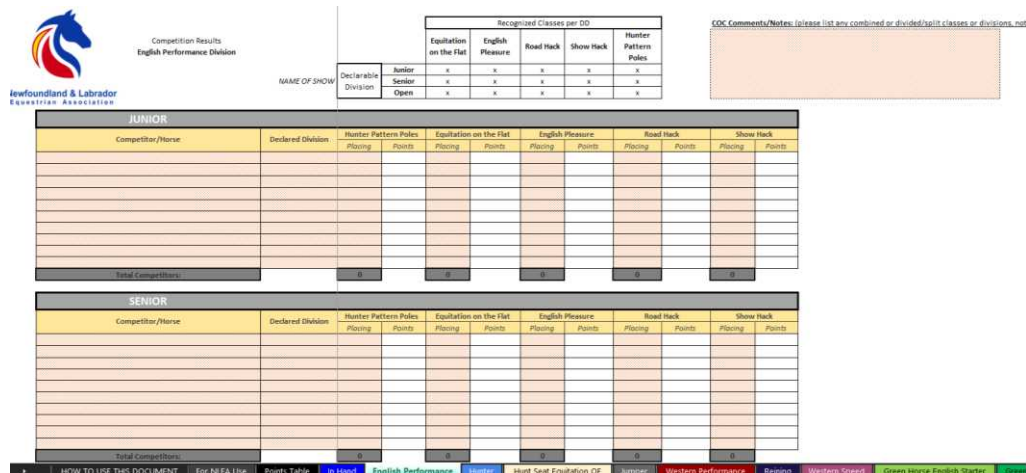
Failure to provide the required documentation and/or payment on or before the date required will result in the competition losing its' sanctioned status.

Package must include:

1. **NLEA Remittance Form (with fees):**
 - a. Form located in [APPENDIX A.4.1](#).
 - b. Remittance fee of \$3.00 per TNS competitor entry.
2. **Confirmation of payment for applicable EC Dressage Test Royalty Fee (submit direct to EC):**
 - a. \$1.00 per test to a maximum of \$20.00 per competition.
 - b. Late Fees will be subject to interest charged at 5%.
3. **Competition Results:**

See [APPENDIX A.4.2](#) for specific submission requirements. Accuracy assists and ensures TNS points and eligibility for year-end awards are calculated correctly. Competition organizers need only submit the **results** and other required information and not the points. Results may be submitted via two methods:

- a. *NLEA Results Template* (spreadsheet)(preferred), **OR**



The screenshot displays the NLEA Results Template spreadsheet. At the top left is the NLEA logo. The main header area includes a 'Competition Results' section with a 'NAME OF SHOW' field and a 'Division' dropdown menu. To the right, there is a 'Recognized Classes per DD' table with columns for 'Equitation on the Flat', 'English Pleasure', 'Road Hack', 'Show Hack', and 'Hunter Pattern Poles'. Below this is a 'COC Comments/Notes' field. The main body of the spreadsheet is divided into two sections: 'JUNIOR' and 'SENIOR'. Each section has a table with columns for 'Competitor/Horse', 'Declared Division', 'Hunter Pattern Poles' (Placing, Points), 'Equitation on the Flat' (Placing, Points), 'English Pleasure' (Placing, Points), 'Road Hack' (Placing, Points), and 'Show Hack' (Placing, Points). At the bottom, there is a 'Total Competitors' row for each section. A footer bar contains navigation tabs: 'HOW TO USE THIS DOCUMENT', 'For NLEA Use', 'Points Table', 'In Hand', 'English Performance', 'Hunter', 'Hunt Seat Equitation OF', 'Jumper', 'Western Performance', 'Racing', 'Western Speed', 'Green Horse English Starter', and 'COC'.

- b. *C.Co. developed sheet.*

4.0 DIVISIONAL REGULATIONS

The NLEA recognizes four types of *declarable General Divisions* and three types of *declarable Restricted Divisions* for eligible horse/athlete combinations, and seventeen types of *discipline divisions* that consist of class types, which are then offered as classes per declarable division, as listed in [Section 4.3](#). NLEA annual high points are awarded to the highest (Champion) and second highest (Reserve Champion) eligible point-earning competitors per *discipline* division and per *declarable* division, unless otherwise specified. All year-end awards are listed in [Section 5.2](#).

All competitors **MUST** declare a single General or Restricted Division category to accumulate points in, as they are only eligible to be awarded that category's awards at the NLEA annual year-end ceremony, regardless of other declarable divisions they may compete in, unless otherwise specified.

For example, a declared Junior competitor may enter Junior and Open classes but can only be awarded Junior high points.

*Restricted Division competitors may not compete in any other declarable divisions classes.

Note: The NLEA reserves the right to review and change competitor division declarations at any point to ensure fair competition.

Discipline divisions are considered non-declarable, and most are available for any competitor to enter – the Restricted Division classes are for Restricted Division declared competitors only – and competitors may be awarded more than one high point at year-end per *discipline* division based on their *declared* division (*for example, Open English Performance and Open Western Performance, OR Walk Trot Novice and Walk Jog Novice and Walk Trot Dressage*).

All competitors, of any discipline or declared division, can compete in, earn points for, and be awarded year-end high points for the In Hand and Dressage Divisions, as they are based on unique divisional categories.

- **In Hand (Under 19, Over 19 or Open – based on declared division).**
- **Dressage Divisions (for highest level ridden in Traditional and/or Western Dressage, and/or Miscellaneous levels).**

Show organizers and officials reserve the right to combine, run concurrently, and/or divide classes and divisions at their discretion – except where restrictions apply. See Section 2.1 Item “[Class List Revision Policy](#)” and [Section 5.0](#) for more information.

Choice of declared division cannot change until the end of the show season, even if competitors choose to compete in another declared division at any point. Points are only awarded to the competitors declared division.

- Exception: By written request made to the NLEA (e-mails acceptable), any athlete, due to safety concern(s) and/or other extenuating circumstances, may re-declare for any other division upon NLEA approval.
 - Points earned for the newly declared division are to be counted towards year-end awards if the request is made before the athlete competes in more than 25% of the season's competition schedule.
 - Athletes who have entered more than a quarter of the competition schedule for a declared division may be permitted to compete in and re-declare for another division but will not be eligible to earn points towards the new declared division until the start of the next show season.

Declared Open competitors who are non-paid professionals are permitted to *compete* (i.e., but not earn points) in their appropriate age category division classes. Once a competitor declares Open, they cannot change their declaration to any age category General Division in following years.

- Exception: If previously declared Open competitors over the age of 19 have not received monetary gain as a paid equine professional in the last five consecutive years, they may re-declare as a Senior competitor at the beginning of the show season.

Any declared competitor may re-declare to Green Horse at the beginning of the show season, provided the horse is a new mount and meets the divisional requirements.

4.1 GENERAL DIVISIONS

Declarable General Divisions:

1. Junior:

Under 19 years of age as of January 1st of the current year.

2. Senior:

19 years of age or older as of January 1st of the current year.

3. Open:

Open to all General Division athletes irrespective of age, horse of any age or breed, including ribbons previously won in which there was no qualification or restriction for the athlete. It is strongly recommended that paid professionals over the age of 19 declare for the Open Division.

The Open Division typically carries a higher degree of difficulty and professionalism than other General Divisions, as it was originally designed for paid professionals.

4. Speed:

Open to all non-restricted athletes irrespective of age, horse of any age or breed, including ribbons previously won in which there was no qualification or restriction for the athlete.

The Speed Division was created with the horse's welfare, longevity, and best interests in mind, and to foster a more equitable showing experience for competitors.

Divisions and awards offered separately for:

- a. Jumper Division
- b. Western Speed Division

Note: Please keep in mind that speed events are races which are designed to be judged **by time only** – each athlete is attempting to negotiate the course as quickly as possible – against all other entered competitors. Safety and welfare should be of paramount importance for both the competitor and the horse. Restricted Divisions are ineligible to compete in and/or accumulate year-end points for the Western Speed and Jumper Discipline Divisions.

4.2 RESTRICTED DIVISIONS

The Restricted Divisions contain limitations and eligibility criteria for athletes and/or horses.

Declarable Restricted Divisions:

1. Walk Trot/Jog Novice

Divisions and awards offered as:

- a. **Walk Trot Novice**
- b. **Walk Jog Novice**

The Novice Restricted Division is meant to provide fair and competitive opportunities for beginner athletes that are new to the show ring. There are specific athlete and horse restrictions and eligibility limits.

2. Walk Trot/Jog Leisure

Divisions and awards offered as:

- a. **Walk Trot Leisure**
- b. **Walk Jog Leisure**

The Leisure Restricted Division is meant to provide a more relaxed but still competitive opportunity for athletes of any age who wish to compete but are unable or unwilling to canter/lope in such an environment, due to a multitude of reasons, including athlete/horse disability, medical issue(s) and/or physical impairment.

3. Green Horse (walk trot canter/walk jog lope)

Divisions and awards offered as:

- a. **English Starter**
- b. **Western Starter**

Those who declare in any Restricted Division can only enter and accumulate points for that division's classes.

Exception: Any competitor, regardless of declared division, can compete in and earn year-end award points towards the following:

- 1. In Hand Division classes (Under 19, Over 19 or Open)
- 2. Dressage Divisions
 - a. Walk Trot/Jog declared competitors remain restricted to levels/tests that offer only walk and trot/jog.

Points earned in any Restricted Division will not count towards any other division, and eligible points earned outside of the Restricted Divisions will only count towards those divisions (*for example, Showmanship Over 19 and Walk Jog Leisure Trail points cannot be combined. Points can only be calculated towards In Hand Over 19 high point and Walk Jog Western Leisure high point respectively*).

Competitors do not have to compete in both disciplines within their declared division to win year-end high points but can be awarded multiple awards if they choose to compete in both.

Walk Trot and Walk Jog Restricted Division classes must never be combined or run concurrently with any classes that require canter/lope. ABSOLUTELY NO EXCEPTIONS.

Green Horse Division classes may be concurrently run with Senior or Open General Division classes provided competitor(s) are comfortable with the change.

4.2.1 WALK TROT / WALK JOG COMPETITORS

Novice Information:

- Athletes are ineligible if they have previously cantered/loped in competition.
- Novice athletes may not compete in classes that require canter/lope, such as but not limited to: Ranch Riding, Reining and/or Western Speed.
- Novice athletes are eligible for the division until they have accumulated 25 points in either discipline division, or until the end of their third year, whichever comes first.
 - For example – A 12-year-old beginner athlete in their first show season does very well in large WT Novice English classes and accumulates 26 points over the course of one season. As of January 1st of the next year, the athlete is no longer eligible to compete in the WT/J Novice Divisions and must move up into the WT/J Leisure Divisions (if they do not wish to canter/lope in a show) or to the appropriate General Division.
 - For example – A 45-year-old athlete who is new to competitions competes in the WJ Novice and WT Novice classes for an entire season and racks up ten points in WJ Novice, and 12 points in WT Novice. As of January 1st of the next year, this athlete is still eligible to compete in either WT/J Novice division for the next show season as the 20-point maximum per discipline has not been satisfied.
- In Novice Restricted Western classes, any age horse can be ridden with two hands on any legal Western bit using one or two hands.

Leisure Information:

- Open to all athletes irrespective of age, horse of any age or breed, including ribbons previously won in which there was no qualification or restriction for the athlete.
- Athlete/horse combinations are indefinitely eligible provided they do not compete in recognized classes that require canter/lope.
- In Leisure Restricted Western classes, any age horse can be ridden with two hands on any legal Western bit using one or two hands.

WT/J Horse Information:

- Horses that have cantered/loped in competition may be used in WT/J Novice or Leisure classes if ridden by athletes who are declared WT/J competitors.
 - For example: A seasoned show horse develops chronic health issues and is unable to canter/lope reliably but can soundly walk and trot/jog is eligible for the WT/J divisions provided the declared athlete riding is declared WT/J Novice or WT/J Leisure.
 - For example: A horse may compete in WT/J classes with a declared WT/J athlete AND compete in WTC/WJL classes with a declared General Division athlete.
- The WT/J division offers English and Western classes, though horse eligibility for the division is not based on discipline.

Except for the defined athlete and/or horse restrictions, concurrent class restrictions and tack exceptions (as approved by the C.Co.), all regular division rules and class descriptions apply.

4.2.2 GREEN HORSE COMPETITORS

These limited classes are meant to provide an opportunity to expose less experienced horses to a competitive environment in a way that manages risk, encourages success, and promotes the horses' welfare.

Previously declared General Division athletes may re-declare as Green Horse at the beginning of the show season, provided the horse is a new mount in their first year of competition, if they wish to accumulate points/qualify for year-end awards.

- All Green Horse classes are open to any equine – regardless of age or breed – in their first year of competition.
- Green Horse Starter Restricted Divisions are categorized as English and Western, though eligibility for the division is not based on discipline.
 - *For example, a seasoned Western show horse is not eligible for the Green Horse Division if the competitor decides to try English classes.*
- Green Horses are eligible for the division until the end of their first year showing.
- Green Horse Western: any age horse can be ridden with two hands on any legal Western bit using one or two hands.

Except for the defined horse restrictions, all regular division rules and class descriptions apply.

4.3 DISCIPLINE DIVISIONS

Each table section represents a recognized NLEA discipline division and its' respective class types and/or classes which qualify for year-end awards. See [Section 3.2.3](#) for definitions and types of sanctioned competitions and requirements. See [Section 4.3.1](#) for a complete class list for all the following recognized divisions. See [Section 5.2](#) for more information on minimum and maximum eligibility standards, and [Section 5.3](#) for how points are calculated at year-end.

Competition organizers: class types/classes are listed in the suggested Order of Go within each section.

General Divisions	
<p><i>All competitors, regardless of declared division (including Restricted Divisions) or discipline can compete in and earn points for one In Hand Division year-end award based on their appropriate age category: Under 19 or Over 19. Open is reserved for Open declared competitors. Points earned will default to appropriate category, regardless of classes entered.</i></p>	
<p>1. In Hand Division (per class)</p> <ul style="list-style-type: none"> i. Showmanship Under 19 ii. Showmanship Over 19 iii. Open Showmanship iv. Halter Geldings ¹ v. Halter Mares ¹ vi. Halter Overall ² <ul style="list-style-type: none"> • No class fee 	
<p>2. English Performance Division (Junior, Senior, Open)</p> <ul style="list-style-type: none"> i. Hunter Pattern Poles ³ ii. English Pleasure iii. Equitation on the Flat iv. Road Hack v. Show Hack 	<p>3. Western Performance Division (Junior, Senior, Open)</p> <ul style="list-style-type: none"> i. Trail ii. Western Pleasure iii. Horsemanship iv. Ranch Riding v. Working Western Rail vi. Command

¹ **Halter Geldings and Halter Mares are point-earning qualifying classes for Halter Overall.** They are considered one class type for calculating points at year-end.

² **Halter Overall – 1st and 2nd place from Halter Geldings, and 1st and 2nd place from Halter Mares immediately qualify for Halter Overall.** Placings and points are awarded to Champion (1st) and Reserve Champion (2nd) only, by total number of entries in Halter Geldings and Halter Mares combined. Halter Overall is considered its' own class type for points purposes (i.e. points earned in Halter Geldings or Halter Mares are combined with points earned in Halter Overall, and Showmanship if entered).

³ **Hunter Pattern Poles (HPP) is only required if offering the Hunter Division.** Show organizers must clearly specify on the show form whether each class is ridden WT or WTC for General Divisions ("WT" in this context is separate from the Walk Trot "HPP"). For example, Junior HPP (WT), Senior HPP (WT), Open HPP (WTC), points earned shall be awarded to the appropriate declared division (Junior HPP (WT) points will be awarded to the Junior, etc.).

<u>Declared Restricted Only:</u> Walk Trot/Jog Divisions	
4. Walk Trot Division <i>(Novice, Leisure)</i> <ul style="list-style-type: none"> i. Hunter Pattern Poles WT ⁴ ii. English Pleasure iii. Equitation on the Flat iv. Road Hack 	5. Walk Jog Division <i>(Novice, Leisure)</i> <ul style="list-style-type: none"> i. Trail ii. Western Pleasure iii. Horsemanship iv. Working Western Rail
<u>Declared Restricted Only:</u> Green Horse Divisions ⁵	
6. Green Horse English Starter <i>(per class)</i> <ul style="list-style-type: none"> i. English Pleasure ii. Equitation on the Flat iii. Road Hack ⁶ iv. Show Hack ⁶ 	7. Green Horse Western Starter <i>(per class)</i> <ul style="list-style-type: none"> i. Trail ii. Western Pleasure iii. Horsemanship iv. Working Western Rail ⁶

⁴ **HPP WT is only required if offering the Hunter division.** Novice or Leisure HPP WT points earned will be awarded to the appropriate Walk Trot English Division.

⁵ **Green Horses are restricted to a maximum of six classes per day of competition, regardless of discipline.**

⁶ **Green Horses are not required to extend the canter/lope and/or hand gallop.**

Over Fences Divisions ⁷

8. Hunter Division

(Junior, Senior, Open – per height)

- i. **Cross-Rail Hunter**
 - a. Cross-Rail Hunter Over Fences
 - b. Cross-Rail Hunter Under Saddle
- ii. **2'0" Hunter**
 - a. 2'0" Hunter Over Fences
 - b. 2'0" Hunter Under Saddle
- iii. **2'3" Hunter**
 - a. 2'3" Hunter Over Fences
 - b. 2'3" Hunter Under Saddle
- iv. **2'6" Hunter**
 - a. 2'6" Hunter Over Fences
 - b. 2'6" Hunter Under Saddle
- v. **2'9" Hunter**
 - a. 2'9" Hunter Over Fences
 - b. 2'9" Hunter Under Saddle

Note: OF and US classes are required per height.

9. Jumper Division ⁸

(Speed (English) - per height)

- i. **2'3" Jumper**
 - a. Clear Round
 - b. Table A Jumper
- ii. **2'6" Jumper**
 - a. Clear Round
 - b. Table A Jumper
- iii. **2'9" Jumper**
 - a. Clear Round
 - b. Table A Jumper
- iv. **3'0" Jumper**
 - a. Clear Round
 - b. Table A Jumper
- v. **3'3" Jumper**
 - a. Clear Round
 - b. Table A Jumper

Note: Clear Round ⁹ and Table A Jumper classes are required per height.

10. Hunt Seat Equitation Over Fences Division

(Junior, Senior, Open – per height)

- i. 2'0" Equitation
- ii. 2'3" Equitation
- iii. 2'6" Equitation
- iv. 2'9" Equitation

⁷ A competitor can only compete in two consecutive height divisions (for example, 2'3" and 2'6" - not 2'3" and 2'9") regardless of over fences type. Jumper heights entered must match Hunter heights. **Horses can only compete in six jumping efforts per day of competition, regardless of horse/rider or OF type** (including Prix Caprilli tests).

⁸ NLEA recognized Jumper class types are designed to run as single classes for Speed (English) declared competitors, with placings solely based on time (i.e. offered as 2'3" Clear Round Jumper, etc.). General Division competitors not declared for Speed may compete in Jumper classes, though points for year-end awards will only be tabulated for Speed declared competitors.

⁹ Clear Round classes will earn year-end points based on total entries in the class, as shown in [Table 4.0 Points System](#), provided the course was completed within the imposed time limit and the competitor was not eliminated.

11. Reining Division <i>(Junior, Senior, Open)</i> <ul style="list-style-type: none"> i. Reining ii. Freestyle Reining 	
12. Western Speed Division ¹⁰ <i>(Speed (Western) - per class)</i> <ul style="list-style-type: none"> i. Barrel Racing ii. Pole Bending iii. Keyhole 	
Driving Divisions	
13. Driving Division <i>(Junior, Senior, Open)</i> <ul style="list-style-type: none"> i. Pleasure Driving Turnout ii. Pleasure Driving Working iii. Pleasure Driving Reinsmanship iv. Obstacle Driving 	14. Miniature Driving Division <i>(Junior, Senior, Open)</i> <ul style="list-style-type: none"> i. Miniature Pleasure Driving Turnout ii. Miniature Pleasure Driving Working iii. Miniature Pleasure Driving Reinsmanship iv. Miniature Obstacle Driving

¹⁰ **NLEA recognized Western Speed class types are designed to run as single classes for all Speed (Western) declared competitors entered, with placings solely based on time (i.e. Offered as Barrel Racing, not Junior Barrel Racing, etc.). General Division competitors not declared for Speed may compete in Speed classes, though points will only be tabulated for Speed declared competitors.**

Dressage Divisions ¹¹

All competitors, regardless of declared division, can compete in and earn points for multiple year-end Dressage Division awards. Points earned are as described in [Table 3.4](#) found in [Section 5.2](#).¹²

Traditional Dressage – [Equestrian Canada](#)¹³ or [CADORA](#) tests.

Western Dressage – [Western Style Dressage Association of Canada](#) patterns/tests.

- [C.Co.](#): See [Section 3.2.3](#) on Class Lists.

Miscellaneous Dressage – EC, CADORA or WSDAC tests where appropriate.

- If neither source is suitable, alternate arrangements can be discussed with NLEA prior to competition.

Para Dressage – to follow EC guidelines and standards. Para Dressage in TNS sanctioned competitions is currently under review.

15. Traditional Dressage

(per level)

- i. Walk Trot Level ¹⁴
 - EC: A or B only
 - CADORA: A, B, C, D, E or F
- ii. Training Level
 - EC: 1, 2 or 3
 - CADORA: A, B, C or D
- iii. First Level
 - EC: 1, 2 or 3
 - CADORA: A, B, C or D
- iv. Second Level
 - EC: 1, 2 or 3
 - CADORA: A, B, C or D

16. Western Dressage

(Competitors choice of levels & tests)

- i. Introductory Level (walk jog) ¹²
 - Tests: A, B, C or D
- ii. Basic Level
 - Tests: A, B, C or D
- iii. Level 1
 - Tests: A, B, C or D
- iv. Level 2
 - Tests: A, B, C or D

¹¹ **A horse may not be ridden in more than four tests per day of competition regardless of discipline or level.**

Western Dressage levels do not have to match Traditional levels (i.e. Walk Trot and Training Level, and Level 1 and Level 2). Tests ridden for any level do not have to be the same throughout the season.

¹² **Traditional or Western Dressage: levels must be consecutive if more than one entered (maximum of 2)** (for example, Walk Trot Level and Training Level, or Basic Level and Level 1).

¹³ **Equestrian Canada Dressage tests are subject to a royalty fee that is paid directly to EC – see the Post-Competition Package for details.**

¹⁴ **Declared Walk Trot/Jog competitors are restricted to Walk Trot and/or Introductory levels (i.e. tests with no canter/lope).**

17. Miscellaneous Dressage ¹⁵
(non-consecutive, per level)

<p>i. Freestyle</p> <ul style="list-style-type: none"> • Walk Trot (<i>Cadora</i>)/Introductory (EC), <i>Training, First or Second.</i> <p>ii. Western Musical Freestyle</p> <ul style="list-style-type: none"> • <i>Introductory, Basic, Level 1 or Level</i> 	<p>iii. Prix Caprilli (<i>Training level or higher</i>)</p> <ul style="list-style-type: none"> • <i>1 Test (WTC, jumps and cavaletti).</i> <p>iv. Pas de Deux</p> <ul style="list-style-type: none"> • <i>Training/First, or First/Second.</i> • <i>Class fees are per entry.</i>
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¹⁵ **Miscellaneous tests must match the highest Traditional or Western Dressage level ridden.**
Prix Caprilli tests are considered a jumping effort AND a Dressage test.

Miscellaneous tests can be used towards minimum qualifying requirements for year-end Traditional and/or Western Dressage level awards.

4.3.1 RECOGNIZED CLASSES

1. Showmanship Over 19 2. Showmanship Over 19 3. Open Showmanship 4. Halter Geldings 5. Halter Mares 6. Halter Overall		
7. Junior Trail 8. Senior Trail 9. Open Trail 10. Junior Western Pleasure 11. Senior Western Pleasure 12. Open Western Pleasure 13. Junior Horsemanship 14. Senior Horsemanship 15. Open Horsemanship 16. Junior Ranch Riding 17. Senior Ranch Riding 18. Open Ranch Riding 19. Junior Working Western Rail 20. Senior Working Western Rail 21. Open Working Western Rail 22. Junior Command 23. Senior Command 24. Open Command 25. Junior Reining 26. Senior Reining 27. Open Reining 28. Junior Freestyle Reining 29. Senior Freestyle Reining 30. Open Freestyle Reining 31. Barrel Racing 32. Pole Bending 33. Keyhole	34. Junior Hunter Pattern Poles 35. Senior Hunter Pattern Poles 36. Open Hunter Pattern Poles 37. Junior English Pleasure 38. Senior English Pleasure 39. Open English Pleasure 40. Junior Equitation on the Flat 41. Senior Equitation on the Flat 42. Open Equitation on the Flat 43. Junior Road Hack 44. Senior Road Hack 45. Open Road Hack 46. Junior Show Hack 47. Senior Show Hack 48. Open Show Hack	49. Walk Jog Novice Trail 50. Walk Jog Leisure Trail 51. Walk Jog Novice Western Pleasure 52. Walk Jog Leisure Western Pleasure 53. Walk Jog Novice Horsemanship 54. Walk Jog Leisure Horsemanship 55. Walk Jog Novice Working Western Rail 56. Walk Jog Leisure Working Western Rail 57. Walk Trot Novice Hunter Pattern Poles 58. Walk Trot Leisure Hunter Pattern Poles 59. Walk Trot Novice English Pleasure 60. Walk Trot Leisure English Pleasure 61. Walk Trot Novice Equitation on the Flat 62. Walk Trot Leisure Equitation on the Flat 63. Walk Trot Novice Road Hack 64. Walk Trot Leisure Road Hack 65. Green Horse Trail 66. Green Horse Western Pleasure 67. Green Horse Horsemanship 68. Green Horse Working Western Rail 69. Green Horse English Pleasure 70. Green Horse Equitation on the Flat 71. Green Horse Road Hack 72. Green Horse Show Hack

73. Junior Cross-Rail Hunter Over Fences 74. Junior Cross-Rail Hunter Under Saddle 75. Senior Cross-Rail Hunter Over Fences 76. Senior Cross-Rail Hunter Under Saddle 77. Open Cross-Rail Hunter Over Fences 78. Open Cross-Rail Hunter Under Saddle 79. Junior 2'0" Hunter Over Fences 80. Junior 2'0" Hunter Under Saddle 81. Senior 2'0" Hunter Over Fences 82. Senior 2'0" Hunter Under Saddle 83. Open 2'0" Hunter Over Fences 84. Open 2'0" Hunter Under Saddle 85. Junior 2'3" Hunter Over Fences 86. Junior 2'3" Hunter Under Saddle 87. Senior 2'3" Hunter Over Fences 88. Senior 2'3" Hunter Under Saddle 89. Open 2'3" Hunter Over Fences 90. Open 2'3" Hunter Under Saddle 91. Junior 2'6" Hunter Over Fences 92. Junior 2'6" Hunter Under Saddle 93. Senior 2'6" Hunter Over Fences 94. Senior 2'6" Hunter Under Saddle 95. Open 2'6" Hunter Over Fences 96. Open 2'6" Hunter Under Saddle 97. Junior 2'9" Hunter Over Fences 98. Junior 2'9" Hunter Under Saddle 99. Senior 2'9" Hunter Over Fences 100. Senior 2'9" Hunter Under Saddle 101. Open 2'9" Hunter Over Fences 102. Open 2'9" Hunter Under Saddle	103. Junior 2'0" Hunt Seat Equitation Over Fences 104. Senior 2'0" Hunt Seat Equitation Over Fences 105. Open 2'0" Hunt Seat Equitation Over Fences 106. Junior 2'3" Hunt Seat Equitation Over Fences 107. Senior 2'3" Hunt Seat Equitation Over Fences 108. Open 2'3" Hunt Seat Equitation Over Fences 109. Junior 2'6" Hunt Seat Equitation Over Fences 110. Senior 2'6" Hunt Seat Equitation Over Fences 111. Open 2'6" Hunt Seat Equitation Over Fences 112. Junior 2'9" Hunt Seat Equitation Over Fences 113. Senior 2'9" Hunt Seat Equitation Over Fences 114. Open 2'9" Hunt Seat Equitation Over Fences 115. 2'3" Clear Round Jumper 116. 2'3" Table A Jumper 117. 2'6" Clear Round Jumper 118. 2'6" Table A Jumper 119. 2'9" Clear Round Jumper 120. 2'9" Table A Jumper 121. 3'0" Clear Round Jumper 122. 3'0" Table A Jumper 123. 3'3" Clear Round Jumper 124. 3'3" Table A Jumper	125. Junior Pleasure Driving Turnout 126. Senior Pleasure Driving Turnout 127. Open Pleasure Driving Turnout 128. Junior Pleasure Driving Working 129. Senior Pleasure Driving Working 130. Open Pleasure Driving Working 131. Junior Pleasure Driving Reinsmanship 132. Senior Pleasure Driving Reinsmanship 133. Open Pleasure Driving Reinsmanship 134. Junior Obstacle Driving 135. Senior Obstacle Driving 136. Open Obstacle Driving 137. Junior Miniature Pleasure Driving Turnout 138. Senior Miniature Pleasure Driving Turnout 139. Open Miniature Pleasure Driving Turnout 140. Junior Miniature Pleasure Driving Working 141. Senior Miniature Pleasure Driving Working 142. Open Miniature Pleasure Driving Working 143. Junior Miniature Pleasure Driving Reinsmanship 144. Senior Miniature Pleasure Driving Reinsmanship 145. Open Miniature Pleasure Driving Reinsmanship 146. Junior Miniature Obstacle Driving 147. Senior Miniature Obstacle Driving 148. Open Miniature Obstacle Driving
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149. EC Introductory Level Test A 150. EC Introductory Level Test B 151. CADORA Walk Trot Test A 152. CADORA Walk Trot Test B 153. CADORA Walk Trot Test C 154. CADORA Walk Trot Test D 155. CADORA Walk Trot Test E 156. CADORA Walk Trot Test F 157. EC Training Level Test 1 158. EC Training Level Test 2 159. EC Training Level Test 3 160. CADORA Training Level Test A 161. CADORA Training Level Test B 162. CADORA Training Level Test C 163. CADORA Training Level Test D 164. EC First Level Test 1 165. EC First Level Test 2 166. EC First Level Test 3 167. CADORA First Level Test A 168. CADORA First Level Test B 169. CADORA First Level Test C 170. CADORA First Level Test D 171. EC Second Level Test 1 172. EC Second Level Test 2 173. EC Second Level Test 3 174. CADORA Second Level Test A 175. CADORA Second Level Test B 176. CADORA Second Level Test C 177. CADORA Second Level Test D	178. WSDAC Introductory Level Test A 179. WSDAC Introductory Level Test B 180. WSDAC Introductory Level Test C 181. WSDAC Introductory Level Test D 182. WSDAC Basic Level Test A 183. WSDAC Basic Level Test B 184. WSDAC Basic Level Test C 185. WSDAC Basic Level Test D 186. WSDAC Level 1 Test A 187. WSDAC Level 1 Test B 188. WSDAC Level 1 Test C 189. WSDAC Level 1 Test D 190. WSDAC Level 2 Test A 191. WSDAC Level 2 Test B 192. WSDAC Level 2 Test C 193. WSDAC Level 2 Test D	194. CADORA Walk Trot Freestyle 195. EC Training Level Freestyle 196. CADORA Training Level Freestyle 197. EC First Level Freestyle 198. CADORA First Level Freestyle 199. EC Second Level Freestyle 200. CADORA Second Level Freestyle 201. WSDAC Musical Freestyle Introductory Level 202. WSDAC Musical Freestyle Basic Level 203. WSDAC Musical Freestyle Level 1 204. WSDAC Musical Freestyle Level 2 205. CADORA Prix Caprilli Test 206. CADORA First Level Pas de Deux 207. CADORA Second Level Pas Deux
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4.3.2 PROHIBITED NON-RECOGNIZED CLASSES

The following non-recognized classes are prohibited from being offered at NLEA sanctioned competitions. Running these classes will result in the revocation of sanctioning status by NLEA officials, thus rendering all eligible points earned by competitors invalid for that competition:

- **Walk Jog Western Speed classes**
 - *Novice*: Barrel Racing, Pole Bending, Keyhole ✗
 - *Leisure*: WT Barrel Racing, WT Pole Bending, WT Keyhole **are** permitted as NRC. ✓
 - Note: Leisure competitors must never canter/lope any patterns.
- **Walk Trot Hunter Over Fences**
 - *Novice or Leisure*: 2'0" through 2'9" ✗
 - Note: Walk Trot Novice and/or Leisure Cross Rails **are** permitted as NRC. ✓
- **Walk Trot Hunt Seat Equitation Over Fences**
 - *Novice or Leisure*: Any height ✗
- **Walk Trot Jumper**
 - *Novice or Leisure*: Any height ✗
- **Green Horse Western Speed**
 - Barrel Racing, Pole Bending, Keyhole ✗
- **Green Horse Reining**
 - Reining, Freestyle Reining ✗
- **Green Horse Hunter Over Fences**
 - 2'0" through 2'9" ✗
 - Note: Green Horse Hunter Pattern Poles ✓ and Green Horse Cross Rails ✓ **are** permitted as NRC.
- **Green Horse Hunt Seat Equitation Over Fences**
 - Any height ✗
- **Green Horse Jumper**
 - Any height ✗

... and/or any "fun"/NRC class(es) that the NLEA deem unsafe or dangerous for the horse or rider (within reason).

5.0 TERRA NOVA SERIES AWARDS AND POINTS

5.1 ELIGIBILITY REQUIREMENTS

Class types/classes that earn points for the Annual NLEA Year-End High Point Awards are listed in [Section 4.3](#).

The annual competition qualification period for high point award calculations is June 1st through October 1st.

- Sanctioned competitions outside of these dates are at the discretion of the NLEA Board of Directors – *applications **must** be submitted at least two months in advance.*
- Any points earned, providing the competition gives equal opportunity to competitors and at the discretion of the NLEA, may be credited towards the current year's show season if before June 1st or credited towards the next show season if after October 1st.

Show organizers are encouraged to follow the NLEA Points System in [Table 4.0](#) and to offer high point awards based on Tables 4.0 through 4.4 for their offered discipline divisions.

- At the competition level, C.Co. may offer awards at their own discretion.
- If the C.Co. choose to differ from NLEA's award and point formats and qualifiers, competitors must be informed of the changes on the show form.

NLEA year-end awards are based on the information set forth in this document ([Section 5.2](#)), unless otherwise specified by the Board of Directors.

Competitors are eligible for high point awards based on points earned in their declared division only, which are awarded based on competition results submitted by the C.Co.

- For example, a declared Junior competitor enters both Junior and Open classes. The C.Co. enters both Junior and Open class results when submitting the competition results to the NLEA, though points for year-end awards are only tabulated for the competitors' Junior classes.*
 - Any Open declared competitors which placed in Open classes that the Junior declared competitor entered will receive points based on the total number of entries per class, regardless of declared division entries.*
- Exception:** All competitors, regardless of their declared division, can compete in, earn points and be awarded year-end High Point Awards for their declared division, and the following discipline divisions:
 - In Hand (Under 19, Over 19 or Open – based on declared division).
 - Dressage Divisions (for highest level ridden in Traditional and/or Western Dressage, and/or Miscellaneous levels).
- Declared Speed competitors **do not** need to compete in both discipline divisions (Western Speed and Jumper) to qualify for year-end awards – high points are awarded separately.
- Declared Walk Trot/Jog competitors **do not** need to compete in both discipline divisions (Walk Trot and Walk Jog) to qualify for year-end awards – high points are awarded separately (based on appropriate category).
- Declared Green Horse competitors **do not** need to compete in both discipline divisions (Western and English) to qualify for year-end awards – high points are awarded separately.

Tie-breakers can be determined based on one additional same class type of best overall results that are based on the competitor within the division (i.e., Equitation or Horsemanship, etc.), or by averaging times and/or penalties for Speed events. Methods can be repeated until tie is broken. Duplicate awards may be presented instead of using tie-breakers at the discretion of the C.Co. at the competition level, or the NLEA for year-end awards.

In years where Provincial Championship competitions are hosted, additional Championship medals will be awarded to the qualifying competitor/horse combinations. Guidelines for Championships are to be circulated no later than six months in advance of the first offered qualifying competition.

Qualifying for High Point Awards:

1. Awards will be based on the **horse and athlete combination**, unless otherwise specified.
 - a. Competitors are eligible for high point awards based on points earned in their declared division only, which are awarded based on competition results submitted by the C.Co.
 - i. **Exception:** In Hand Division and Dressage Divisions.
 2. The athlete must be a current NLEA member to be eligible for awards.
 3. A horse must be entered in a competition using the same name and spelling throughout the show season for administrative purposes.
 4. If C.Co. uses the Class List Revision Policy:
 - a. Providing that equal opportunity is given to all competitors (i.e., if all competitors who otherwise would have competed as normal were also able to compete in the new format), classes/divisions that were combined and/or divided are to remain recognized. Points earned will be assigned by the NLEA to the competitor's declared division based on total number of entries in the class, unless otherwise specified.
 - b. If equal opportunity was not given, revised class(es)/division(s) must be points ineligible.
 5. Athletes may enter pattern classes, including those with no rail work on multiple horses, but an individual may not accumulate points from more than one entry in any eligible class.
 - a. Athletes cannot win Champion High Point and Reserve Champion High Point against themselves, regardless of mount.
 6. Must meet minimum standards found in [Section 5.2](#), and must conform to any divisional requirements including restrictions or limitations.
 7. Current NLEA members may request a review of their earned points in competition at any time throughout the year, keeping in mind that results are submitted within ten days post competition from show organizers plus processing time once received. Competitors are asked to contact NLEA regarding any concerns about points as soon as possible. Once the Annual Award points are tabulated, there will be a final period of review/audit before points will be considered official and used for award presentation.
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5.2 DIVISIONAL AWARDS – STANDARDS AND RESTRICTIONS

Standards and restrictions are subject to revision through the year – please see the NLEA website in the fall for a list of awards being presented at the current years’ NLEA Awards Ceremony. All Divisional minimum standards are based on the recognized divisions and classes in [Section 4.0](#).

IMPORTANT CONSIDERATION:

Minimum and maximum standards are set to foster healthy and fair competition. Newfoundland and Labrador’s competition community has changed drastically over the years, following the rest of Canada and the world, and growth in equine sport is important and should never be taken lightly, or for granted.

As the quality of athletes and horses increases, so do the standards of care and the gradual shift towards specialization(s) within discipline(s). The “general performance” competition of the past no longer requires that all class types of all disciplines be offered, and the “general performance” horse no longer needs to, *or should*, compete in nearly every class offered to qualify for awards.

Competing, earning points and receiving high points are exciting and have their place in our horse community, though the NLEA will always promote horse and athlete welfare above all else.

Tables 3.0 through 3.4 list the minimums and maximums for qualifying and points calculation. There are detailed examples of how points are calculated and used in [Section 5.3](#).

DEFINITIONS:

- *Minimum required number of ... to qualify for year-end awards:*
 - *Competitions* – the minimum number of competitions a horse/rider combination must compete in during a show season.
 - *Class Types per Competition* – the minimum number of class types a horse/rider combination must enter within respective discipline divisions per competition. Qualifying class types can differ, though the number of results used in year-end award calculations are per class type, unless otherwise specified.

For example, to qualify for the English Performance division, competitors must enter at least two class types within the discipline division at one competition, and at least two class types at another competition. Competitors could enter English Pleasure and Equitation on the Flat in competition 1 and decide to enter Road Hack and Show Hack in competition 2.

- *Maximum number of ... used in awards calculations:*
 - *Results Used per Class Type* – the maximum number of results used per class type in a show season. The best six results of each class type that yield the highest number of points overall will be used, unless otherwise specified.
 - *Class Types* – the maximum number of class types used within a discipline division in a show season. The best three results of each type that yield the highest number of points overall will be used, unless otherwise specified.

Competition(s) = Comp(s)

TABLE 3.0 IN HAND DIVISIONAL STANDARDS AND HIGH POINTS AWARDED

Discipline Division	# of Class Types	High Points Awarded as <u>Champion and Reserve Champion as follows*</u> (as per their declared division):	Per Competitor/Horse Combination:			
			MINIMUM REQUIRED # OF: (To qualify)		MAXIMUM # OF: <i>Best used</i>	
			Comps	Class Types per Comp.	Class Types	Results Used per Class Type
In Hand*	2	Under 19* Over 19* Open*	3	1	3	6

In Hand Division High Point Minimum Standards:

A competitor/horse combination must meet the following criteria:

1. Competed in a minimum of one class type in three competitions, (i.e., competed in a minimum of Halter (Geldings OR Mares) or Showmanship class per competition, for three competitions).

Regardless of competitions or class types entered above minimum required number, points will be calculated for the best results over the show season as follows:

1. All class types will be used (i.e., Halter Geldings or Halter Mares, Halter Overall, and Showmanship).
2. A maximum of six results per class type will be calculated:
 - a. i.e., up to six Halter Gelding or Halter Mare results, up to six Halter Overall results, and up to six Showmanship results.

Other:

1. Athletes may only qualify for one high point award for the In Hand Division (Under 19, Over 19 or Open).
2. For TNS purposes, points earned in Halter Overall are based on the athlete's declared division and will be awarded as follows, regardless of classes entered:

If competitor is declared:	Points are automatically awarded to:
Junior	Under 19
Senior	Over 19
Open	Open
Speed	Under 19 or Over 19
Walk Trot/Jog Novice	Under 19 or Over 19
Walk Trot/Jog Leisure	Over 19 or Over 19
Green Horse (English or Western)	Under 19 or Over 19

*Competitors can receive year-end High Point Awards for both their declared division, and for the In Hand and/or Dressage Discipline Divisions, if they meet the minimum requirements to qualify.

TABLE 3.1 GENERAL DIVISIONAL STANDARDS AND HIGH POINTS AWARDED

Discipline Division	# of Class Types	High Points Awarded as <u>Champion</u> and <u>Reserve Champion</u> for declared division only*:	Per Competitor/Horse Combination:			
			MINIMUM REQUIRED # OF: (To qualify)		MAXIMUM # OF: <i>Best used</i>	
			Comps	Class Types per Comp.	Class Types	Results per Class Type
Western Performance	6	Junior Senior Open	2	2	4	6
English Performance	5	Junior Senior Open	2	2	3	6
Reining	2	Junior Senior Open	2	1	2	6
Driving	4	Junior Senior Open	2	2	3	6
Miniature Driving	4	Junior Senior Open	2	2	3	6
Western Speed	3	Speed (Western)	2	2	2	4

General Divisions High Point Minimum Standards:

A competitor/horse combination must meet the following criteria:

1. Competed in a minimum of two class types (one for Reining) in two competitions.

Regardless of competitions or class types entered above minimum required number, points will be calculated for the best results over the show season as follows:

1. Western Performance – a maximum of four class types,
 - a. A maximum of the best six results per class type (24 results max total).
2. English Performance – a maximum of three class types,
 - a. A maximum of the best six results per class type (18 results max total).
3. Reining – both class types will be used if entered,
 - a. A maximum of the best six results per class type (12 results max total).
4. Driving & Miniature Driving – a maximum of three class types per division,
 - a. A maximum of the best six results per class type per division (18 results max total).
5. Western Speed – a maximum of two classes/class types,
 - a. A maximum of the best four results per class (eight runs max total).
 - b. Ties may be broken by averaging times, or duplicate awards may be presented.

*Competitors can receive year-end High Point Awards for both their declared division, and for the In Hand and/or Dressage Discipline Divisions, if they meet the minimum requirements to qualify.

TABLE 3.2 RESTRICTED DIVISIONAL STANDARDS AND HIGH POINTS AWARDED

Discipline Division	# of Class Types	High Points Awarded as <u>Champion</u> and <u>Reserve Champion</u> for declared division only*:	Per Competitor/Horse Combination:			
			MINIMUM REQUIRED # OF: (To qualify)		MAXIMUM # OF: Best used	
			Comps.	Class Types per Comp.	Class Types	Results per Class Type
Green Horse Western Starter	4	Green Horse Western	2	2	3	4
Green Horse English Starter	4	Green Horse English	2	2	3	4
Walk Jog (Western)	4	Novice Leisure	2	2	3	6
Walk Trot (English)	4	Novice Leisure	2	2	3	6

Restricted Divisions High Point Minimum Standards:

A competitor/horse combination must meet the following criteria:

1. Competed in a minimum of two class types in two competitions,

Regardless of competitions or class types entered above minimum required number, points will be calculated for the best results over the show season as follows:

1. Green Horse Western Starter – a maximum of three class types,
 - a. A maximum of the best four results per class type (12 results max total).
2. Green Horse English Starter – a maximum of three class types,
 - a. A maximum of the best four results per class type (12 results max total).
3. Walk Jog Western – a maximum of three class types,
 - a. A maximum of the best six results per class type (18 results max total).
4. Walk Trot English – a maximum of three class types,
 - a. A maximum of the best six results per class type (18 results max total).

Other:

1. “Walk Trot/Jog Novice” and “Walk Trot/Jog Leisure” are declarable Restricted Divisions, though year-end awards are presented per discipline and per category as listed above.

*Competitors can receive year-end High Point Awards for both their declared division, and for the In Hand and/or Dressage Discipline Divisions, if they meet the minimum requirements to qualify.

TABLE 3.3 OVER FENCES DIVISIONAL STANDARDS AND HIGH POINTS AWARDED

Discipline Division	# of Class Types (i.e., heights)	High Points Awarded as <u>Champion and Reserve Champion</u> for declared division only*:	Per Competitor/Horse Combination:				
			MINIMUM REQUIRED # OF: (To qualify)			MAXIMUM # OF: Best used	
			Comps	Heights per Comp.	Classes per Comp.	Heights	Results per Height
Hunter	5	<u>Per height:</u> Junior Senior Open	2	1 Height	2	2 Heights	6 OF & 6 US
Hunt Seat Equitation Over Fences	4	<u>Per height:</u> Junior Senior Open	2	1 Height	1	2 Heights	4
Jumper	5	<u>Per height:</u> Speed (English)	2	1 Height	2	2 Heights	3 Clear Round & 6 Table A

Over Fences Divisions High Point Minimum Standards:

A competitor/horse combination must meet the following criteria:

1. Competed in a minimum of one height, including all classes per height, in two competitions,
 - a. Hunter classes required – Over Fences and Under Saddle
 - b. Jumper classes required – Clear Round and Table A
 - i. Horse/athlete combinations must complete Clear Round classes within the imposed time limit (2x time allowed) and without elimination.

Regardless of competitions or class types entered above minimum required number, points will be calculated for the best results over the show season as follows:

1. Hunter -
 - a. A maximum of the best six OF and six US classes per height (i.e., for one height: 12 classes total, for two heights: 12 classes total for height A, and 12 classes total for height B).
2. Hunt Seat -
 - a. At a maximum of four competitions.
3. Jumper -
 - a. Ties for Clear Round classes are permitted.
 - b. A maximum of three results per height per competition.
 - i. One result must be from an eligible Clear Round class per height.
 - c. A maximum of six competitions, i.e., a maximum of 18 results total.
 - i. A maximum of the three best Clear Round results per height.
 - ii. A maximum of the six best Table A results per height.
 - Jump Off round results will be used where applicable/appropriate.

Other:

1. Competitors can be awarded high points for up to two consecutive heights per over fences division.
2. Jumper Division points are accumulated based on individual athlete/horse combinations. Competitors may not earn points on more than one horse per height.

*Competitors can receive year-end High Point Awards for both their declared division, and for the In Hand and/or Dressage Discipline Divisions, if they meet the minimum requirements to qualify.

TABLE 3.4 DRESSAGE DIVISIONAL STANDARDS AND HIGH POINTS AWARDED

Discipline Division	# of Levels	High Points Awarded as Champion and Reserve Champion for Levels as follows, regardless of declared division*:	Per competitor/horse combination:					
			MINIMUM REQUIRED # OF: (To qualify)			MAXIMUM # OF: Best used		
			Comps	Level(s) per Comp.	Test(s) per Comp.	Levels Used	Results Used per Comp.	Results Used per Level
Traditional Dressage*	4	Walk Trot Level* Training Level* First Level* Second Level*	2	1	2	1 (highest level ridden)	2 Tests	8 Tests
Western Dressage*	4	Introductory Level* Basic Level* Level 1* Level 2*	2	1	2	1 (highest level ridden)	2 Tests	8 Tests
Miscellaneous Dressage*	4	Freestyle* Western Musical Freestyle* Prix Caprilli* Pas de Deux*	2	1	1	Any	1 Test	4 Tests

Dressage Divisions High Point Minimum Standards:

A competitor/horse combination must meet the following criteria for each division:

1. Traditional and/or Western Dressage – competed in a minimum of two tests within a level per division (or one Traditional level test and one Freestyle or Prix Caprilli test, OR one Western Dressage level test and one Western Musical Freestyle test) at two competitions,
2. Miscellaneous Dressage – a minimum of one test per non-consecutive level in two competitions – tests that were used in place of a Traditional or Western Dressage Level are ineligible.

Regardless of competitions or levels entered above minimum required number, points will be calculated for the best results (i.e., tests that were placed based on scores) over the show season as follows:

1. Traditional Dressage – Highest level ridden for Walk Trot Level through Second Level.
 - a. A maximum of eight tests – no more than two tests from the same competition.
2. Western Dressage – Highest level ridden for Introductory Level through Level 2.
 - a. A maximum of eight tests – no more than two tests from the same competition.
3. Miscellaneous Dressage – *Must match highest level ridden above* – Freestyle, Western Musical Freestyle, Prix Caprilli, and/or Pas de Deux.
 - a. A maximum of four tests at the same level (i.e., four Freestyles, not three Freestyles and one Western Musical Freestyle) - no more than one test within a level from the same competition.

Other:

1. Competitors can be awarded high points in all Dressage divisions.

*Competitors can receive year-end High Point Awards for both their declared division, and for the In Hand and/or Dressage Discipline Divisions, if they meet the minimum requirements to qualify.

5.3 Point Calculations

TABLE 4.0 POINTS SYSTEM

Placing →								
Total number of Competitors in Class ↓	1st	2nd	3rd	4th	5th	6th	7th	8th
1	1							
2	2	1						
3	3	2	1					
4	4	3	2	1				
5	5	4	3	2	1			
6	6	5	4	3	2	1		
7	7	6	5	4	3	2	1	
8-15	8	7	6	5	4	3	2	1
16-20	9	8	7	6	5	4	3	2
21+	10	9	8	7	6	5	4	3

The NLEA keeps track of competitors' eligibility and points earned based on competition results provided by the C.Co. throughout the show season. There are examples of how points are calculated in the following pages.

- There are minimum numbers of class types per discipline division and per competition that competitors are required to enter to qualify for year-end awards.
- Points are awarded to the athlete/horse combination based on the placing received and the total number of entries in each recognized class (regardless of declared division of other entries). Points are earned from 1st to 8th place. See *Table 4.0* above.
 - Only entries that entered the show ring, whether they placed, were disqualified and/or eliminated, or not placed will be counted towards the total number of competitors for any specific recognized class. Scratched entries do not count towards total competitors in class.
 - It is at the judge's discretion whether to count a competitor in the final total of entries who dismisses/excuses themselves or are dismissed/excused at any point in the class.
- At the end of the show season, all points earned in the competitor's declared division are considered for year-end awards per discipline division – unless otherwise specified – providing that minimum qualifying requirements have been met.
 - Scores/results that may exceed the maximum number of allowed dressage tests/jumping efforts/classes/etc. per horse per day of competition are ineligible to consider for year-end awards, regardless of results. The highest scores/results per competition will be used.
- The best results from all class types entered within a discipline division (i.e., the highest scoring points per class type) are used to whatever maximum number is set for that division. These points are added together per class type.
- There are also maximum numbers of class types used per season within a discipline division (i.e., out of the highest scoring points per class type calculated above). The highest scoring class types are used to whatever maximum is set for that division and are added together for the competitor's final total.

For example, placings were announced from 1st to 6th place at a show, though the judge places all entered eligible competitors. There were eight entries in Open Trail, and all eight competitors entered the ring. One entry was disqualified (off pattern), leaving seven entries to place between 1st and 7th. Points were awarded to competitors placing 1st to 7th based on all eight entries – 1st place earned eight points, 2nd place earned seven points, and so on.

For example, placings were announced 1st to 3rd place at a show, though the judge places all entered eligible competitors. There were ten entries in Showmanship Under 19, but two entries scratched before the class began, leaving eight competitors who entered the ring. Three of those were disqualified (off pattern), leaving five entries to place between 1st and 5th. Points were awarded to competitor placing 1st to 5th based on eight entries.

For example, a Speed competitor enters all classes in eight competitions in a show season. **Table 3.1** specifies the best four results, and a minimum and maximum of two class types are used for year-end award calculations. Results were as follows – only the bold results are totaled for year-end awards eligibility:

Class	Placing	Total Competitors in All Classes	Points Awarded	Total of Top 4 Results	Total of Top 2 Class Types Used
Barrel Racing	1st, 1st, 2nd, 4th, 1st, 3rd, 1st, 2nd	10	8, 8, 7, 5, 8, 6, 8, 7	32	32
Pole Bending	2nd, 1st, 1st, 2nd, 3rd, 1st, 4th, 5th	6	5, 6, 6, 5, 4, 6, 3, 4	23	0
Keyhole	3rd, 3rd, 1st, 2nd, 1st, 4th, 2nd, 2nd	16	7, 7, 9, 8, 9, 6, 8, 8	34	34
Total				89	66

Even though this competitor placed higher in Pole Bending (three 1sts, one 2nd) versus Keyhole (two 1sts, two 2nds), Keyhole awarded more points overall due to number of entries in the class, so points for Barrel Racing and Keyhole were used for year-end awards calculations.

For example, riders A and B are Junior Western Performance competitors. Rider A enters all classes in three competitions, and Rider B enters five classes in three other competitions in a season. **Table 3.1** specifies the best six results and a maximum of class types are used for year-end award calculations. Results were as follows – only the bold results are used for year-end awards eligibility:

Rider A:

Class	Placing	Total competitors in all classes	Points Awarded	Total of Top 6 Results	Total of Top 4 Class Types Used
Trail	1st, 4th, 2nd	5, 10, 3	5, 5, 1	11	
Western Pleasure	1st, 1st, 1st	8, 5, 7	8, 5, 7	20	20
Horsemanship	1st, 2nd, 3rd	6, 6, 6	6, 5, 4	15	15
Ranch Riding	3rd, 3rd, 3rd	4, 6, 3	3, 4, 1	8	
Working Western Rail	1st, 2nd, 1st	8, 4, 5	8, 3, 5	16	16
Command	1st, 1st, 2nd	4, 6, 8	4, 6, 7	17	17
Totals				87	68

Rider B:

Class	Placing	Total competitors in all classes	Points Awarded	Total of Top 6 Results	Total of Top 4 Class Types Used
Trail	2nd, 2nd, 1st	6, 12, 5	5, 7, 5	17	17
Western Pleasure	1st, 1st, 1st	6, 6, 8	6, 6, 8	20	20
Horsemanship	2nd, 1st, 1st	3, 5, 7	2, 5, 7	14	
Ranch Riding	1st, 3rd, 2nd	8, 4, 6	8, 2, 5	15	15
Working Western Rail	2nd, 1st, 2nd	9, 7, 4	8, 7, 3	18	18
Command					
Totals				84	70

In this case, even though Rider A had the most points overall, Rider B wins Champion High Point for Junior Western Performance with 70 eligible points, and Rider A wins Reserve Champion High Point for Junior Western Performance with 68 eligible points.

6.0 DISCIPLINE DIVISION DESCRIPTIONS

FOR ALL DISCIPLINES:

Removal of sensory hairs from the horse's face for **any** competition is not required and will not be penalized if left natural. Those who choose to remove the sensory hairs will also not be penalized.

Well-fitting, horse hoof boots (Cavallo boots, EasyCare boots, etc.) and professionally applied non-steel horseshoes (e.g. glue on shoes, etc.) are **not** considered "protective boots", and are therefore permitted in all **flat** classes for all divisions. Exception: *Hoof boots are not permitted in Halter classes.*

Horses that are shod with discipline-specific horseshoes (e.g., slider plates, etc.) **cannot** compete in over fences classes for safety reasons.

6.1 IN HAND DIVISION

6.1.1 TACK

- Western competitors, including all General and Restricted divisions, are to show their horse at halter with chain lead.
 - Halters are to be of serviceable quality, though leather is recommended.
 - Chain leads are required – chain is to go under chin and up opposite side of face to clip at cheek piece.
 - Manes are strongly recommended to be banded.
- English, Dressage and Driving competitors, including all General and Restricted divisions, are to show their horse in bridle and reins.
 - Bridles are to follow specific discipline regulations and restrictions.
 - Exception: *Driving horses may not wear blinkers or have driving reins for this division. Driving horses must follow the bridling guidelines for English Performance horses.*
 - Manes and tails are strongly recommended to be braided.

ILLEGAL EQUIPMENT:

1. Non-chain ropes or leads (Western).
2. Blinkers, or driving reins (Driving).
3. Anything on the body or legs of the horse.

6.1.2 ATTIRE

- Western competitors are to follow regulations and restrictions found in [Section 6.2.2](#) for mounted attire.
 - Exception: *Cowboy/Western hats are required for all In Hand Western competitors, though wearing a helmet will not be penalized.*
- English competitors are to follow regulations and restrictions found in [Section 6.3.2](#) for mounted attire.
 - Helmets are required for all English, Driving, Dressage and In Hand competitors.
 - Gloves are recommended for Showmanship classes.

OPTIONAL ATTIRE:

1. Gloves.

ILLEGAL ATTIRE:

1. Spurs.
2. Chaps or chinks.
3. Whips or crops.

6.1.3 CLASS TYPES

SHOWMANSHIP

GENERAL:

Showmanship classes shall be judged strictly on the exhibitor's ability to fit and show a horse at halter or bridle (depending on competitor attire).

The horse is merely a prop to demonstrate the ability and preparation of the exhibitor. The ideal Showmanship performance consists of a poised, confident, neatly attired exhibitor leading a well-groomed and conditioned horse that quickly and efficiently performs the requested pattern with promptness, smoothness, and precision.

All ties will be broken at the judge's discretion.

CLASS PROCEDURE:

Showmanship classes are pattern-based classes. Patterns should be designed to test the showman's ability to effectively present a horse to the judge.

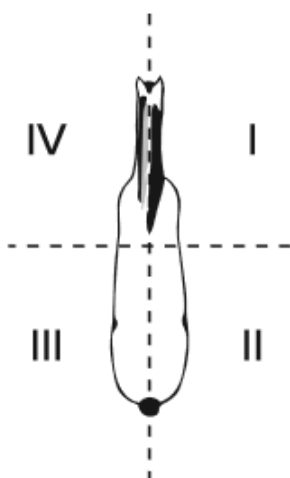
All competitors enter the show ring and line up side-by-side near the start of the pattern (usually cone A). Individuals are to perform patterns one at a time – waiting for the judges' signal to begin and to be dismissed from inspection to complete the pattern if applicable.

The following guidelines are meant to serve as an illustration of movement around the horse while showing in Showmanship and are for the exhibitor's information.

Horses previously ridden in mounted classes who then compete in Showmanship shall not be penalized for poor grooming relating to sweat marks, unless excessive, though competitors are strongly encouraged to uphold the standards of the class by reducing mentions of mounted work as much as possible.

Imaginary lines bisect the horse into four equal parts (numbered I, II, III, IV for ease of identification):

- One line runs across the horse, just behind the withers.
- The other imaginary line runs from head to tail.



- When the judge is in I the handler should be in IV.
- As the judge moves to II, handler should move to I.
- When the judge moves to III, the handler moves to IV.
- As the judge moves up the horse to IV, the handler returns once more to I.

This method is based on safety, as the handler can keep the horse's hindquarters from swinging toward the judge should the horse become fractious.

SCORING:

Final scores are from 0 to infinity, with 70 denoting the starting score and an average performance.

Final scores are based on maneuver and overall form and effectiveness scores that are added or subtracted, and penalties that are subtracted.

Patterns will be divided into six to ten maneuvers, as specified by the judge.

All possible scores should be determined independent of penalties and should reflect equal consideration for the exhibitors' pattern performance and presentation of horse.

MANEUVER SCORES:

- +3 Excellent
- +2 Very Good
- +1 Good
- 0 Average or Correct
- 1 Poor
- 2 Very Poor
- 3 Extremely Poor

Note: ½ point increments are acceptable.

OVERALL FORM & EFFECTIVENESS SCORES:

- 0 to 2 Average
- 3 Good
- 4 Very Good
- 5 Excellent

PENALTIES:**3 POINTS:**

- Break of gait at the walk or trot up to two strides,
- Over or under turning up to 1/8 of a turn,
- Ticking or hitting cone,
- Sliding a pivot foot,
- Lifting a pivot foot during a pivot or set-up and replacing it in the same place,
- Lifting a foot in a set-up and replacing it in the same place after presentation.

5 POINTS:

- Not performing the specific gait, or not stopping within 10 feet (3 meters) of designated location,
- Break of gait at walk or trot for more than two strides,
- Splitting the cone (cone between the horse and exhibitor),
- Horse stepping out of or moving the hind end significantly during a pivot or turn,
- Horse stepping out of set-up after presentation,
- Horse resting a foot or hipshot in a set-up,
- Over or under turning 1/8 to 1/4 turn.

10 POINTS:

- Exhibitor is not in the required position during inspection,
- Exhibitor touching the horse, or kicking or using their feet as guides at the horse's feet during the set-up,
- Standing directly in front of the horse,
- Loss of lead shank, or holding chain, or two hands on shank,
- Blatant disobedience including kicking, rearing or pawing; horse continually circling exhibitor.

DISQUALIFICATION:

1. Loss of control of horse that endangers exhibitor, other horses, or judge,
2. Horse becomes separated from exhibitor,
3. Failure to display correct number,
4. Willful abuse
5. Excessive schooling or training; use of artificial aids,
6. ILLEGAL EQUIPMENT,
7. Off pattern, including knocking over or wrong side of cone or marker; never performing designated gait; over or under turning more than 1/4 turn.

FAULTS:

<p><u>Of the Performance:</u></p> <ul style="list-style-type: none"> • Drifting of horse while being led, • Horse stopping crooked or dropping a hip out when stopping, setting up, or standing, • Backing, leading, or turning sluggishly or crooked, • Horse not set up squarely or excessive time required to set up, • Failure to maintain a pivot foot during turns or stepping behind right front leg with left front leg when turning to the right, • Horse holding head and/or neck crooked when leading, stopping, or backing, • Failure to perform maneuvers at designated markers, but horse is on pattern. 	<p style="text-align: center;">Severe</p> <p><u>Of the Performance:</u> <i>(avoids disqualification but should be placed below others that do not incur a severe fault)</i></p> <ul style="list-style-type: none"> • Omission or addition of maneuvers, • Knocking over a cone, • Working on the wrong side of the cones, <p>Severe disobedience including rearing or pawing, horse kicking at other horse, exhibitors or judge, or horse continuously circling the exhibitor.</p>
<p><u>In Overall Form and Appearance of Exhibitor and Horse:</u></p> <ul style="list-style-type: none"> • Poorly groomed, conditioned or trimmed horse, • Dirty, ragged, or poorly-/ill-fitted halter or lead, • Poor or improper position of exhibitor, • Excessively stiff, artificial or unnatural movement around horse or when leading, • Continuous holding of the chain portion of the lead, or lead shank tightly coiled around hand or dragging the ground, • Changing hands or placing both hands on the lead except when preparing to show the horse's teeth. 	<p style="text-align: center;">Severe</p> <p><u>Of the Overall Form and Appearance of Exhibitor and Horse:</u> <i>(avoids disqualification but should be placed below others that do not incur a severe fault)</i></p> <ul style="list-style-type: none"> • Leading on the off or right side of the horse, • Complete failure to move around horse by exhibitor and obstructing judge's view, • Exhibitor touching the horse or kicking or pointing their feet at the horse's feet during set-up, • Standing directly in front of the horse.

HALTER

GENERAL:

Halter classes are judged solely based on the horse's conformation. Conformation is defined as the physical appearance due to the arrangement of muscle, bone and other body tissues. **Conformation must be relative to Breed.** Characteristics should be coupled with straight and structurally correct legs and feet that are free of blemishes. The horse should be a balanced athlete that is muscled uniformly throughout.

Horses are to be shown in hand with a serviceable halter or bridle, depending on competitor attire, at the walk and trot. Horses should stand square on all four feet and are to be handled and shown throughout the entire class by only one person. Silver equipment will not count over a practical halter or bridle,

Emphasis placed, and credit given to the most positive combination of balance, structural correctness, and movement with appropriate breed and sex characteristics. Transmissible weaknesses to be counted strongly against breeding stock, and horses must be serviceably sound.

Horses previously ridden in mounted classes who then compete in Halter shall not be penalized for sweat marks, though competitors are strongly encouraged to uphold the standards of the class by reducing mentions of mounted work as much as possible.

CLASS PROCEDURE:

All geldings (and stallions if competing) are to enter Halter Geldings, and all mares are to enter Halter Mares.

The 1st and 2nd placings from Halter Geldings, and the 1st and 2nd placings from Halter Mares immediately qualify to compete in Halter Overall.

Class procedures remain the same. Final placings for Halter Overall are awarded to Champion (1st) and Reserve Champion (2nd) only.

1. Horses will walk to the judge one at a time. As the horse approaches, the judge will step to the right (left of the horse) to enable the horse to trot straight to a cone placed 50 feet away.
2. At the cone, the horse will continue trotting, turn to the left and trot toward the left wall or fence of the arena.
3. After trotting, horses will be lined up head to tail off the rail for individual inspection by the judge. The judge shall inspect each horse from both sides, front and rear.
4. All stallions three-years-old and over shall have two visible testicles.
5. All mares and stallions shall be examined for parrot mouth. All lame horses, cryptorchid males, and parrot-mouthed horses are to be disqualified.

JUDGING:

Judges should disqualify and excuse from the ring prior to final placing, a horse that:

- Exhibits disruptive behavior such that it or other horses are unable to be inspected by the judge.
- Exhibits disruptive behavior such that the safety of it, the handler, an exhibitor, a judge or another horse is endangered.
- Is not under the control of the exhibitor.
- Becomes detached from the exhibitor.
- Has fallen and had its shoulder and/or hip touching the ground.
- As observed with blood on its body, including, but not limited to the nose, chin, mouth, tongue, or gums, regardless of cause.

6.2 WESTERN DIVISIONS (PERFORMANCE, REINING & SPEED)

6.2.1 TACK

WESTERN PERFORMANCE & REINING

- A horse must be shown in a Western saddle, and pad or blanket.
- Australian stock saddles are not permitted.
- All bits must be humane in nature. Legal Western bits include:
 - Western curbs:
 - Solid or broken mouthpiece with maximum shank length no longer than 8 ½" (215 mm), shanks may be fixed or loose.
 - Bars of mouthpieces must be round, oval or egg shaped, smooth and unwrapped metal of 5/16" to 3/4" (8 mm to 20 mm) in diameter, measured 1" (25 mm) from the cheek.
 - Nothing may extend below the mouthpiece (bar), such as extensions or prongs on solid mouthpieces.
 - A port must be no higher than 3-1/2" (90 mm) maximum, with rollers and covers acceptable.
 - Broken mouthpieces, half-breeds and spades are standard.
 - Curb straps or curb chains are **required** when using a curb bit.
 - Must be at least one-half inch in width,
 - Must lie flat against the jaw of the horse,
 - Must not be rounded or braided.
 - Western snaffles:
 - Smooth-mouthed where the bars must be a minimum of 5/16" (8 mm) in diameter, measured 1" (25 mm) in from the cheek with a gradual decrease to center of the snaffle.
 - It is strongly recommended that a leather curb strap attached below the reins is used.
- Unless divisional restrictions apply:
 - Horses six years and above shall be shown in a Western bridle with curb bit using one hand on the reins.
 - Horses five years and under shall be shown in a Western bridle* with one the following options:
 - A Western snaffle bit with two hands on the reins, OR
 - A curb bit using one hand, OR
 - *In a bosal with two hands on the reins (Mecate rein should be tied to the horn in a safe manner).
- Reins may be split or of the Romal type.
 - If using Romal, the braided extension is to be carried in the free hand with the hand around the reins (no fingers are allowed between the Romal reins) with 16 inches spacing between the free hand and the rein-ing hand.
 - If using split reins two-handed, each rein must fall on opposite sides of horses' shoulders.
 - If using split reins one-handed, only the index finger is allowed between the reins, and both ends must fall together on the same side as the hand holding the reins (i.e. for a rider using their left hand, both ends would fall on the left side of the horse).
 - The rider's hands should be carried in front of the horn and not further than four inches (10 cm) out on either side of the saddle horn.
- Banding is optional, but not mandatory for any class.
 - Competitors will not be penalized for a banded horse entered in Ranch classes.
- A good working outfit is considered more important than the wearing of silver equipment.
 - Excessive silver on bridles and saddles is discouraged for Ranch classes, though will not be penalized.
- Breast collars and rear/back cinches are recommended for Ranch classes.

OPTIONAL EQUIPMENT:

1. Rope or Riata attached to the saddle.
2. Back Cinches.
3. Hobbles attached to the saddle.
4. Breast Collars (not allowed in Reining division classes)
5. Protective boots or leg wraps and bandages are allowed in Reining, Western Speed and Horsemanship ONLY.

ILLEGAL EQUIPMENT:

1. Martingales, nose bands, and tie downs.
2. Protective boots or leg wraps and bandages in classes other than Reining, Western Speed or Horsemanship.

SPEED

- Humane and safe working equipment and attire is the most important consideration.
- A horse must be shown in a Western saddle, and pad or blanket.
- Australian stock saddles are not permitted.
- Any bit is acceptable, though must be mounted in a Western headstall.
- Any Western bridle and reins are permitted, provided it includes any additional functional equipment regarding the bit: such as curb straps or curb chains, cheek holders, etc.
 - Mechanical hackamores are permitted.
 - Closed reins (barrel reins, etc.) are permitted.
- Protective boots, leg wraps and bandages are permitted.
- Whips, crops and over-&unders are permitted.
- Martingales, nose bands, and tie downs are permitted.

ILLEGAL EQUIPMENT:

1. Halters in place of bridle or nose band.
2. Homemade or DIY training equipment and tack.
3. Equipment or tack deemed unsafe or cruel at the judges' discretion.

6.2.2 ATTIRE**For all Western competitors:**

Please see the [Helmet Policy](#) regarding helmet requirements. Any competitor may wear protective headgear in any division or class without penalty from the judge. All competitors are strongly encouraged to wear a helmet in classes that allow waivers.

- The helmet must be secured and properly fitted on the competitor's head when the exhibitor enters the arena.
- Junior (19 and under) and all Speed competitors are required to wear an approved helmet.
- At minimum, Western competitors shall wear appropriate Western attire, including:
 - An approved ASTM/SEI or BSI/BS EN helmet or Western hat (where permitted)
 - A shirt with long sleeves and collar.
 - Loose/relaxed fitting Western pants with belt.
 - Cowboy/Western boots with a distinguishable heel.
- A good working outfit is considered more important than the wearing of silver equipment.

OPTIONAL ATTIRE:

1. Western spurs,
2. Full chaps (chinks are permitted in Ranch classes),
3. Gloves.

6.2.3 CLASS TYPES

The following terminology shall apply in Western Division Classes whenever a specific gait is called for (except for Ranch Classes, see below):

1. *Walk* – a natural, flat footed, four beat gait. The horse must move straight and true at the walk. The walk must be alert, with a stride of reasonable length in keeping with the size of the horse.
2. *Jog* – a smooth, ground covering two beat diagonal gait. The horse clearly works from one pair of diagonals to the other pair. The jog should be square, balanced and with straightforward movement of the feet. When asked to extend the jog, the horse moves out with the same smooth way of going.
 - a. Horses walking with their back feet and trotting on the front are not considered performing the required gait.
3. *Lope* – an easy, rhythmical three beat gait. Horses moving to the left should lope on the left lead, horses moving to the right should lope on the right lead. The horse should lope with a natural stride and appear relaxed and smooth. The horse should be ridden at a speed which is in keeping with his natural way of going but not be or seem artificially slow.
 - a. Horses traveling at a four-beat gait are not considered to be performing the required gate.

The following terminology shall apply in Ranch Riding and Working Western Rail classes whenever a specific gait is called for:

1. *Walk* – a natural, flat footed, four-beat gait. The gait is rhythmic and ground-covering. As in all gaits, the horse should display a level, or slightly above level topline with a bright, attentive expression.
2. *Extended Walk* – an obvious lengthening of stride will naturally increase the pace. The horse should move in a natural manner (not a running walk) as if it were moving across an open pasture.
3. *Trot* – a natural two-beat gait demonstrating more forward motion than the western jog.
4. *Extended Trot* – there is an obvious lengthening of the stride with a definite increase in pace. The horse should be moving in a manner as if it were covering a large area on a ranch with an above level topline.
5. *Lope* – a three-beat gait, the lope should be relaxed and smooth with a natural, forward-moving stride.
6. *Extended Lope* – is not a run or a race but should be an obvious lengthening of the stride, demonstrating a forward, working speed. The horse should display an above level topline with a bright, attentive expression.

– WESTERN PERFORMANCE DIVISION

TRAIL

GENERAL:

Trail classes display the performance of a safe, sensible, well-mannered horse over a course of obstacles.

CLASS PROCEDURE:

Competitors perform patterns one at a time, with no other competitors in the show ring. Horses must not be required to work on the rail, though enough space must be provided to allow the judge to effectively evaluate a horse at the walk, jog and lope*. The course must be designed to require each horse to show the three* gaits: (walk, jog and lope) somewhere between or through obstacles as a part of its pattern and will be scored as maneuvers.

* Walk Jog Western Performance Division requires two gaits: walk and jog only.

Gaits between the obstacles shall be at the discretion of the judge. A flying lead change does not constitute an obstacle in a trail class. A flying lead change cannot be required, but it can be optional. Any lead change or change of gait shall be judged under the scored gaits and way of going maneuver score system.

If course is disrupted, it shall be reset as each horse has worked. Competition organizers and/or judges, when setting courses, should keep in mind that the idea is not to trap a horse or eliminate it by making an obstacle too difficult. If difficult courses are set, Green Horse and Junior Trail should be of a lesser degree of difficulty, and Open Trail should be of the highest degree.

The judge must walk the course and has the right and duty to alter the course in any manner. The judge may remove or change any obstacle deemed unsafe or non-negotiable. If at any time a trail obstacle is deemed to be unsafe by the judge, it shall be repaired or removed from the course. If it cannot be repaired and horses have completed the course, the score for that obstacle shall be deducted from all previous works for that class.

MANDATORY OBSTACLES:

1. Gate: opening, passing through, and closing the gate.
 - a. Use a gate that will not endanger horse or competitor. If the gate has a metal, plastic or wooden support bar under the opening, competitors must work the gate moving forward through it.
2. Logs or poles: ride over at least four logs or poles.
 - a. These can be in a straight line, curved, zigzag or raised.
 - b. The space between the logs is to be measured and the path the horse is to take should be the measuring point.
 - c. All elevated elements must be placed in a cup, notched block, or otherwise secured so they cannot roll.
 - d. The height should be measured from the ground to the top of the element.
 - e. Spacing should be as follows, or in increments thereof.
 - i. Walk-overs: 38 cm (15 inches) to 60 cm (24 inches) and may be elevated to 30 cm (12 inches).
 - Elevated walkovers should be set at least 55 cm (22 inches) apart.
 - ii. Trot-overs: 90 cm (35 inches) to 105 cm (41 inches) and may be elevated to 20 cm (8 inches).
 - iii. Lope-overs: 1.8 meters (6 feet) - 2 meters (6.5 feet), or increments thereof, any may be elevated to 20 cm (8 inches).

3. **Backing Obstacle:** back through a shape, or around markers.
 - a. Backing obstacles to be spaced a minimum of 70 cm (28 inches).
 - i. If elevated, 75 cm (30 inches) spacing is required.
 - b. Entrants cannot be asked to back over a stationary object such as a wooden pole or metal bar.
 - c. Examples of legal backing obstacles:
 - i. Back through and around three markers.
 - ii. Back through L, V, V straight or similar shaped course, it may be elevated no more than 24 inches.

OPTIONAL OBSTACLES:

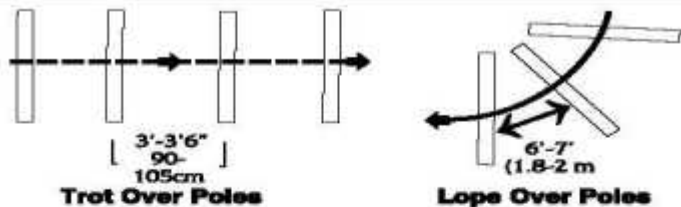
1. Liverpool walkover obstacle.
2. Serpentine obstacles at walk or jog – spacing a minimum of 6' for jog.
3. Carry an object from one part of the arena to another (articles as might be found on a trail ride).
4. Ride over wooden bridge: minimum of 36" width and 6' length.
 - a. Must be sturdy and safe.
5. Slicker – put on and remove.
6. Mailbox – remove and replace materials from mailbox.
7. Side pass (may be elevated to 12" maximum).
8. Square obstacle: Four logs or rails, 5 to 7 feet long, laid in a square.
 - a. Competitors enter the square by riding over log or rail as designated. When all four feet are inside the square, the competitor should execute the indicated turn and exit the square.
9. A combination of two or more of any obstacles is acceptable.
10. Any other safe and negotiable obstacle which could reasonably be expected to be encountered on a trail ride and meets the approval of the judge may be used.

PROHIBITED OBSTACLES:

Tires, live animals, hides, PVC pipe, dismounting, jumps, rocking or moving bridges, water box with floating or moving parts, flames, dry ice, fire extinguishers, logs or poles elevated in such a manner that permits them to roll, plastic, or tarps.

The judge may remove or change any obstacle they deem unsafe or non-negotiable.

Trot Overs, Lope Overs

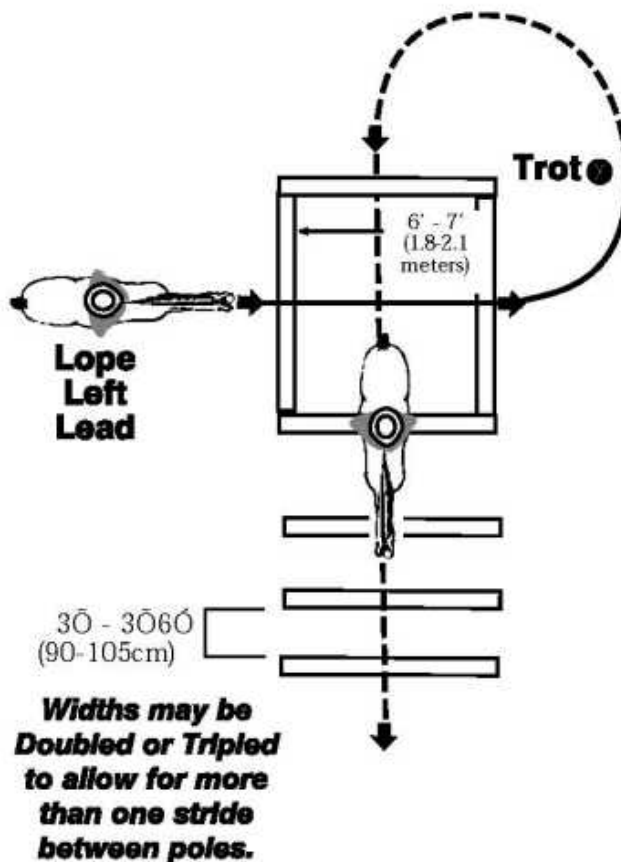
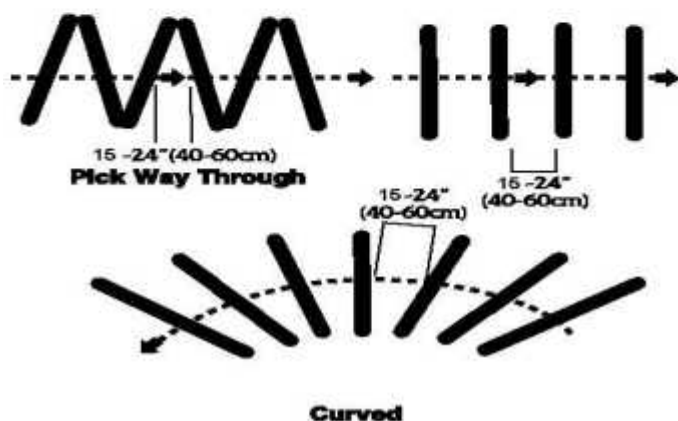


Note: Lope Over Poles revised: 6-6½ feet ground level, not elevated.

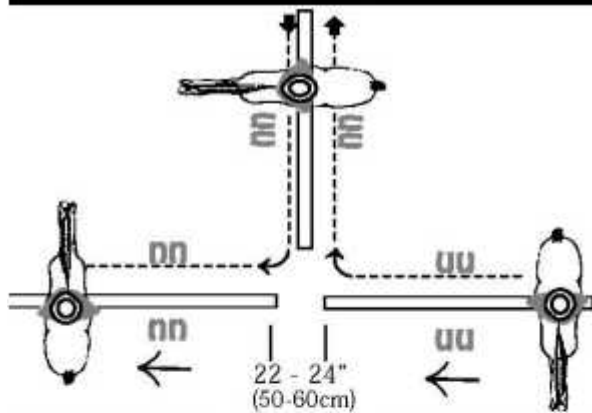
Trot Overs, Lope Overs & Walk Overs

Can use
Walk Overs, Trot Overs
& Lope Overs In One Class

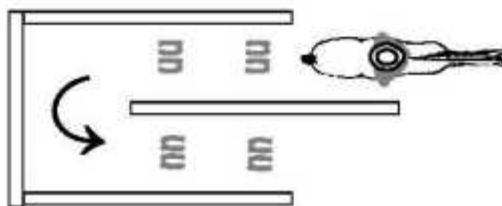
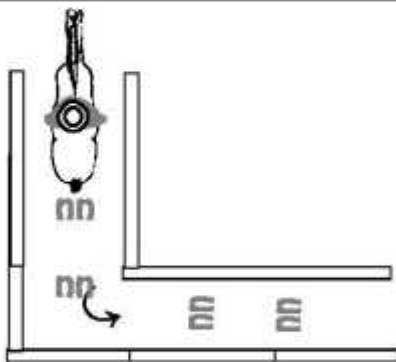
Walk Overs



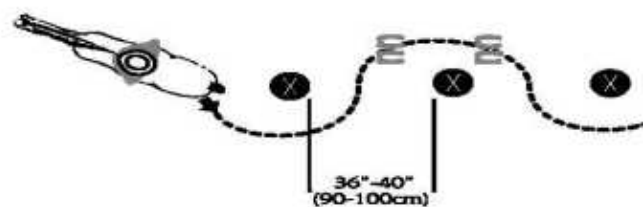
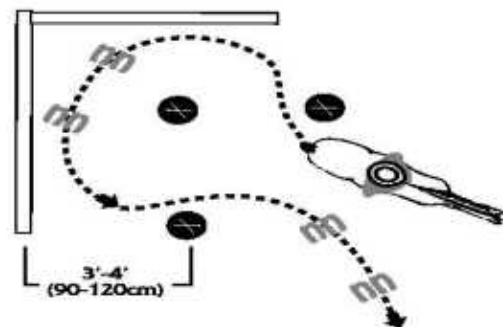
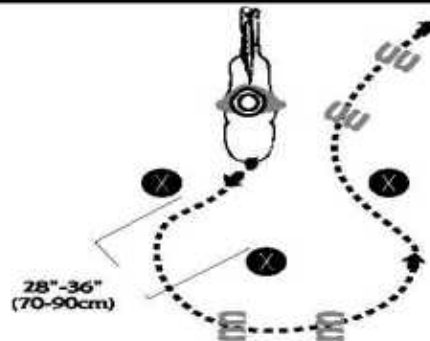
Variations of Sidepass



Variations of L Back Through

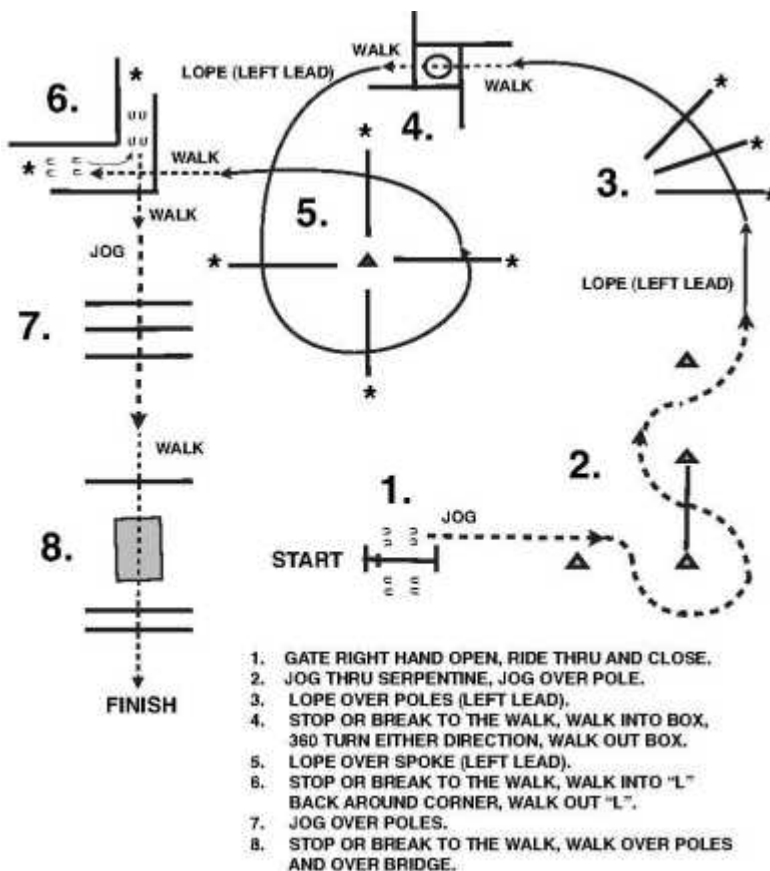


Back Through and Around Three Markers

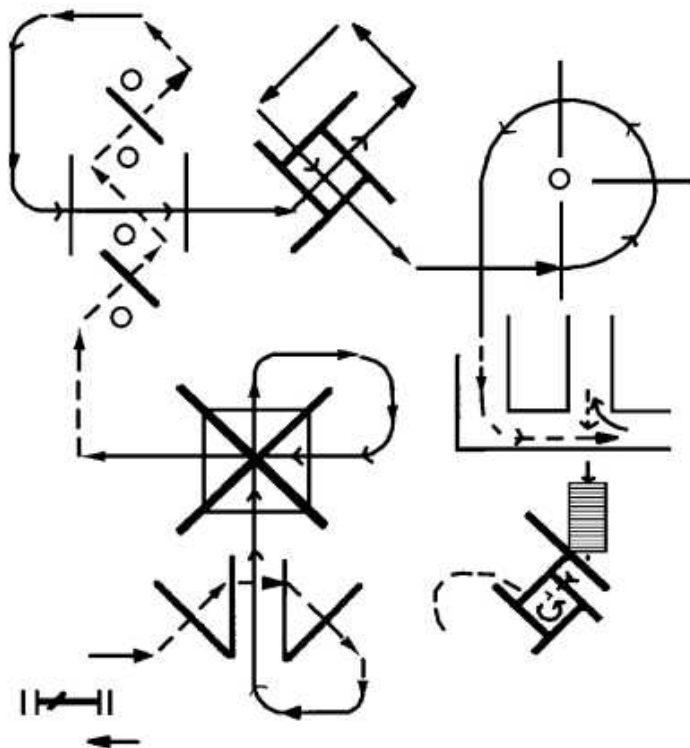


SAMPLE TRAIL PATTERNS:

Sample Pattern 1:



Sample Pattern 2:



1. Start at gate (bottom left corner), work the gate with a right-hand push.
2. Jog over poles as shown, transition to the right lead lope after the last pole as indicated by the diagram.
3. Continue loping on the right lead, travel through the box, turn to the right and lope back through the box as shown.
4. Transition to the jog, and weave through cones and over poles starting from the left side of the first cone.
5. Transition to the left lead lope, travel over the two lope over poles and lope through the box as indicated.
6. Lope through the pinwheel to the left and transition to the walk upon entering the first chute. Walk through until past the second chute, and back into the second chute.
7. Walk forward over the pole and travel over the bridge and into the box.
8. Perform a 270 turn to the left and exit at the walk.
9. Finished.

SCORING:

Final scores are from 0 to infinity, with 70 denoting the starting score and an average performance.	
Each obstacle receives an Obstacle score that is added or subtracted, and penalties that are subtracted.	
At least six obstacles will be used – three of which are mandatory and at least three others selected from the optional list above.	
Obstacle scores are to be determined and assessed independently of penalty points.	
OBSTACLE SCORES: -1 ½ Extremely Poor -1 Very Poor - ½ Poor 0 Correct + ½ Good +1 Very Good +1 ½ Excellent	
PENALTIES: (per occurrence)	
½ POINT: <ul style="list-style-type: none"> Each tick of log, pole, cone or obstacle. 	1 POINT: <ul style="list-style-type: none"> Break of gait at walk or jog for more than two strides. Out of lead or break of gait at lope (except when correcting an incorrect lead). Knocking down an elevated pole, cone, barrel, plant obstacle, or severely disturbing an obstacle. Stepping outside the confines of, falling, or jumping off or out of an obstacle with one foot.
3 POINTS: <ul style="list-style-type: none"> Break of gait at walk or jog for more than two strides. Out of lead or break of gait at lope (except when correcting an incorrect lead). Knocking down an elevated pole, cone, barrel, plant obstacle, or severely disturbing an obstacle. Stepping outside the confines of, falling, or jumping off or out of an obstacle with one foot. 	5 POINTS: <ul style="list-style-type: none"> Failure to follow the correct line of travel within or between obstacles. Dropping slicker or object required to be carried on course. First refusal, balk, or attempting to evade an obstacle by shying or backing more than two strides away. Letting go of gate or dropping rope gate. Use of either hand to instill fear or praise. Stepping outside the confines of, falling, or jumping off or out of an obstacle with more than one foot. Blatant disobedience (kicking out, bucking, rearing, striking). Missing or evading a pole that is part of a series of an obstacle with more than one foot. Failure to complete obstacle. Holding the saddle with either hand. Faults, which occur on the line of travel between obstacles, scored according to severity: <ul style="list-style-type: none"> Head carried too high or too low (tip of ear below the withers), Over-flexing or straining neck in head carriage so the nose is carried behind the vertical, Excessive nosing out, Excessive opening of mouth.

DISQUALIFICATION (0 SCORE):

1. Use of more than one finger between reins.
2. Use of two hands (except in legal snaffle bit or bosal designated for two hands) or changing hands on reins, except that it is permissible to change hands to work an obstacle.
3. Use of Romal in front of cinch or used in a threatening way.
4. Performing the obstacles incorrectly or other than in specified order.
5. No attempt to perform an obstacle.
6. Equipment failure that delays completion of pattern.
7. Excessively or repeatedly touching the horse on the neck to lower the head.
8. Fall to the ground by horse or competitor.
9. Failure to enter, exit or work obstacle from the correct side or direction, including overturns of 1/4 or more.
10. Failure to work an obstacle in any manner other than how it's described by the course – riding outside designated boundary marker of the arena or course area.
11. Third cumulative refusal, balk, or evading an obstacle by shying or backing.

WESTERN PLEASURE

GENERAL:

A good pleasure horse has a free-flowing stride of reasonable length in keeping with its conformation. Ideally, it should have a balanced, flowing motion while exhibiting correct gaits that are of proper rhythm.

Western Pleasure classes are judged:

80% ON PERFORMANCE/PRESENTATION <i>(of exhibitor and condition of the horse)</i>	20% CONDITION AND CONFORMATION <i>(of horse)</i>
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JUDGING:

Maximum credit should be given to the flowing, balanced and willing horse that gives the appearance of being fit and a pleasure to ride.

- The quality of the movement and the consistency of the gait is a major consideration.
- It should carry its head and neck in a relaxed natural position, with its poll level with or slightly above the level of its withers.
- It should not carry its head behind the vertical, giving the appearance of intimidation or be excessively nosed out, giving a resistant appearance.
- Its head should be level, with its nose slightly in front of vertical, having a bright expression with its ears alert.
- It should be shown on a reasonably loose rein, but with light contact and control.
- It should be responsive, yet smooth, in transitions when asked.
 - When asked to extend, it should move out with the same flowing motion.
 - A moderated extension of the jog is a definite two-beat lengthening of stride, covering more ground.
- Cadenced and balanced with smoothness is more essential than speed.
- Riders should sit at the moderated extension of the jog.

CLASS PROCEDURES:

Horses must work both ways of the ring at all three gaits to demonstrate their ability with different leads. At the option of the judge, horses may be asked to extend the walk, jog, or lope, one or both ways of the ring.

- The judge may ask all, or just the top four horses to extend at the jog, however, not more than the top four horses may be asked to extend at the lope.
- Horses are required to back easily, without resistance and to stand quietly.
- They may be required to reverse at the walk or the jog at the discretion of the judge but shall not be asked to reverse at the lope.

Judge may ask for additional work of the same nature from any horse. Rider shall not be required to dismount except in the event the judge wishes to check equipment.

FAULTS:*(scored according to severity)*

- Excessive speed (any gait).
- Being on the wrong lead.
- Breaking gait (including not walking when called for).
- Excessive slowness in any gait, loss of forward momentum (resulting in an animated and/or artificial gait at the lope).
- Failure to take the appropriate gait when called for (during transitions, excessive delay will be penalized).
- Touching horse or saddle with free hand.
- Head carried too high.
- Head carried too low (tip of ear below the withers).
- Over flexing or straining neck in head carriage so the nose is carried behind the vertical.
- Excessively nosing out.
- Excessive movement of the topline at the lope.
- Opening mouth excessively.
- Stumbling.
- Use of spurs forward of the cinch.
- Horse appears sullen, dull, lethargic, emaciated, drawn or overly tired.
- Quick, choppy or pony strided.
- Overly canted at the lope (when the outside hind foot is further to the inside of the arena than the inside front foot).

HORSEMANSHIP

GENERAL:

Horsemanship is designed to evaluate the rider's ability to execute, in concert with their horse, a set of maneuvers prescribed by the judge with precision and smoothness while exhibiting poise and confidence, and maintaining a balanced, functional and fundamentally correct body position.

Horsemanship classes are to be judged:

80% RIDER EQUITATION AND PRESENTATION	20% PATTERN
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If the judge requires additional work from the exhibitors for consideration of final placing, rail work may be required.

CLASS PROCEDURES:

All exhibitors must enter the ring and then work individually, or each exhibitor may be worked from the gate individually.

- When exhibitors are worked individually from the gate, a working order is required.
- Exhibitors should be instructed to either leave the arena, fall into line, or fall into place on the rail after their work.

The following maneuvers are acceptable in a pattern:

- i. Walk, jog, trot, extended trot, lope or extended lope in a:
 - Straight line, curved line, serpentine, circle or figure-eight, OR
 - A combination of these gaits and maneuvers.
- ii. Stop.
- iii. Back in a straight or curved line.
- iv. Turn or pivot, including spins and rollbacks on the haunches/forehand.
- v. Sidepass, two-track or leg-yield.
- vi. Change of lead (with optional flying lead change).
- vii. Counter-canter; or
- viii. Any other maneuver; or
- ix. Ride without stirrups.
- x. A rein-back should be asked for at some point during the class.

Use of markers helps to standardize patterns and guide athletes, but they also increase the degree of difficulty somewhat, so their placement should be carefully planned and indicated in the posted pattern, and their placement in the arena well supervised.

JUDGING:

Athletes will be judged on seat and hands, and ability to control and show the horse.

Results as shown by performance of the horse are NOT to be considered more important than the method used by the competitor. The horse's head and neck should be carried in a relaxed, natural position, with the poll level with or slightly above the withers. Should exhibitors also be judged on the rail, their ranking may be adjusted as appropriate.

The ideal Horsemanship pattern is extremely precise, with the rider and horse working in complete unison- executing each maneuver with subtle aids and cues. The exhibitor should perform the work accurately, precisely, smoothly, and with a reasonable amount of promptness.

All ties will be broken at the judge's discretion.

<p><u>Seat & Lower Body:</u></p> <ul style="list-style-type: none"> • Competitors should sit in the center of saddle with legs under the competitor, forming a straight vertical line through ear, center of shoulder, center of hip and back of heel. • Stirrup length should allow heels to be lower than toes, with slight bend in the knee, and toe directly under knee. • Body should always appear comfortable, relaxed and flexible, and back should be nearly flat. Stiff and/or arched lower back should be avoided. • The rider's toes should be pointing straight ahead or slightly turned out with the ankles straight or slightly broken in. • Light contact should be maintained with the saddle and horse from the knee to mid-calf. • The knee should point forward and remain closed with no space between the exhibitor's knee and the saddle. 	<p><u>Torso:</u></p> <ul style="list-style-type: none"> • Both hands and arms shall be held in a relaxed easy manner, with the shoulders back and down, and upper arm in a straight line with the body, the arm holding the reins bent at elbow forming a straight line from the elbow to the horse's mouth. • The free hand and arm may be carried bent at the elbow in a similar position as the hand holding the reins or straight down at the rider's side. • Wrists are to be kept straight and relaxed, and fingers closed around the reins. • Reins are to be held immediately above or slightly in front of the saddle horn. • Where one-handed is to be used, hand is not to be changed. • Reins should be carried so as to have light contact with the horse's mouth.
<p><u>Head:</u></p> <ul style="list-style-type: none"> • The rider's head should be held with the chin level and the eyes forward and may be directed slightly toward the direction of travel. 	<p><u>Position in Motion:</u></p> <ul style="list-style-type: none"> • Competitors should sit to jog and not post. • At the lope, the competitor should remain seated. • Competitors should maintain vertical position at all gaits. • All movements of horses should be governed by the use of imperceptible aids. • Moving of the lower legs of athletes who are short shall not be penalized.
<p><u>Pattern Performance:</u></p> <ul style="list-style-type: none"> • Increasing speed of the maneuvers performed increases the degree of difficulty; however, accuracy and precision should not be sacrificed for speed. • The horse should perform all maneuvers in the pattern willingly, briskly and readily with minimal visible or audible cueing. • The horse should track straight, freely and at the proper cadence for the prescribed gait. • Transitions should be smooth and prompt in the pattern and on the rail and should be performed when called for on the rail. • The horse's head and neck should be straight and in line with their body while performing straight lines and slightly arched to the inside on curved lines or circles. • Circles should be round and performed at the appropriate speed, size and location as requested in the pattern. • The counter-canter should be performed smoothly with no change in cadence or stride unless specified in the pattern. • The stop should be straight, square, prompt, smooth and responsive with the horse maintaining a straight body position throughout the maneuver. • The back should be smooth, responsive, and without resistance. • Turns should be smooth and continuous. When performing a turn on the haunches, the horse should pivot on the inside hind leg and step across with the front legs. • A rollback is a stop and 180 degrees turn over the hocks with no hesitation. • The horse should step across with the front and hind legs when performing the sidepass, leg-yield and two-track. • The side pass should be performed with the horse keeping the body straight while moving directly lateral in the specified direction. • When performing a leg-yield, the horse should move forward and lateral in a diagonal direction with the horse's body arched opposite to the direction that the horse is moving. • In the two-track, the horse should move forward and lateral in a diagonal direction with the horse's body arched towards the direction that the horse is moving. 	

SCORING:

Final scores are from 0 to infinity, with 70 denoting the starting score and an average performance.

Final scores are based on maneuver and overall form and effectiveness scores that are added or subtracted, and penalties that are subtracted.

Patterns will be divided into six to ten maneuvers, as specified by the judge.

All possible scores should be determined independent of penalties and should reflect equal consideration for the exhibitors' pattern performance and the horsemanship form and effectiveness of the exhibitor.

MANEUVER SCORES:

- +3 Excellent
- +2 Very Good
- +1 Good
- 0 Average or Correct
- 1 Poor
- 2 Very Poor
- 3 Extremely Poor

Note: ½ point increments are acceptable.

OVERALL FORM & EFFECTIVENESS SCORES:

- 0 to 2 Average
- 3 Good
- 4 Very Good
- 5 Excellent

PENALTIES:3 POINTS:

- Break of gait at the walk or jog up to two strides,
- Over or under turn from 1/8 to 1/4 turn,
- Tick or hit of cone,
- Athlete obviously looking down to check leads and/or excessive turning of head to the inside when circling.

5 POINTS:

- Not performing the specific gait or not stopping within 10 feet (3 meters) of designated location,
- Incorrect lead or break of gait at the lope (except when correcting an incorrect lead),
- Break of gait at walk or jog for more than two strides,
- Inadequate impulsion, collection or cadence,
- Backing during turns (i.e., of haunches, rollbacks, etc.),
- Loss of stirrup,
- Sole of boot (i.e., not toes) not touching pad of stirrup at all gaits including backup,
- Horses head is carried too low and/or clearly behind the vertical while the horse is in motion or showing the appearance of intimidation.
- Excessive body motion, including free arm.

10 POINTS:

- Loss of rein,
- Use of either hand to instill fear or praise while on pattern or during rail work,
- Holding saddle with either hand,
- Cueing with the end of the Romal,
- Spurring in front of the cinch.
- Blatant disobedience including kicking, pawing, bucking, and rearing.

DISQUALIFICATION:

1. Failure to display correct number.
2. Abuse of horse or schooling.
3. Fall by horse or exhibitor.
4. ILLEGAL EQUIPMENT or illegal use of hands on reins.
5. Prolonged positioning of legs excessively behind or forward of the cinch.
6. Off pattern, including kicking over, or on wrong side of cone or marker.
7. Over or under turning more than 1/4 turn.

RANCH RIDING

GENERAL:

The purpose of the Ranch Riding class is to show a working horse's versatility, attitude and movement.

In this class, the primary considerations are the horse's quality of movement and overall manners and responsiveness while performing the required maneuvers. The class should allow the horse to show its ability to work at a forward working speed while under the control of the rider. A horse being shown with light contact should be rewarded.

CLASS PROCEDURE:

Each horse will work individually, performing both required and optional maneuvers.

Posting at the extended trot is acceptable; touching or holding the saddle horn is also acceptable.

Required maneuvers: walk, trot, lope both directions, and the extended trot and lope in at least one direction as well as stops, turn to change directions, and back.

Optional maneuvers: side pass, turns of 360° or more, change of lead (simple or flying), walk, trot, or lope over a pole(s), or some reasonable combination for a ranch horse to perform.

The maneuvers may be arranged in various combinations with final approval by the judge.

JUDGING:

Overall cadence and performance of the gaits should be those described above with emphasis on forward, free-flowing, and ground-covering movement at all gaits. Transitions where designated should be smooth/responsive.

There is no time limit. The use of natural logs is encouraged.

A judge may utilize any existing patterns or new patterns as long as all required maneuvers are included, plus three or more optional maneuvers and patterns must be posted a minimum of one hour before the class.

A horse that fails to perform a required maneuver will be placed below all other horses that perform all maneuvers.

SCORING:

Final scores are from 0 to 100, with 70 denoting the starting score and an average performance.

Final scores are based on maneuver scores that are added or subtracted, and penalties that are subtracted.

Patterns will be divided into ten to 14 maneuvers, as specified by the judge.

All possible scores should be determined independent of penalties.

No specific penalties will be incurred for nicks/hits on logs, or over/under spins, but deductions may be made in the maneuver score.

MANEUVER SCORES:

- 1 ½ Extremely Poor
- 1 Very Poor
- ½ Poor
- 0 Correct
- +½ Good
- +1 Very Good
- +1 ½ Excellent

PENALTIES:1 POINT:

- Too slow/per gait,
- Over-Bridled,
- Out of frame,
- Break of gait at walk or jog for two strides or less,
- Split log at lope.

3 POINTS:

- Break of gait at lope,
- Break of gait at walk or jog for more than two strides,
- Wrong lead or out of lead,
- Draped reins.

5 POINTS:

- Blatant disobedience (kicking, biting, bucking, rearing, etc.).

DISQUALIFICATION:

1. Willful Abuse,
2. Major disobedience or schooling.

WORKING WESTERN RAIL

GENERAL:

The Working Western Rail class reflects the versatility, attitude, and movement of a working horse. This class should show the horse's ability to work at a forward, working speed while under control by the rider.

The movement of the Working Western Rail horse should simulate a horse needing to cover long distances softly and quietly. The overall manners and responsiveness of the horse and the horse's quality of movement are the primary considerations.

CLASS PROCEDURE:

All exhibitors will work as a group. Individuals working off the rail will not be penalized, and passing is permissible.

- Horses must work both ways of the ring at the walk, trot, and lope.
 - Walk Jog Western Performance Division horses must work both ways of the ring at the walk and trot.
- Horses must work at least one way of the ring at the extended trot and extended lope.
 - Walk Jog Western Performance Division horses must work at least one way of the ring at the extended trot.
 - Green Horse Working Western Rail horses must work at least one way of the ring at the extended trot, but extended lope is not required.
- At the option of the judge, horses may be asked to extend their stride at the walk.
- Horses are to be reversed to the inside (away from the rail). They may be asked to reverse at the walk or trot at the discretion of the judge but shall not be asked to reverse at the lope.

Horses are required to back easily and stand quietly. Horses may be brought to the center or backed on the rail. Touching or holding the saddle horn during any extended gait is acceptable. At the extended trot and lope, the exhibitor may post or stand in the stirrups.

The rider shall not be required to dismount except in the event the judge wishes to check equipment.

Horses that carry the head too low and/or clearly behind the vertical excessively and consistently while in motion, or otherwise showing the appearance of intimidation will be disqualified.

FAULTS:

(scored according to severity)

- Too slow (any gait),
- Excessive speed (any gait),
- Over-bridled (nose behind the vertical),
- Head carried too low such that the poll is below the withers,
- Out of frame,
- Head carried too high,
- Break of gait,
- Wrong lead or out of lead,
- Failure to take the appropriate gait when called,
- Opening mouth excessively,
- Draped reins,
- Use of spurs forward of the cinch,
- Canted at the lope,
- Blatant disobedience (kicking, biting, bucking, rearing, etc.).

COMMAND

GENERAL:

The command class is neither a race nor is it a gymkhana event. It is a competition which exhibits the abilities of a well-trained, responsive performance horse.

CLASS PROCEDURE:

1. Entries are eliminated, one at a time at the discretion of the judge as commands are not executed correctly.
2. As entries are eliminated, they may be called to the center of the arena.

At no time are horses to be judged individually or one at a time to decide the class.

At no time are ring stewards or any other individuals allowed to partake in the judging or placings of the class.

The command to stop from the lope or hand gallop can be given only once in each direction.

If the judge requires extended lope or hand gallop, class size must be no more than four on the rail or must be split (but all placed together).

Suggested commands are as follows:

- Stop, jog, lope, reverse (at stop, walk, or jog), backup, 360 turn on the haunches, 180 turn on the forehand, side pass (left and right), counter canter, reverse, flying change of leads (no more than five horses in class or split class), reverse, simple change of leads (no more than five horses), roll back, walk, etc.

Examples of elimination are as follows:

- Failure to execute the command correctly, wrong leads, disunited, excessive speed, breaking gait, hanging up or turning sideways at the back up, circling for better position without being commanded to do so, moving when stopped,
 - At the judge's discretion, entries may be eliminated for poor execution of the command, i.e., taking too long to execute transition from one gait to another, horse opening mouth excessively at the back up, etc.
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– REINING DIVISION

GENERAL:

To rein a horse is not only to guide it, but also to control its every movement. The best reined horse should be willfully guided or controlled with little or no apparent resistance and dictated to completely.

Desired qualities possessed by a good reining horse are smoothness, finesse, attitude, quickness and authority in performing the various reining maneuvers.

JUDGING:

Correct maneuvers are essential to the reining horse's performance and when controlled are the basis for speed.

- While horse is in motion, the athlete's hands shall be clear of horse and saddle.
- When ridden at speed the horse should perform willingly with no evidence of resistance to the athlete's aids.
- Rundowns should be controlled and fluid.
- The stop should demonstrate proper frame, balance and style.
 - The form of the horse in the slide supersedes the actual distance traveled.
- To qualify as a roll back, timing and balance between horse and athlete must be in near-perfect harmony through the stop, turn and lope departure.
- Lead changes must be made with precision and balance.

All deviations from the exact written pattern must be considered a lack of or temporary loss of control and therefore faulted according to severity of deviation.

Credit will be given for smoothness, finesse, attitude, quickness and authority in performing the various maneuvers while using controlled speed.

CLASS PROCEDURE:

Each competitor will perform the required pattern individually and separately.

All horses will be judged immediately upon entering the arena, and judging will cease after the last maneuver.

REINING ARENA SET UP AND PATTERN INFORMATION:

- Markers to be placed on the wall or fence of the arena as follows:
 - At the center of the arena,
 - At least 32' from each end wall,
 - Space between markers should be at least 30' apart.
- Competition organizers choose the class pattern and must communicate that pattern to the competitors as per the Pattern Release Policy.
- All patterns are to be worked as stated, not as drawn.
- Where the pattern designates stops beyond a marker, the horse should begin his stop after he passes the specified marker.
- Any approved EC or NRHA reining pattern may be used – patterns are to be selected by the judge or competition organizers.
- Freestyles are typically musical.

SCORING:

<p>Final scores are from 0 to infinity, with 70 denoting the starting score and an average performance.</p> <p>Final scores are based on maneuver scores that are added or subtracted, credits that are added, and penalties and discredits that are subtracted.</p> <p>Neither a “no score” nor a 0 score can place. The judge’s decision is final.</p>	
<p>Maneuver scores should be determined independent of penalties.</p> <p>Any fault incurred prior to the commencement of a pattern will be scored accordingly. Any movement of the horse on his own must be considered a lack of control.</p>	
<p><u>MANEUVER SCORES:</u></p> <ul style="list-style-type: none"> -1 ½ Extremely Poor -1 Very Poor -½ Poor 0 Average/Correct +½ Good +1 Very Good +1 ½ Excellent 	<p><u>HIERARCHY OF CONCERN:</u></p> <ol style="list-style-type: none"> 1. On Pattern. 2. Correctness. 3. Level of Difficult.
<p><u>CREDITS:</u></p> <p>Authority of execution.</p> <p>Smoothness.</p> <p>Finesse.</p> <p>Quickness.</p> <p>Speed Control.</p>	<p><u>DISCREDITS:</u></p> <p>Lack of control.</p> <p>Resistance.</p>
<p><u>PENALTIES:</u></p> <p><i>If there is any doubt regarding a penalty, credit goes to the competitor.</i></p>	
<p><u>½ POINT:</u></p> <ul style="list-style-type: none"> • Failure to stay 20 feet (6m) from the wall when approaching a stop or rollback. • A delayed change of lead by one stride where the lead change is required by the pattern description. • Starting a circle at a jog. • Exiting a rollback at a jog up to two strides. • Over or under spinning up to 1/8 of a turn. 	<p><u>1 POINT:</u></p> <ul style="list-style-type: none"> • For each time, a horse is out of lead. • Penalty for being out of lead on a circle is accumulative: • A judge will add 1 point penalty for each 1/4 circle or any part thereof that the horse is out of lead. • Over or under spinning up to 1/4 turn. • Failure to be on the correct lead when rounding the end of the arena 1/2 of the turn or less.
<p><u>2 POINTS:</u></p> <ul style="list-style-type: none"> • Break of gait. • Freezing up in spins or rollbacks. • On walk-in patterns, cantering prior to reaching the center and/or failure to stop or walk before executing a canter departure. • On run-in patterns, failure to be in a canter prior to reaching the first marker. • Horse does not completely pass the specified marker before initiating a stop position. • Jogging beyond two strides but less than 1/2 circle or 1/2 length of the arena. • Failure to be on the correct lead when rounding the end of the arena more than 1/2 of the turn. 	<p><u>5 POINTS:</u></p> <ul style="list-style-type: none"> • Spurring in front of the cinch. • Use of either hand to install fear or praise. • Holding saddle with either hand. • Blatant disobedience including kicking, rearing, biting, bucking or striking

'ZERO (0)' or 'Z' SCORE:

- Use of more than the index or first finger between reins.
- Use of two hands (except for horses aged five and under) or changing hands.
- Use of Romal except as outlined in rules.
- Failure to complete pattern as outlined.
- Performing maneuvers out of order.
- Inclusion of maneuvers not specified, including but not limited to:
 - Backing more than two strides,
 - Turning more than 90 degrees,
- EXCEPTION: a complete stop in the 1st quarter of a circle after a canter departure is not to be considered an inclusion of a maneuver (a 2-point break of gait penalty will apply),
- Equipment failure,
- Balking or refusal of command where the pattern is delayed,
- Running away or failing to guide where it becomes impossible to discern if the entry is on pattern,
- Jogging in excess of 1/2 circle or 1/2 the length of the arena,
- Over spins of more than 1/4 turn,
- Fall to the ground by horse or athlete,
- Dropping a rein that contacts the ground,
- Failure to have the correct number displayed,
- Failure to wear correct western attire.

DISQUALIFICATION (no score):

1. Infraction of the law.
2. Abuse of an animal in the competition arena and/or evidence that abuse has occurred prior to or during the exhibition of a horse (blood on sides/mouth).
3. Use of ILLEGAL EQUIPMENT.
4. Use of illegal tack.
5. Use of tack collars, tie downs or nose bands.
6. Use of whips.
7. Use of any attachment that alters the movement or circulation of the tail.
8. Failure to dismount and present horse and tack to appropriate judge.
9. Disrespect or misconduct by the exhibitor judge may excuse any horse at any time while in the arena for unsafe conditions or improper exhibition pertaining to both the horse and/or the athlete.
10. Excess rein may be only straightened at a place where the horse is completely stopped.

FAULTS:

*Against the **horse** shall be scored accordingly, but not to cause disqualification:*

- Opening mouth excessively when wearing bit.
- Excessive jawing, opening mouth or head raising on stop.
- Lack of smooth, straight stop on haunches-bouncing or sideways stop.
- Refusing to change leads.
- Anticipating signals.
- Stumbling.
- Backing sideways.
- Knocking over markers.

FAULTS:

*Against the **competitor** shall be scored accordingly, but not to cause disqualification:*

- Losing stirrup.
- Depending on the condition and size of arena, failure to run circles or figure eights within the markers is not considered a fault. However, failure to go beyond markers on rollbacks and stops is considered a fault.

– WESTERN SPEED DIVISION

GENERAL:

Speed events are races. Each athlete is attempting to negotiate the course as quickly as possible. Therefore, safety should be of paramount importance for both the competitor and the horse.

Competitors in any individual event should consecutively compete in the same arena, on the same day, on the same measured course and under the same conditions.

NLEA recognized Speed class types are designed to run as **single** classes only, with placings solely based on *time* and by *penalties* (i.e., Offered as “Barrel Racing,” **not** Junior Barrel Racing, etc.).

- Competitors declared for General Divisions other than Speed may compete in Speed classes offered, though no points will be tabulated for those competitors.

C.Co. are permitted to split classes into General Divisions as per the Class List Revision Policy, though calculations for year-end awards will be tabulated *by time* per competition for all Speed declared competitors.

The order of go is at the discretion of competition organizers. Each competitor shall be ready when called or may be eliminated at the judge's discretion. Ties can be broken by either a coin flip or affected competitors may run again to determine allocation of ribbons and points – method deployed is at the judge's discretion.

Reruns will not be allowed in instances of competitor or horse equipment failure - reruns of any kind should be strongly discouraged. When equipment failure causes a delay or a run to be discontinued, the judge may eliminate the entry.

ARENA SET UP & PROCEDURE:

See [Table 5.0](#) before for measurements.

- Western Speed Division class types must be held in an enclosed arena.
 - Arena measurements found in Table 5.0 are based on an ideal arena size for Western Speed of 130×210ft, or 40×64m.
 - Adjusted measurements are based on the absolute minimum arena length.
- Absolute minimum arena length required to host Western Speed = 110ft (33.5m)
- Competition organizers are permitted to adjust patterns and measurements until the pattern fits the arena, unless otherwise specified.
- No element of a pattern should be adjacent to a fence or wall, i.e., there must be enough space to travel around each element safely.
- Where practical, timing equipment and start/finish line markers should be as close to the sides of the arena enclosure as is feasible.
- Officials should remain outside of the arena, at the timing line, for all events.

TIMING LINE:

Timing lines must be clearly marked (cones or flags, etc.) at all times. The timing line must end before the arena gate. Barrels are not permitted to be used to mark the timing line, or to support the timing equipment.

Competitors must wait for direction from an official before entering the arena AND starting to run the pattern. Competitors must ensure they understand and obey all starting signals designated by the organizing officials.

Each contestant will begin from a running start, and time shall begin and end as the horse's nose crosses the timing line.

GROUND CONDITIONS:

As each competitor is attempting to negotiate the course as quickly as possible, the arena surface, therefore, must afford secure footing. If the surface is hard, slippery and/or deep, it should be worked enough to provide as good of footing as is possible. Any rocks, glass, sticks or other debris that might impair safety or injure the horses must be removed.

Competitors and competition organizers must keep in mind that a properly prepared speed event horse will negotiate prescribed patterns correctly, at speed. Periodic arena grooming (rakes or drag) should be provided, especially where the surface is subject to excessive pitting, to give the same footing opportunity to each horse.

In the event of inclement weather, postponing or canceling Speed events is ultimately the judge's decision.

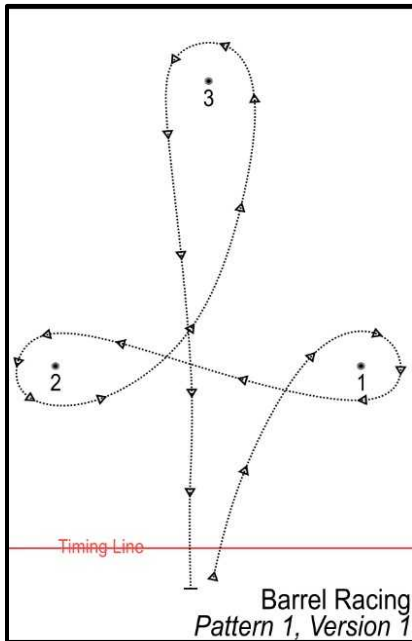
SCORING:

Placings are based solely on time.	
PENALTIES for all Speed events: <ul style="list-style-type: none"> • 5 seconds – Deliberate discarding of the helmet by the competitor, anywhere in the arena • 5 seconds per occurrence – Knocking over an element (barrel or pole) • 5 seconds per occurrence – Deliberate touching of element (barrel or pole) 	
BARREL RACING: <i>Note: A competitor may briefly touch the barrel with his or her hands.</i>	POLE BENDING: <i>Note: Poles may be touched, but may not be held, carried, or re-located by competitors.</i>
KEYHOLE: DISQUALIFICATION: <ul style="list-style-type: none"> • Horses hoof touches the ground on (or outside) any portion of the keyhole. • Horse is ridden at a walk into or out of circle. <i>Note: Officials who are stationed at the timing line are permitted to designate spotters to aid in prescribed course performance.</i>	
<div style="text-align: right;">DISQUALIFICATION:</div> <ol style="list-style-type: none"> 1. Excessive spurring or cropping, use of any equipment that the judge considers too severe or abusive, and/or striking of the horse around the head will result in immediate elimination. 2. Spurring in front of the cinch. 3. Excessive delay of readiness to perform before a run. 4. Equipment failure. 5. Failure to follow course. 6. Intentional dismounting of athlete, or by fall of horse or rider. 	

BARREL RACING

Exhibitors race against the clock, following a course consisting of three barrels in a triangular “clover- leaf” pattern. Contestants must choose either the right or left barrel, circle it, and go to the next barrel, completing the course after circling the third barrel and running home.

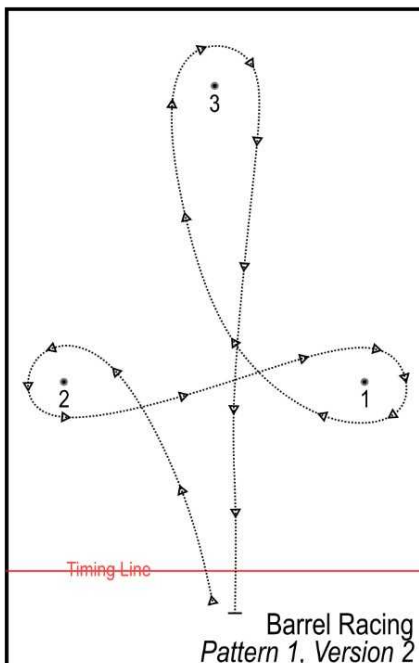
The contestant is allowed a running start FROM THE INSIDE OF ARENA. At the signal, the contestant will run the pattern as follows:



Pattern 1, Version 2:

- a.** Run to Barrel 1, pass to the left of it, and complete an approximately 360 degrees turn around it; then
- b.** Go to Barrel 2, pass to the right of it, and complete a slightly more than 360 degrees turn around it; then
- c.** Go to Barrel 3, pass to the right of it, and do another approximately 360 degrees turn around it; then
- d.** Sprint to the finish line, passing between barrel number 1 and 2.

OR

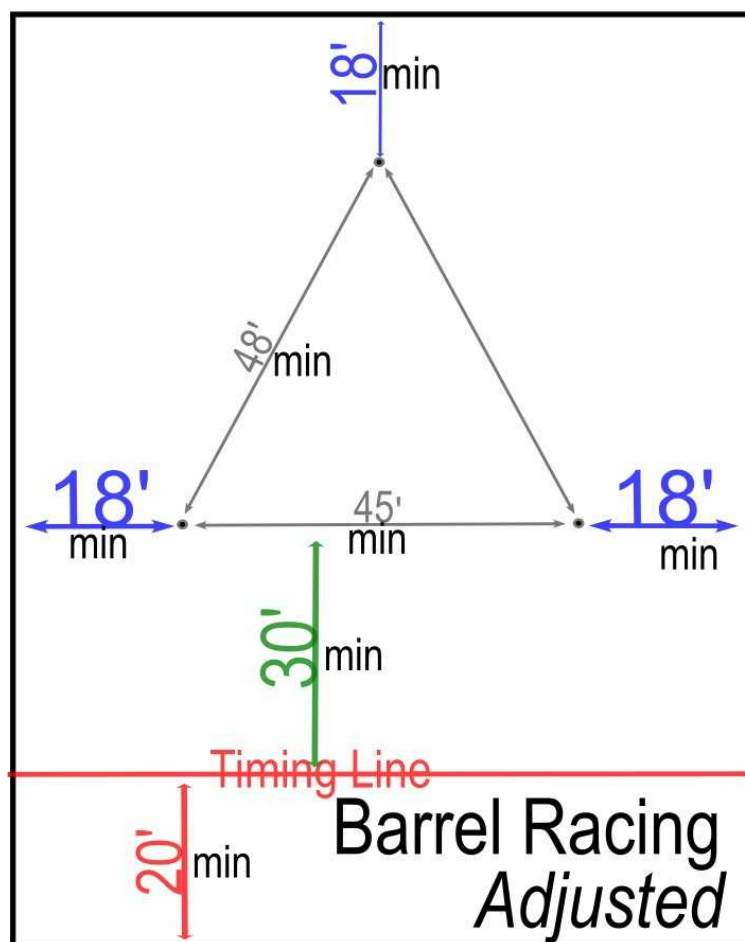
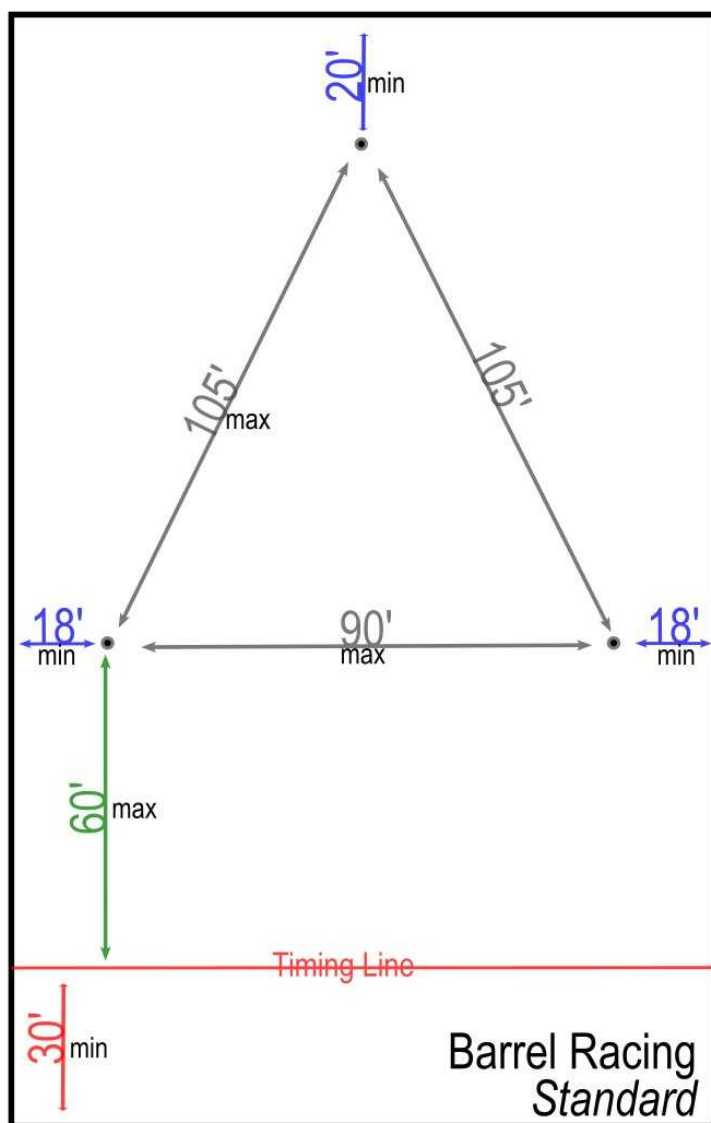


Pattern 1, Version 2:

This barrel course may also be run to the left:

- a.** The contestant starts towards the right side of Barrel 2, turning around the left of it, then
- b.** Heads toward the left side of Barrel 1, turning slightly more than 360 degrees turn around it, then
- c.** Go towards the left side of Barrel 3, turning again to the right around it, then
- d.** Sprint to the finish line.

Exhibitor and horse must exit the arena in a controlled and safe manner either at the walk or jog.



The official obstacle of Barrel Racing shall be **three** 45- or 55-gallon drums, with both ends closed. Barrels can be plastic but should not easily tip over.

Rusty or damaged barrels that might prove a hazard for horses or athletes must not be used.

No padding or outward base material (*for example, a tire*) which might change the diameter, height or balance of the barrels may be used.

POLE BENDING

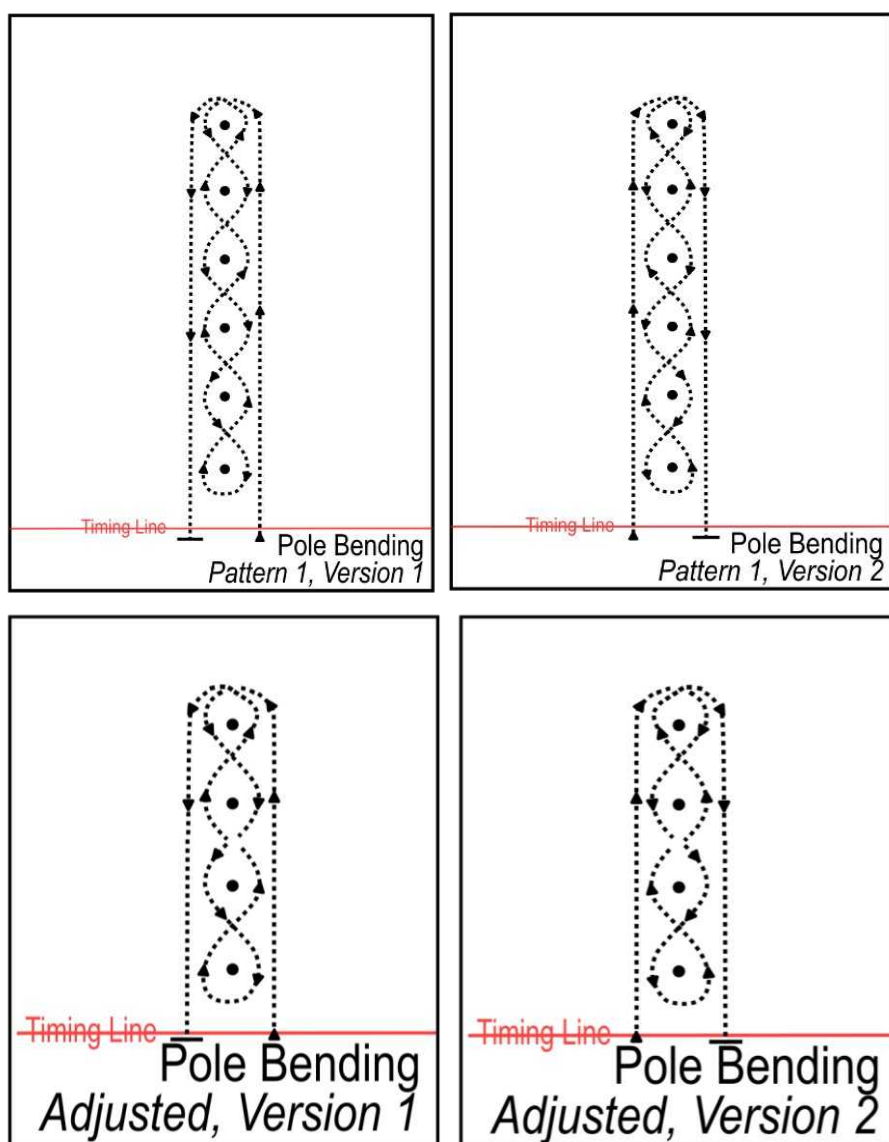
This timed event consists of a series of six* poles spaced 21 feet apart, which horses and riders weave through at a high rate of speed.

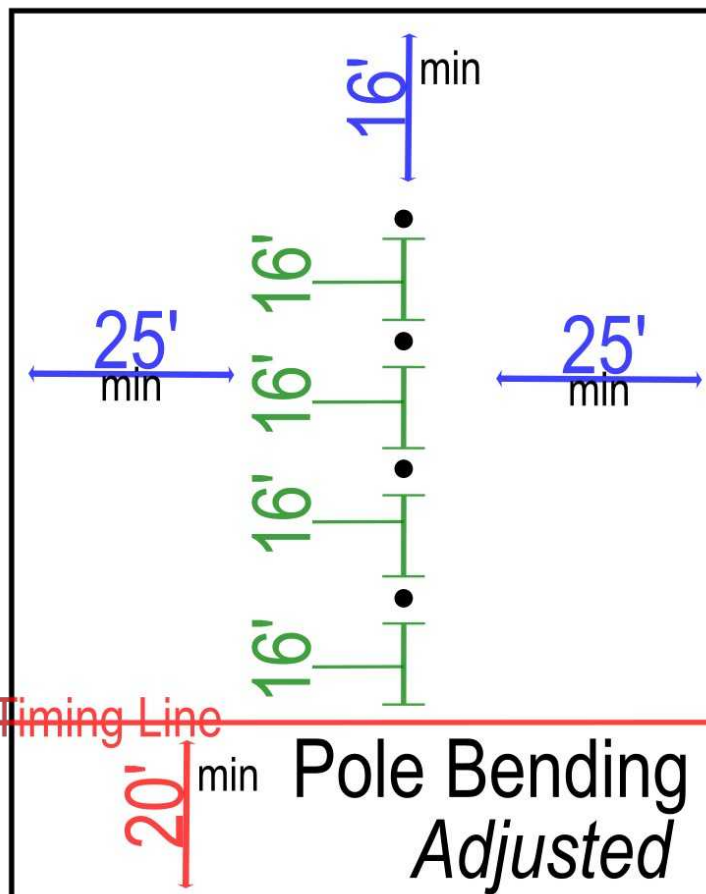
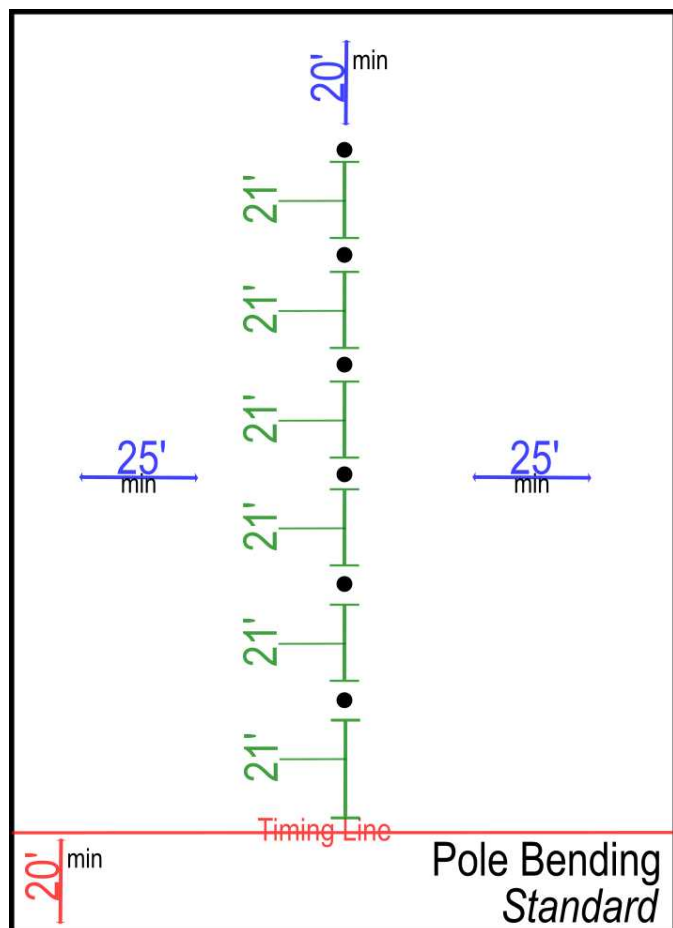
**Four poles are permitted to allow for a non-standard arena size.*

Horses run to the far end of the series of poles, turn and weave in and out as they work their way back to front. Horses then complete a turn around the front pole and maneuver through the series again. At the last pole, they complete that turn and race toward the finish line.

The contestant is allowed a running start FROM THE INSIDE OF ARENA. At the signal, the contestant will run the pattern as shown.

The course may be run starting to the left or the right of the pattern, following the line of travel indicated on the diagram. Exhibitors must enter and exit arena in a safe and controlled manner.





The poles are placed on the center line of the arena. Poles shall be set on top of the ground, six feet (1.8 meters) in height, with no base more than 14 inches (35 cm) in diameter.

The position of each pole must be precisely marked or measured so the course can be restored exactly after knock-downs

Poles must always line up exactly.

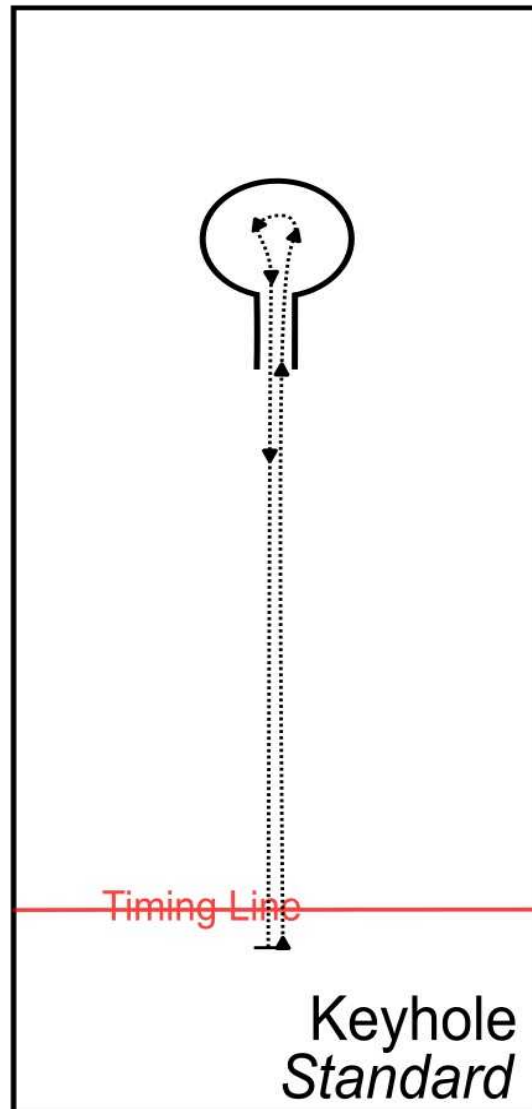
KEYHOLE

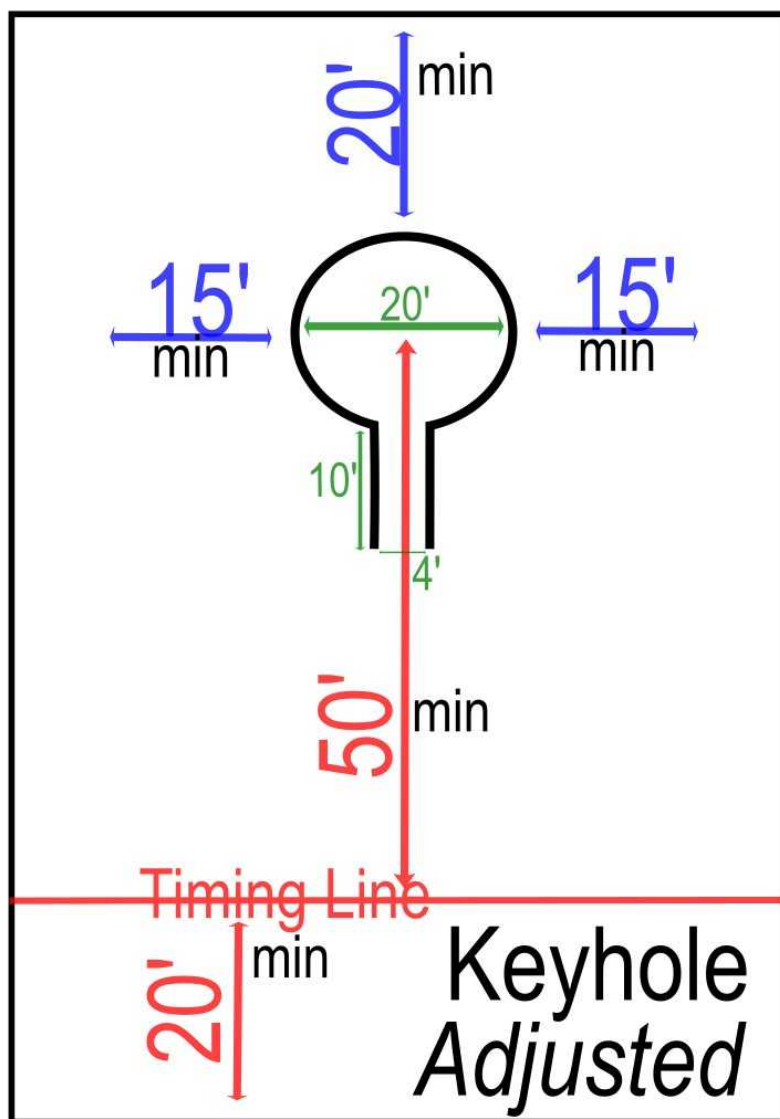
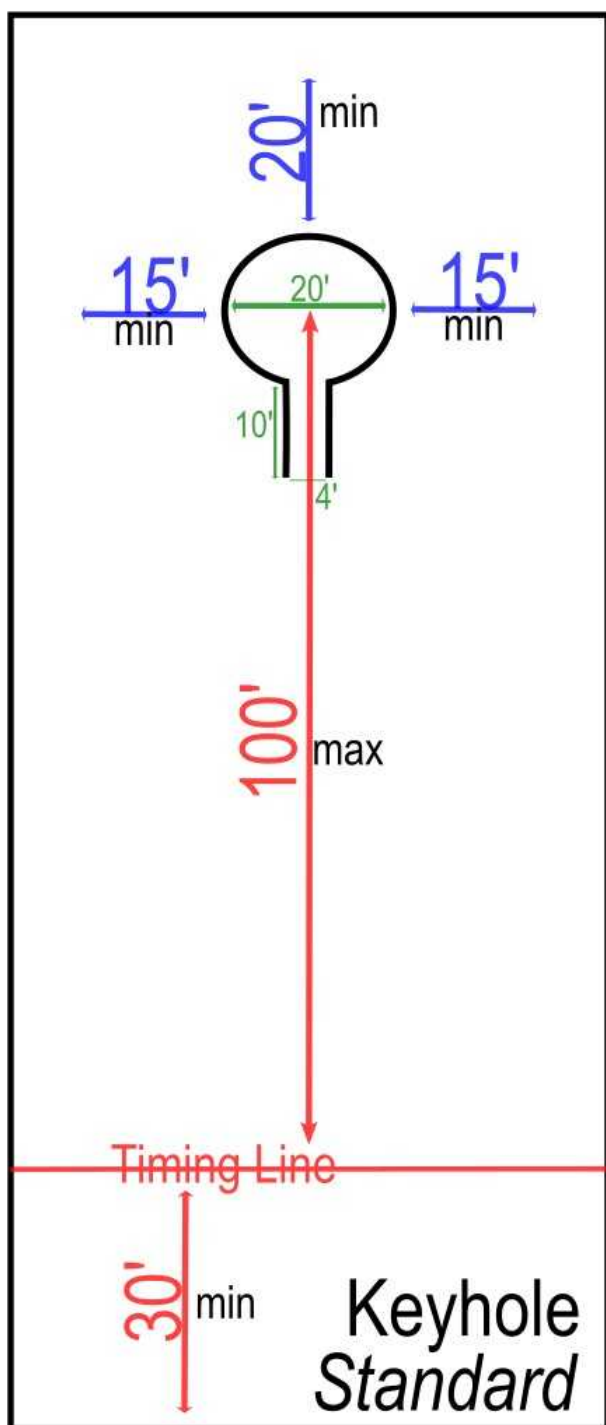
The Keyhole race consists of a challenging open-ended circle, in which athletes must enter the chute portion and turn the horse around in either direction, then race out of the circle without touching any portion of the circle or the chute.

The rider is **not** permitted to walk the horse into or out of the circle.

The horse is not permitted to touch or cross over the line when completing the keyhole. Failure to follow course or to step in or out of the circle line will result in elimination.

The horse and athlete combination that completes the prescribed course correctly in the fastest time wins.





The starting line can be from 50 to 100 ft (15.24 to 30.48 m) from the middle of the circle as the diagram shows.

Material used must be easily distinguishable from the arena footing color.

TABLE 5.0 PATTERN MEASUREMENTS

	Required Markers	Fence (start) to Timing Line	Fence (far end) from Last Element Minimum	Element to Fence (sides) Minimum	Timing Line to First Element	Element to Element
Barrel Racing	Three 55-gal-lon barrels (B)	30ft	20ft	18ft	60ft (max)	Between B1 & B2: 90ft From B1/B2 to B3: 105ft (top of triangle)
Adjusted: Barrel Racing	Three 45-gal-lon barrels	20ft (min)	18ft	-	30ft (min)	Adjust by increments of (15ft)
Pole Bending	6 poles (up-right in base)	20ft	20ft	25ft	21ft (max)	21ft
Adjusted: Pole Bending	4 poles (up-right in base)	-	16ft	-	16ft (min)	16ft
Keyhole	Sawdust or similar bright material	30ft	20ft	15ft	100ft (max)*	Open-ended circle 20ft in diameter, with 4×10ft opening
Adjusted: Keyhole	-	20ft (min)	-	-	50ft (min)	-

Western Speed Division class types must be held in an enclosed arena.

- Arena measurements found in the table above are based on an ideal arena size for Western Speed of 130×210ft, or 40×64m.
- Adjusted measurements are based on the absolute minimum arena length.

Absolute minimum arena length required to host Western Speed = 110ft (33.5m).

6.3 ENGLISH DIVISIONS (PERFORMANCE, HUNTER, HUNT SEAT, JUMPER)

FOR ALL ENGLISH COMPETITORS:

It is recommended that riders use traditional stainless steel stirrup irons, though judges may not eliminate or penalize a rider for using a particular style of safety stirrup iron. Stirrup irons of any type must hang freely from the bar of the saddle and outside of the flap. There must be no restrictions or attachments.

In hot weather or at the judges' discretion, judges may excuse show coats and permit athletes to wear stock shirts with or without stock collars or closed-neck polo shirts.

6.3.1 TACK

PERFORMANCE AND HUNTER

- All bits must be humane in nature. Smooth mouth-pieced English snaffles, Pelhams, or Kimberwick bits are permitted.
 - No twisted bits, wire or otherwise are permitted. Broken or solid mouthpieces are permitted.
 - Legal snaffles include:
 - Loose ring,
 - Eggbutt,
 - D-ring,
 - Full Cheek (with cheek pieces),
 - Double jointed with roller,
 - Jointed mouthpiece where middle is smooth and without sharp edges.
 - Ported bits must be no higher than 1 ½".
 - Nothing may extend below the mouthpiece (bar), such as extensions or prongs on mouthpieces.
 - Bits that use fixed rein holders, such as Pelhams and Kimberwicks, require use of a curb chain.
 - Curb chain covers (leather or soft material) are permitted.
 - D Ring snaffles with fixed rein attachments should use a legal curb strap, or curb chain with cover where appropriate.
 - Pelhams must have either two reins or use a converter.
 - Junior athletes: Must use a converter, use of two reins not permitted.
 - Western snaffles are not permitted.
- Bridles must have plain leather cavesson nose bands (no flash or drop nose bands, i.e., nothing below the bit).
- Reins must be closed, be made of braided leather, and at least ¾" wide.
 - Exception: when using two reins, the curb rein may be flat leather but must be at least ½" wide.
- Browbands shall be leather of any description but not solid white, coloured or sequined.
- An English saddle in black or brown with a proper English saddle pad should be used.
 - A half pad or saddle pad which roughly fits size and shape of saddle, except to accommodate ring number(s) if preferred, must be used.
 - Half pads, or riser pads (wedges) may be used in between saddle pad and saddle but should not affect overall balance or movement of either horse or rider.
 - Saddle pads and attachments shall be white or natural color with no ornamentation.
- Braiding of mane and tail is recommended but not required.
 - Strongly recommended for Show Hack classes.

OPTIONAL EQUIPMENT:

1. Standing martingale (with rein stops) allowed in over fences Hunter classes.

HUNT SEAT EQUITATION OVER FENCES

- See section above for permitted English bits and bridles – double bridles are permitted in Hunt Seat Equitation classes.
- Saddles should be plain English, Dressage or modified jumping.
- Boots and conservative-coloured bandages are permitted in Hunt Seat Equitation classes.

JUMPER

- Smooth-mouth English snaffles (as listed above), pelhams, Kimberwicks, gags, and mechanical hackamores may be used.
- Figure-eight bridles or drop nose bands are permitted.
- An English close contact or modified jumping saddle in black or brown should be used.
- Jumper saddle pads with logos may be used, providing maximum logo size does not exceed 200 sq cm on each side.
- Braiding of mane and tail is recommended but not required.
- Standing or running martingales may be used in Jumper Classes.
 - Running martingales must have appropriate rein stops.
- Breastplates, leg wraps and boots are permissible.

ILLEGAL EQUIPMENT:

1. Draw reins and blinkers.

6.3.2 ATTIRE

At minimum for all English classes, competitors are required to wear safe and neat/tidy attire of conservative colour, unless otherwise stated, as follows:

- i. An approved ASTM/SEI or BSI/BS EN helmet.
- ii. Tall boots or half chaps (preferably matching boot color).
- iii. Breeches and belt.
- iv. Stock shirt (tucked in) with stock collar.
 - Short or long sleeves are permitted.
 - A stock pin is recommended but not required.
- v. Hunt coat or similar cut.

Exception: Casual attire is acceptable in Jumper classes; polo shirts of conservative colors with collars may be worn tucked in.

OPTIONAL ATTIRE:

1. Performance and Hunter:
 - a. English spurs (must be non-mobile, no longer than 2”),
 - b. Gloves,
 - c. Crops permitted only in Equitation on the Flat classes.
2. Hunt Seat Equitation:
 - a. English spurs (must be unrowelled),
 - b. Crops or whips (may not exceed 75cm (30”) in length (70cm for ponies)).
3. Jumper:
 - a. English spurs (non-mobile),
 - b. Gloves,
 - c. Crops or whips (must be unweighted and must not exceed 75cm (30”) in length (70cm for ponies)).

ILLEGAL ATTIRE:

1. Full chaps (in any English classes).
2. Crops or whips, etc. (in Show Hack, Road Hack and English Pleasure classes)

6.3.3 CLASS TYPES

– ENGLISH PERFORMANCE DIVISION

ENGLISH PLEASURE

GENERAL:

English Pleasure horses to be judged:

45% QUALITY OF MOVEMENT	40% MANNERS	15% CONFORMATION
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An English Pleasure horse should exhibit a proper rhythm at each gait with quality of movement and consistency of gait being of major importance. They should move with strides that cover the ground with ease. Transitions should be responsive and smooth. Light contact is to be maintained.

CLASS PROCEDURE:

- Horses to enter and exit the ring at a walk.
 - To be shown at a walk, trot and easy canter.
 - Not to hand gallop.
 - To be shown in both directions.
 - Horses may also, at the discretion of the judge, be asked to rein back.
-

EQUITATION ON THE FLAT

GENERAL:

In this class, it is the athlete's skill that is being assessed and judged (not the horse).

Athletes will be judged on seat, hands and legs, and their ability to control and show their horse. It is recommended that the class be run with rail work first, followed by a *minimum* of the top four performing an individual test/pattern.

Because the class can be run in different methods depending on if your judge is a breed judge or from another discipline, judges and Competition Organizers should discuss the style of the class and competitors are to be notified of the class routine.

CLASS PROCEDURE:

For the rail portion:

- To be shown at least once around the ring at each gait – walk, trot and canter – and on command will reverse and repeat.

For the individual portion:

- Competitors to perform individual tests or a pattern at the judge's discretion. These tests may include:
 - Rein back.
 - Figure-eight at a trot, demonstrating change of diagonals.
 - Extended trot or medium trot.
 - Turn on the haunches.
 - Change of leads on a straight line down the center line with a simple change through the trot or walk.
 - Counter canter.

If using a pattern, competitors who are off pattern should receive deductions, but may be eliminated at the judge's discretion.

ROAD HACK

GENERAL:

Road Hack classes to be judged:

55% PERFORMANCE		
20% SUBSTANCE	10% MANNERS	15% CONFORMATION

A Road Hack horse or pony must present an appearance of overall substance with refinement. Soundness is required. The Hack classes show the versatility of a horse or pony on the flat. The well-rounded hack horse or pony shows the versatility to perform well and adjust his way of going in each of these classes.

Horses or ponies in these classes may be of any breed or combination of breeds and must have natural action (not high and/ or weighted).

GAITS:

1. *Walk* – straight, four beat and flat-footed with medium contact.
2. *Trot* – straight, ground covering and true:
 - a. *Normal Trot* – with light to medium contact.
 - b. *Strong Trot* – with rider posting.
3. *Canter* – smooth free-moving three-beat gait, on light to medium contact.
4. *Hand Gallop* – under control definitive lengthening of stride and speed, with rider standing in two-point form.

CLASS PROCEDURES:

- Horses to enter and exit the ring at a walk.
 - To be shown at a walk, trot, strong trot, canter and hand gallop.
 - Green Horse Road Hack horses are not to hand gallop.
 - Not more than eight horses to hand gallop at one time, depending on arena size.
 - To be shown in both directions.
 - Horses may also, at the discretion of the judge, be asked to halt with immobility.
 - Horses to stand without stretching.
-

SHOW HACK

GENERAL:

Show Hack classes to be judged:

55% PERFORMANCE		
20% QUALITY	10% MANNERS	15% CONFORMATION

Show Hack horses must have vitality, animation, presence, balance, and clean fine limbs showing supreme quality. Soundness is required, and blemishes may be penalized. The Hack classes show the versatility of a horse or pony on the flat. The well-rounded hack horse or pony shows the versatility to perform well and adjust his way of going in each of these classes.

GAITS:

1. *Walk* – straight, four beat and flat-footed.
 - a. Normal Walk
 - b. Extended Walk
 - c. Collected Walk
2. *Trot* – free, light and crisp, on contact in a more upright frame:
 - a. Normal Trot
 - b. *Extended Trot* – medium speed with legs moving forward with impulsion; rider sitting or posting.
 - c. Collected Trot – rider sitting
3. *Canter* – straight, consistent and smooth, free-moving three-beat gait
 - a. Normal Canter
 - b. Extended Canter
 - c. Collected Canter
4. *Hand Gallop* – under control definitive lengthening of stride and speed, with rider standing in two-point form.

CLASS PROCEDURES:

- Horses to enter and exit the ring at walk.
- To be shown at a walk, trot, canter and hand gallop; extended and collected gaits to be called for.
 - Green Horse Road Hack horses are not to extend or collect the canter, or hand gallop.
 - Not more than eight horses to hand gallop at one time, depending on arena size.
- To be shown in both directions.
- Horses are expected to stand quietly.

HUNTER PATTERN POLES

GENERAL:

The objective of this class is to introduce athletes (equine and human) to the requirements of independent riding over courses.

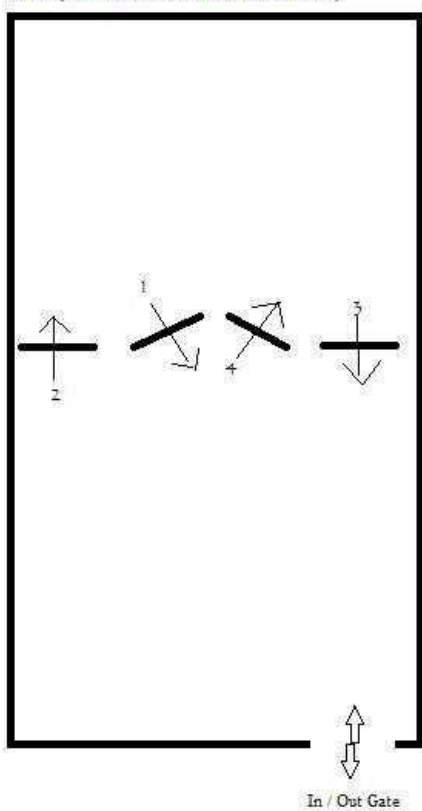
40% ATHLETE: POSITION, ACCURACY AND EFFECTIVENESS
60% HORSE PERFORMANCE: CONVENTIONAL HUNTER SCORING

A course of four to eight poles (example of a four-fence course illustrated) set out in a typical figure eight Hunter pattern to be ridden at a trot or canter as long as control is maintained. There is no consideration of striding or distance between poles. An athlete going off course or a fall of either horse or athlete shall constitute elimination.

WTC courses: Course shall allow the athlete to demonstrate both canter leads at least once per lead while on course.

- Conventional hunter style standards or wings shall be placed on either end of the poles.
- Jump cups must be removed from the wings or standards.
- No brush or natural filler shall be used over or around the poles but may be placed around the wings or standards if appropriate.
- Poles should be of the octagonal variety to avoid the potential of rolling.

Example of a Basic 4 Fence / Effort Hunter or Equitation Course (to be used at the discretion of officials)



– HUNTER DIVISION

The Hunter Division comprises two class types – Hunter Over Fences, and Hunter Under Saddle – at various heights, 2’0” through 2’9”.

Hunter Under Saddle classes must not be the first class of a Hunter division. The horse must be judged over fences before the US class of that height.

Classes per height and declared division can be run one-after-the-other (*for example, Junior 2’0” Over Fences class, then Junior 2’0” Under Saddle class. Followed by Senior 2’0” Over Fences class, then Senior 2’0” Under Saddle class, etc.*), or all over fences classes can be run, followed by all under saddle classes.

HUNTER OVER FENCES

GENERAL:

A Hunter should display good jumping form and be calm and confident while doing so. A Hunter should be relaxed but show a willing and alert attitude. A good Hunter completes the course with rhythm, balance and style in a manner that is comfortable and safe.

The horse should move with a steady rhythmic canter between the fences and jump the fence in a manner that appears to flow. The horse should meet the fence squarely and jump in the center of the obstacle. It should remain calm on its approach to the jump and continue on course quietly after landing.

The pace should be even throughout the course and the horse should adjust its leads accordingly. A well-executed change through trot will not be penalized.

HUNTER COURSES:

A competition must use approved officials when setting over fences classes at a competition.

Please see [Section 3.1](#) and [Section 3.2.2](#) for more information.

- A Hunter course should typically consist of eight to ten obstacles.
- The course should be simple and inviting and should include verticals, oxers, gates and fences with natural ‘fill’ such as brush and flowers.
- Fences should simulate those found in a field, such as natural looking rails, brush, walls and coops.
- The fences should be natural colors such as brown, green, beige and white.
- Solid fences with lots of fill and a well-defined ground line are easier to jump. Jumps with spread (oxers) must have the back rail higher than the front.
- The height of the fences should not exceed that listed for the class.
 - *For example, if it is a 2’6” Hunter class, the back rail of the oxer must not exceed that height.*
- A horse cannot do more than six jumping efforts per day, regardless of discipline division.

CLASS PROCEDURE:

- Horses are shown, one at a time, over a course of hunter style obstacles.
- A performance starts when the horse enters the ring and ends when it leaves.
 - Circling once upon entering the ring and once before leaving is permitted.
- Competition organizers are encouraged to use back-to-back rounds in groups of three or four if there are high entries.

SCORING:

A hunter is judged on movement, manners, jumping style/performance and hunting soundness.

MANNERS:

- A Hunter should display an alert and willing attitude.
- It should be relaxed and responsive to invisible signals from its competitor.
- It should present an overall appearance of being easy to ride.
- The horse should be obedient to light hand and leg cues. Transitions should be smooth and on cue.

CREDITS:

- Maintaining an even hunting pace while covering the ground with free-flowing strides.
 - Preference will be given to horses that meet the fence squarely, at the center of the fence, and jump with correct jumping style.
- Horses shall be rewarded for entering and exiting the ring at a relaxed walk.

PENALTIES:

- 4 Faults per occurrence – refusals and knockdowns
 - An obstacle is considered knocked down when the height is lowered by the horse or competitor through contact with the rail or standard.
- Unsafe jumping and/or bad form, whether or not they touch the fence.
- Twisting, incorrect leads and cross-cantering.
- Leaving out a stride is considered dangerous and will be heavily penalized.
 - A controlled well executed approach to the jump is more important than the number of related strides at this level.

DISQUALIFICATION:

1. Willful Abuse,
2. Major disobedience or schooling.
3. Excessive use of the whip/crop.

HUNTER UNDER SADDLE**GENERAL:**

Horses are to be judged on their performance, condition and conformation. They should possess the same quality of movement as described for a good hunter.

A flowing, balanced performance that shows rhythm and willingness shall be given maximum credit. Transitions should be smooth and responsive.

CLASS PROCEDURE:

- Horses from a particular Hunter division height will show together in the under saddle portion.
- They will be shown at a walk, trot and canter, both ways of the ring.
- Cross-Rail athletes should not be requested to canter.

– HUNT SEAT EQUITATION OVER FENCES DIVISION

GENERAL:

In these classes, the competitor is judged on their ability – it is their skill over a course of fences that is being judged and not that of the horse.

Competition organizers have the discretion to determine an appropriate course length and maximum heights based on the needs of their competitors and competition space. However, allocated heights for sanctioned competitions must subscribe to recognized categories found in [Section 4.3](#).

Hunt Seat Equitation Over Fences is to be judged over a Hunter type course of a minimum of six fences with at least one change of direction. Distances and courses will not be altered for novices.

Tack and equipment requirements shall be as per the Hunter Over Fences division, unless otherwise specified.

– JUMPER DIVISION

GENERAL:

A jumper is scored on performance and by time. Class types are offered by height, and there are two classes per height: Table A Jumper, and Clear Round. Jumper is considered a separate Speed discipline division, like Western Speed, in that class types are designed to run as individual events based on *time* and *by penalties*.

The Jumper Division is classified according to the maximum height of the fences to be jumped. Classes are timed events and can be run in either an indoor or outdoor arena (must be enclosed).

The minimum arena size for hosting Jumper Division classes is 150 x 150ft.

The competitor will test his/her horsemanship skills by jumping a series of obstacles that allow him/her to demonstrate the freedom, energy and obedience of their horse. The obstacles in a Terra Nova Series competition should be set so that they are simple and yet provide enough challenge to adequately test the horse's jumping skill.

Jumper fences are typically airier than hunter fences and provide less of a ground line. The rails and standards are often brightly coloured and the jumps may vary in width (i.e. some being narrow).

Courses may vary in their degree of difficulty by changing how a fence is built, whether it is a vertical or an oxer, or where the fences are in relation to the in-gate. The slope and shape of the ring may also influence the degree of difficulty within a course.

CONDUCT OF JUMPER CLASSES:

The 'order-of-go' must be posted at least 30 minutes before the start of the class.

- Where a competitor has more than one horse in the class, the order of go should provide at least five horses between the competitor's horses. The other horses will be moved up in order to satisfy this rule.
- Late and post entries go first in a class when they are accepted after the Order of Go is drawn.
- The judge's whistle signals the start of a round, after which the horse has 60 seconds to cross the starting line or face elimination.

Timing:

- "Time Allowed" is based on the actual length and speed required to complete the course. It should be generous and must be posted on the course diagram.
- "Time Limit" is equal to twice the time allowed and must be posted.
- Time Allowed and Time Limits are to be calculated and rounded up to the nearest whole number and posted in seconds (*for example, Time Allowed: 180 seconds, Time Limit: 360 seconds*)
- Competitors' time is to be recorded in seconds and one-hundredths of a second (*for example: 160.52, 54.10, etc.*).
- Electronic timing should be used if possible. At least one (back-up) timer with a stopwatch must record every jumper round.
 - Without electronic timing, two timers are preferable, averaging the times for the official time.

Courses:

- Flags are used on the jumps to indicate the approach to be taken, and to indicate start and finish lines.
- Red flags indicate the right-hand side and white flags the left-hand side of the jumps.
- Jumps should be numbered at the base.
- The total length of the course in meters may never exceed the number of obstacles in the course multiplied by 60.
- The starting line may not be more than 15 m and not less than 6 m from the first obstacle.
- The finishing line may not be more than 15 m and not less than 6 m from the last obstacle.

GROUND CONDITIONS:

As each competitor is attempting to negotiate the course as quickly as possible, the arena surface, therefore, must afford secure footing. If the surface is hard, slippery and/or deep, it should be worked enough to provide as good of footing as is possible. Any rocks, glass, sticks or other debris that might impair safety or injure the horses must be removed.

Competitors and competition organizers must keep in mind that a properly prepared speed event horse will negotiate prescribed patterns correctly, at speed. Periodic arena grooming (rakes or drag) should be provided, especially where the surface is subject to excessive pitting, to give the same footing opportunity to each horse.

In the event of inclement weather, postponing or canceling Speed events is ultimately the judge's decision.

CLEAR ROUND CLASS

A Clear Round class consists of seven to 12 jumps (which may include a combination). Clear Round classes are timed and offered before Table A Jumper classes to allow horses and riders to get used to the arena. As such, the course is often more friendly and inviting with generous turns and approaches.

- Placings are to be awarded based on the least number of penalties received – in the event of multiple true clear rounds (i.e., 0 penalties), ties for 1st place are acceptable.

TABLE A JUMPER CLASS

This is the most common type of Jumper class and consists of a first round of seven to 12 jumps (which may include a combination) and a second jump off round if required.

The first round is both timed and scored. Ties for first place based on penalties are broken by a jump off, with remaining placings based on penalties and time incurred in the first round.

JUMP OFF:

Those competitors who are in equal first place after one round of the same height may take part in a jump off. The order of starting in the jump off must remain the same as the order of starting for the original round. The jump off must be conducted under the same rules and table A penalties as the original class.

In the event of further tie(s) for first place, a maximum of four additional jump off rounds are permitted. Horses cannot exceed six jumping efforts per day of competition.

SCORING:

Obstacle and time penalty scores are added together to give the competitor a score for the round.

Time may be used as a deciding factor to separate equality for first place and/ or lower places according to the specifications given for the competition.

Table A/Clear Round Penalties:

Penalties for disobedience accumulate not just at the same obstacle but throughout the entire round.

First refusal/disobedience	4
Second refusal/disobedience	Elimination
Obstacle knocked down while jumping	4
One or more feet in water jump or on lathe	4
Fall of horse, rider or both in class	Elimination
Refusal, plus knocking down an obstacle	4 +6 seconds added
Exceeding the time allowed	1 per second or fraction over
Exceeding the time limit	Elimination

Knockdowns:

An obstacle is considered knocked down when the height is lowered by the horse or competitor through contact with a rail or standard.

Disobedience Refusal:

Occurs when a horse stops in front of an obstacle (whether it is knocked down or not). If the horse is moved toward the obstacle but does not attempt to jump, it is considered another refusal.

Run Out:

Occurs when a horse evades or passes the obstacle to be jumped.

Loss of forward movement:

Occurs when a horse fails to maintain the trot or canter after beginning the course.

Unnecessary circling on course:

Occurs when a competitor circles the horse in such a manner that its original track between two consecutive obstacles (anywhere on course) is crossed. The exception to this is if the horse is retaking an obstacle after a refusal or run out.

Elimination:

- Two disobedience's including refusal, stop, run-out, or extra circle.
- Bolting from the arena.
- Off course.
- Jumping an obstacle before it is reset.
- Fall of horse and/or competitor.
- Deliberately addressing an obstacle.
- Failure to start the course within 60 seconds of bell or whistle.
- Starting (or continuing) on course before the signal to proceed.
- Jumping an obstacle before crossing the start line.
- Leaving the arena before finishing the course.

6.4 DRESSAGE DIVISIONS (TRADITIONAL & WESTERN)

Western Dressage (and Western Musical Freestyle) competitors are to follow Western Style Dressage Association of Canada tack and attire guidelines. Link: <https://westernstyledressage.ca/rules-and-tests>

Traditional Dressage and Miscellaneous Dressage competitors are to refer to the following guidelines:

6.4.1 TACK

Tack is to be neat, clean and in good repair. Manes must be braided in keeping with the dignity and tradition of the sport.

- Bridles with smooth-mouth snaffle bits are compulsory up to and including Second Level.
 - Must be black or brown in color, though type of reins is optional.
 - Permitted nose bands: regular, cavesson, drop, flash, figure-eight or crescent.
- Saddles must be either plain English or Dressage, black or brown in colour only.
 - Stirrups and irons must hang freely from the bar of the saddle and outside of the flap. There must be no restrictions or attachments.
- Protective boots or bandages are permitted on the competition grounds and in the competition arena.
 - Athletes may be asked to remove the boots or bandages during a tack check.

OPTIONAL EQUIPMENT:

1. Breastplates, foregirths, girth covers, cruppers.
2. Non-restrictive nose fly guards.
3. Ear nets.

ILLEGAL EQUIPMENT: Under penalty of elimination, the following is strictly forbidden on the competition grounds and competition areas at any time during any competition.

1. Martingales.
2. Bit guards.
3. Any kind of gadget (i.e., draw reins, side reins, chambons, neck stretchers, training systems, etc.).
4. Any form of blinkers, ear plugs, seat covers, and hoods.

6.4.2 ATTIRE

At minimum, Dressage competitors must wear safe, and neat/tidy attire of conservative colour as follows:

- i. An approved ASTM/SEI or BSI/BS EN helmet,
 - ii. Long or short sleeved shirt with a collar,
 - Sleeveless shirts are not allowed.
 - iii. Hunting stock, tie or choker is permitted,
 - iv. Breeches and belt,
 - Competitors 19 years and younger are permitted to wear jodhpurs and boots.
 - v. Tall boots (black or brown), or short boots with matching half chaps.
 - vi. Equestrian-style jacket (hunt coat, dressage style, etc.)
- Athletes with long hair must wear nets or tie hair back in a braid or bun.
 - In the case of inclement weather, competitors may wear a suitable helmet cover and a warm or waterproof overcoat.

OPTIONAL ATTIRE:

1. Whips (no crops – must not exceed 100cm for pony and 120cm for horse),
 2. English spurs.
-

6.4.3 INFORMATION

GENERAL:

Dressage is an exhibition of riding in which the horse is controlled in certain maneuvers by very slight movement of the competitor's hands, legs and weight in the saddle.

The FEI (Federation Equestrian Internationale) rules describe dressage as; "the development of the horse into a happy athlete through harmonious education. As a result, it makes the horse calm, supple, loose and flexible, but also confident, attentive and keen, thus achieving perfect understanding with his competitor."

Dressage is shown at specific levels. These levels are progressively more challenging and reflect the development of the horse and competitor's skills and abilities.

The tests ridden in competition measure the horse and competitor's schooling and correctness and are scored accordingly. Each level has a specified format which is stated on the test form. Each movement within the test is described and the elements to be performed are outlined.

The Terra Nova Series has three categories of Dressage divisions: Traditional Dressage, Western Dressage, and Miscellaneous Dressage.

Para Dressage is currently under review, competitions must use EC Para Dressage guidelines.

The use of two-way communication devices in the competition arena is prohibited for competitors.

Competition organizers are to post test times for all competitors at least one hour prior to the start of the competition. The judge's decisions regarding scoring are final with no appeal.

RESOURCES:

Terra Nova Series competitions are to use the following resources for Traditional levels up to and including Second, Freestyles, Prix Caprilli and Pas de Deux tests:

1. Equestrian Canada Dressage Tests (<https://equestrian.ca/compete/athlete-resources/tests/>)
 - a. Training through First Level tests are subject to an EC royalty fee of \$1.00 per test to a maximum of \$20.00 per competition. This fee must be submitted directly to EC within ten days of competition completion. EC Late Fees will be subject to interest charged at 5%.
2. CADORA Inc. Dressage Tests (<http://www.cadora.ca/dressage-tests/>)

Alternate tests can be provided by NLEA if requested.

Western Dressage (including Western Musical Freestyles) must use the following resource for levels, tests, tack and equipment, and attire:

3. Western Style Dressage Association of Canada (www.westernstyledressage.ca)

Competitors are permitted to request that tests be read/called out with no risk of penalty from the judge. Competitors are responsible for any error made by the designated reader of the test.

Readers should stand at "E" or "B", so as not to disturb or obstruct the view of the judge.

Exception: Freestyle tests are to be ridden from memory.

Any command or instruction which is repeated more than twice (i.e. read three times) or which is embellished in any way to assist the competitor, will cause the elimination of the competitor.

All tests are subject to time limits, and competitors are given specific times at which they are to begin their test by competition organizers prior to the start of the competition.

SCORING:

The collective marks are based on:

- Paces (freedom and regularity of the horse's movement)
- Impulsion (the horse's desire to move forward with elasticity of steps, suppleness of the back and engagement of the hindquarters)
- Submission (the horse's attention and confidence, harmony with the competitor, ease of movement, acceptance of the bit and lightness of forehand).
- Competitor (correctness and effectiveness of aids, position and seat)

Final scores are based on marks awarded for each movement, total possible marks in a test, collective marks, and penalties given. Scores are given as percentages out of 100 and must be calculated to at least one decimal point (two preferred). Placings are based on highest scores per level, regardless of test ridden.

Should there be only one entry for a level, the competitor is to be placed according to the required scores as follows, and points earned will be based on [Table 4.0](#) for that entry:

1st place – 60% or higher (receives one point)

2nd place – 57% to 59.9%

3rd place – 54% to 56.9%

4th place – 51% to 53.9%

SCORES/MARKS:

10 – Excellent

9 – Very Good

8 – Good

7 – Fairly Good

6 – Satisfactory

5 – Sufficient

4 – Insufficient

3 – Fairly Bad

2 – Bad

1 – Very Bad

0 – Not Performed

Half marks are permitted.

PENALTIES:

2 – failure to salute

2 points – incorrect salute (i.e., not taking the reins in one hand)

2 points – early entry before signal

1 point – exceeding the time limit in Freestyles

CUMULATIVE PENALTIES:

2 points – performing higher movements than level called for in Freestyles

2 points – first error of course*

4 points – second error of course

Elimination – third error of course

*Refusals in Prix Caprilli tests are considered errors of course.

ELIMINATION:

- Taking more than 60 seconds to enter the arena at A after the start signal*.
- Evidence of blood on the horse.
- Use of ILLEGAL EQUIPMENT.
- Contravention of dress rules.
- Unauthorized assistance.
- Fall of horse or competitor during the test.
- Dangerous/unruly behavior of horse.
- All four feet of the horse leave the arena.
- Dismounting during a test.
- Prolonged resistance of more than 60 seconds or when judge considers the resistance to pose a safety risk to horse or athlete.
- Lameness.

*In the event that the horse starts to defecate or urinate, after the judge gives the start signal but before the start of the test, the clock will be stopped until the horse is ready to continue, at which point the clock will be restarted.

6.4.4 LEVELS

– TRADITIONAL DRESSAGE DIVISION

At all times, the training should be in compliance with the training scale, the basis of which is three pure gaits – walk, trot and canter.

1. *Walk Trot Level* – The purpose of Introductory Level is to introduce the rider and/or horse to the sport of dressage. To show understanding of riding the horse forward with a steady tempo into an elastic contact with independent, steady hands and a correctly balanced seat. To show proper geometry of figures in the arena with correct bend (circles and corners).
2. *Training Level* – The purpose of Training Level is to confirm that the horse demonstrates correct basics, is supple and moves freely forward in a clear and steady rhythm with a steady tempo, accepting contact with the bit.
3. *First Level* – The purpose of First Level is to confirm that the horse demonstrates correct basics, and in addition to the requirements of Training Level, has developed the thrust to achieve improved balance and thoroughness and maintains a more consistent contact with the bit.
4. *Second Level* – The purpose of Second Level is to confirm that the horse demonstrates correct basics, and having achieved the thrust required in First Level, now accepts more weight on the hindquarters (collection); moves with an uphill tendency, especially in the medium gaits; and is reliably on the bit. A greater degree of straightness, bending, suppleness, thoroughness, balance and self-carriage is required than at First Level.

– WESTERN DRESSAGE DIVISION

The Western Dressage horse is a pleasure to ride, works in harmony with the competitor, is calm, supple, loose, balanced and flexible. The horse is also confident and willing to perform the correct basic maneuvers with little effort.

1. *Introductory (walk/jog)* - the horse demonstrates correct basics – rhythm, balance and straightness – while moving freely forward with some connection to the aids.
2. *Basic* – the basic level horse has increased balance and activity of the hind quarters to achieve improved connection and softness.
3. *Level 1* – the horse demonstrates a greater degree of suppleness, balance, straightness and self-carriage, and engagement of the hind quarters.
4. *Level 2* – increased engagement is demonstrated, especially in the lengthened jog and lope. The horse demonstrates transitions between collected and lengthened gaits as well as a greater degree of straightness, bending, suppleness, balance and self-carriage.

– MISCELLANEOUS DRESSAGE DIVISION

For the purposes of TNS competitions, the following are considered non-consecutive, optional levels for competition organizers to offer, and for competitors to enter:

1. *Freestyle* – Athletes are given the opportunity to create a test based on minimum criteria, which is ridden to music, to highlight their creativity and skill. Can be ridden from Walk Trot through Second Level.
2. *Western Musical Freestyle* – the musical performance should clearly show the unity between rider and horse as well as harmony in all the movements and transitions. Can be ridden from Introductory to Level 2.
3. *Prix Caprilli* – Provides an opportunity for the horse and rider to demonstrate skills in dressage and jumping – the test is ridden at three gaits and includes cavaletti/jumping. Tests are for Training Level or higher competitors, and jump heights are in accordance with level of competitions.
4. *Pas de Deux* – Showcases a pair of horse/rider combinations in harmony and synchronization using music. Pairs can be Training and/or First Level, or First and/or Second Level.

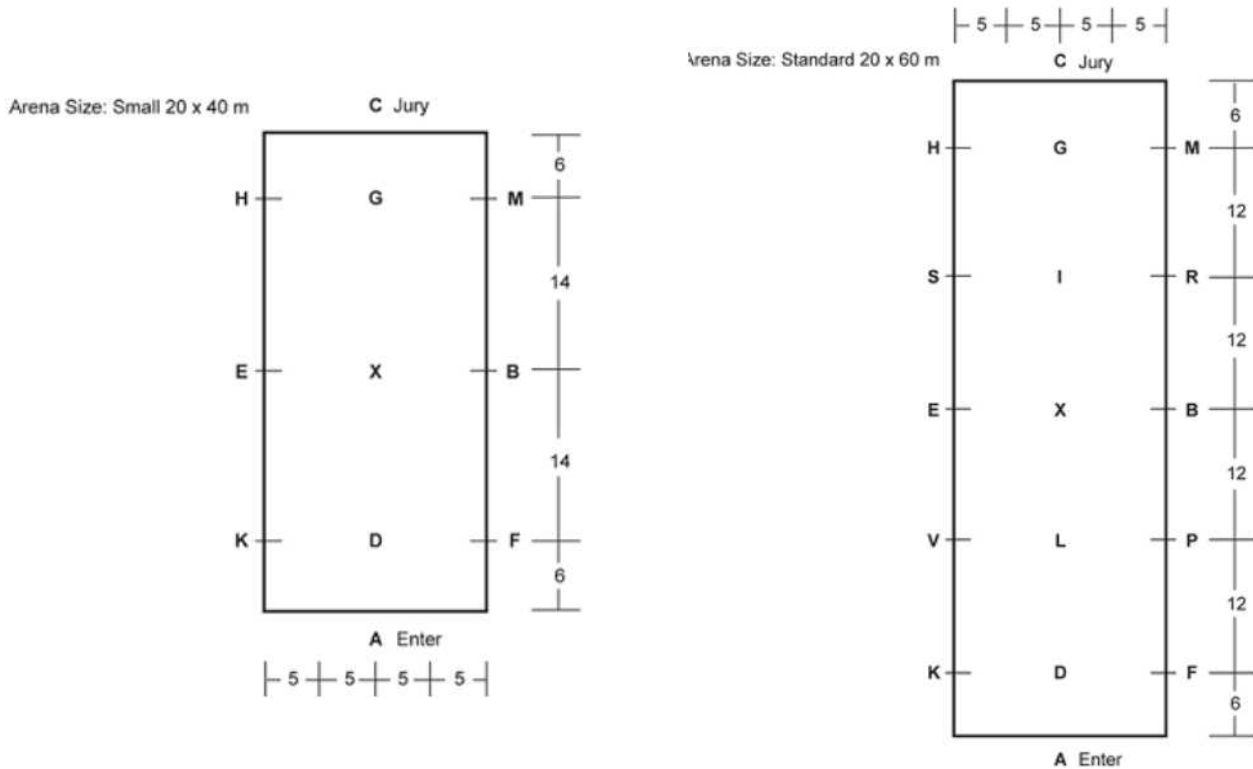
6.4.5 ARENA

Dressage is performed in an arena with a set of letters that designate where movements are to be executed. The arena must be flat and level.

The arena size shall be:

1. 20m x 40m, OR 20m X 60m for Walk Trot and Training Level (Basic Level for Western Dressage).
2. 20m x 60m for First and Second Levels (Levels 1 and 2 for Western Dressage), Prix Caprilli, and Pas de Deux.

These dimensions are considered as both minimum required and maximum allowed.



- The arena should be separated from the public by a distance of 15 meters surrounding the arena if possible.
 - Minimum distance of 10 meters for outdoor rings and 5 meters for indoor rings.
- The arena itself should be surrounded by a low fence about 0.30 meters high.
 - The part of the fence at "A" should be easy to remove to allow the competitor in and out of the arena in a suitable way.
 - The rails of the fence should be such to prevent the horse's hooves from entering.
- The letter markers outside the ring enclosure should be placed about 0.50 meters from the fence and clearly marked.
- It is desirable to put a special mark on the inside of the fence itself, level with and in addition to the letter concerned.
 - The part of the fence at A may remain open once the competitor has entered the ring.
 - The decision to leave the part of fence at A opened or closed must be a decision for the entire class as the conditions must be the same for all competitors in a class.
- The letter A must be placed at least 5 meters away from the arena and a distance of up to 15 meters is permitted.
- Arena fence conditions must be the same for all competitors in a class.
- The judge and scribe must have an appropriate seat and table that is raised if possible, to give him/her an unobstructed view of the arena.
- If an arena is larger than described above, ground poles and/or safe temporary fencing may be set up as per the required dimension.

6.5 DRIVING AND MINIATURE DRIVING DIVISIONS

The following section has the same requirements for Driving and Miniature Driving.

6.5.1 TACK

- Harnesses and vehicles are to be in good working condition.
- Bridles should be adjusted to fit snugly to prevent catching on a vehicle or other pieces of harness and under no conditions shall a bridle be removed from a horse while it is still put to a vehicle. Failure to comply will incur elimination.
 - Bits: Snaffle and other types of traditional driving bits are allowed.
 - Burr, gag and twisted wire bits of any type are not permitted.
- Note: Wire wheel vehicles will not be permitted unless Competition Committee and/or officials are satisfied the vehicle is safe.

6.5.2 ATTIRE

The NLEA encourages the use of protective headgear – all competitors must wear an ASTM/SEI or BSI/BS EN safety approved headgear while participating in any event sanctioned by the NLEA. Please see the [Helmet Policy](#) regarding helmet requirements.

Drivers should be dressed conservatively according to the style of the present day. Period costumes or gaudy trappings are discouraged. Dress for the driver should conform to the type of turnout.

- Men should wear a coat or jacket while appearing in any class unless excused from doing so by the judge and/or competition management.
 - Women should wear a conservative dress, tailored suit, or slacks.
 - Gloves are required.
-

6.5.3 CLASS TYPES

All classes in this division are open to a single horse hitched to a cart.

All people involved in the competition should keep safety foremost in their minds. Having the horse under control at all times not only safeguards athletes and passengers, but also everyone present and involved.

In the case of an accident, the judge or management may require a safety inspection of the vehicle and/or harness involved before allowing either to be used in succeeding classes. It is the responsibility of each driver to ensure the harness & vehicles are in good repair and structurally sound.

Drivers should strive to maintain a safe distance from other vehicles both during the competition and in the warm-up and parking areas. All rules of the road should be observed unless uniformed officials direct otherwise.

The horse must never be left unattended while put to a vehicle. Failure to comply will result in elimination.

HEADERS:

At the discretion of the competition management, one header per driver may be utilized to ensure the safety of the exhibitors and spectators. Junior athletes must have a header.

- Headers must be properly attired.
- Headers will ride with the athlete during the work portion and position themselves at the horse's head in the lineup.
- Headers should stand at the front and to the left of the horse's head.
- Headers are to stand still and not touch or interfere with the horse unless it becomes necessary to restrain the horse for safety reasons.
- If restraint is required prior to the completion of judging, the entry may be penalized.

STYLE OF DRIVING:

- Either the one or two hand method of driving is acceptable.
- The athlete should be seated comfortably on the box so as to be relaxed and effective. The elbows and arms should be close to the body with an allowing, but steady hand enabling a consistent "feel" with the horse's mouth.
- Athletes should not be penalized or rewarded for using one style over another. In a Reinsmanship class, in order to evaluate an athlete's versatility, the judge may request an appropriate test involving driving with one hand.

USE OF WHIP:

- An appropriate driving whip shall be carried in hand at all times while driving.
- Failure to carry a whip in hand incurs penalties.
- The whip salute is used to acknowledge the judge at the start and finish of an individual test.

OUTSIDE ASSISTANCE:

- Only the driver may handle the reins, whip, or brake during a competition. Failure to comply will incur elimination.
- No change of driver is permitted.
- Drivers receiving outside assistance after judging has begun will be eliminated at the judge's discretion unless that assistance has been specifically allowed.

THE HORSE:

- A horse may be of any breed or type, colour or size as long as it is capable of performing the gaits required.
- Braiding of the mane is optional.
- If shod, it should be suitable for pleasure driving.

GAITS:

1. *Walk* – A free, regular and unconstrained walk of moderate extension is required. The horses should walk energetically, but calmly, with even and determined pace.
2. *Slow Trot* – The horse should maintain forward impulsion while showing submission to the bit. The trot is slower and more collected, but not to the degree required in the dressage collected trot. However, the horse should indicate willingness to be driven on the bit while maintaining a steady rhythm.
3. *Working Trot* – This is the pace between the strong and the slow trot and more round than the strong trot. The horses go forward freely and straight, engaging the hind legs with good hock action; on a taut, but light, rein; the position being balanced and unconstrained. The steps should be even. The hind feet touch the ground in the footprints of the fore feet.
4. *Strong Trot ("Trot On")* - This is a clear, but not excessive, increase in pace and lengthening of stride while remaining well balanced and showing appropriate lateral flexion on turns. Light contact to be maintained. Excessive speed will be penalized.
5. *Halt* – Horses and vehicle should be brought to a complete square stop without abruptness or veering. At the halt, horses should stand attentive, motionless and straight with the weight evenly distributed over all four legs and be ready to move off at the slightest indication from the athlete.
6. *Rein Back* - A backward movement in which the legs are raised and set down simultaneously in diagonal pairs with the hind legs remaining well in line.
 - a. The horse must move backward at least four steps in an unhurried manner with head flexed and straight, pushing the carriage back evenly in a straight line, and
 - b. Move forward willingly to former position using the same quiet aids.

PLEASURE DRIVING TURNOUT

GENERAL:

40% PERFORMANCE, MANNERS AND WAY OF GOING	30% CONDITION, FIT AND APPROPRIATENESS <i>(of harness/vehicle)</i>
15% NEATNESS AND APPROPRIATENESS <i>(of attire)</i>	15% OVERALL IMPRESSION

A Turnout Class is a pleasure driving class that consists of entries that are primarily judged on the performance and quality of each turnout.

CLASS PROCEDURES:

- To be shown both ways of the arena at a walk, slow trot, working trot, and strong trot.
- To stand quietly and to rein back.

Entries may be chosen for a workout and are to be worked both ways of the arena at any gait requested by the judge and may be asked to execute a figure of eight and/or perform other appropriate tests.

PLEASURE DRIVING WORKING

GENERAL:

70% PERFORMANCE, MANNERS AND WAY OF GOING	20% CONDITION AND FIT <i>(of harness/vehicle)</i>
15% NEATNESS <i>(of attire)</i>	15% OVERALL IMPRESSION

A Working Class is a pleasure driving class that consists of competitors who are primarily judged on the suitability of the horse to provide a pleasant drive.

CLASS PROCEDURES:

- To be shown both ways of the arena at a walk, slow trot, working trot and strong trot.
- To stand quietly, both on the rail and while lined up, and to rein back.

All entries chosen for a workout may be worked both ways of the arena at any gait requested by the judge and may be asked to execute a figure of eight.

PLEASURE DRIVING REINSMANSHIP

GENERAL:

(i.e., A Driving Equitation Class)

75% DRIVER HANDLING <i>(of reins and whip, control, posture and overall appearance)</i>	25% CONDITION AND FIT <i>(of harness/vehicle)</i> AND NEATNESS OF ATTIRE
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A Reinsmanship is a pleasure driving class that consists of competitors who are primarily judged on the ability and skill of the driver.

The driver should be seated comfortably on the box so as to be relaxed and effective.

Either the one or two- handed method of driving is acceptable.

- Common to both methods: the elbows and arm should be close to the body with an allowing but steady hand enabling a consistent “feel” with the horse’s mouth.
- Drivers should not be penalized or rewarded for using one general style over another.

CLASS PROCEDURES:

- To be shown both ways of the arena at a walk, slow trot, working trot and strong trot.
- To stand quietly, both on the rail and while lined up, and to rein back.

All entries chosen for a workout may be worked both ways of the arena at any gait requested by the judge and may be asked to perform appropriate tests.

OBSTACLE DRIVING

GENERAL:

Refer to EC Section C Rulebook – Chapter 7 for scoring procedures.

This is a timed event to be driven over a prescribed course of obstacles.

- The number of obstacles is to be proportionate to the dimensions of the driving area.
 - Not to exceed 20 obstacles.
- The course may consist of individual (paired) cones or other types of markers (rails, fence panels, barrels, etc.).
- Each obstacle must be numbered consecutively and marked with red on the right, and white on the left.
 - Obstacles which cannot be clearly marked (i.e., a figure eight, obstacles requiring a back-up, etc.) must be clearly drawn on the posted pattern and a detailed explanation of correct entrance, exit and required path is required.

CLASS PROCEDURES:

Drivers must be allowed time to walk the course prior to the start of a class and to inspect each obstacle. While walking the course, drivers shall not alter, adjust or in any way move an obstacle, or any part thereof.

- Start and Finish lines for all obstacle courses should be a minimum of 3m wide.
- After passing the starting line, the competitor shall proceed through each obstacle in order to the designated finish line.

Placings are determined by the manner of the horse’s performance through the course.

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Appendix A.4.2 - Competition Results

Link: [NLEA Companion Package for Competition Organizers](#) (2025, .pdf)

TABLE 2.0 SUBMISSION SCHEDULE

Documents/Forms	Relevant Appendices	Date Due
Section 3.3.1 – Competition Application Form	APPENDIX A.1	<i>On or before* May 1st</i>
Section 3.3.2 – Competition Package – PART 1:	APPENDIX A.2	<i>At least 4 weeks prior to competition</i>
Show Form	APPENDIX A.2.1	*Steward approval and sign-off required*
Certificate of Insurance		
Officials Contracts	APPENDIX A.2.2	
Section 3.3.3 – Competition Package – PART 2:	APPENDIX A.3	<i>7 days prior to competition</i>
Competitors List	APPENDIX A.3.1	
Emergency Action Plan	APPENDIX C.1	
Confirmation of Regional Veterinarian's awareness of event date(s)		
Post Competition:		
Section 3.3.4 – Post-Competition Package:	APPENDIX A.4	<i>Within 10 days post competition</i>
Remittance Form with Fees	APPENDIX A.4.1	
Confirmation of payment for EC Dressage Royalty Fees (if applicable)		
Competition Results	APPENDIX A.4.2	

APPENDIX A.1 – COMPETITION APPLICATION FORM

Required on or before May 1st*

The competition qualification period for high point award calculations is **June 1st through October 1st*
 C.Co. who are interested in hosting a competition/event early in the season (i.e., June month) **MUST** submit their application form well before May 1st (preferably two to three months in advance), as Competition Package – Part 1 is due at minimum four weeks prior to competition.*

See [Section 3.3.1](#) for details.

Submission Information:

1. Online Form (preferred if available), **OR**
2. Email: vicepresident@equestriannl.ca, **OR**
3. Mail:
 ATTN: VP
 Newfoundland and Labrador Equestrian Association
 P.O. Box 372, Station "C"
 St. John's, NL, A1C 5J9

Payment Information:

1. Online Form Submission (preferred if available), **OR**
2. EMT: treasurer@equestriannl.ca, **MUST** be sent prior to or immediately following submission.

Failure to provide the required documentation and/or payment on or before the date required will result in the application being rejected.

This application form is for General Performance Sanctioned Competitions/Events ONLY.
Please contact the Vice President if interested in hosting a Discipline Specific Sanctioned Competition.

SECTION ONE: GENERAL COMPETITION INFORMATION**Competition Name: ****** REQUIRED INFORMATION****Date of Event (first choice): *****Competition Days: ***☐ Friday☐ Saturday☐ Sunday☐ Monday**Date of Event (second choice): *****Date of Event (third choice): *****Name of Host Facility: *****Location of Host Facility: *****Show Arena Size: ***

- Pictures of showring(s) and facility are required upon submitting this application.
- Please include multiple angles and entry/exits.
 - Note: there are minimum arena size restrictions for multiple disciplines.
 -

Photos Attached: * YES NO (reason): _____**Competition Insurance Provider (intended): ***

Certificate of Insurance must be provided a minimum of 30 days prior to event date (with Competition Package – Part 1).

The NLEA (full name) must be named as additional insured.

See Section 3.3.1 for more information.

SECTION TWO: OFFICIALS AND FIRST AID

Officials and first aid personnel must be approved by the NLEA.

If replacement(s) – temporary or otherwise – are necessary, please contact the NLEA immediately for re-approval.

Judge Name:*

Contact (phone and email):*

Qualifications:*

--

Steward Name:*

Contact (phone and email):*

Qualifications:*

--

First Aid Personnel:*

Contact (phone and email):*

Qualifications:*

--

Course Designer Name: (required* only if offering over fences divisions)

Contact (phone and email):*

Qualifications:*

--

SECTION THREE: COMPETITION COMMITTEE

Name of Primary Competition Organizer (C.Co. member 1):*
Membership #*

--	--

(person responsible for the competition (must be an NLEA member in good standing))

I acknowledge that I am responsible for the competition and the competition will abide by the Terra Nova Series rules and the aims/objectives of the NLEA.

Signature:*
Date:*

--	--

Other Competition Committee Members (if applicable):
Contact (phone and email):

- List additional members at bottom of page.

Safety Manager (Human) Name:*
Contact (phone and email):*

Safety Manager (Equine) Name:*
Contact (phone and email):*

Competition Results Submission Method (intended):*

- ☐ NLEA Results Template (customized spreadsheet) *(preferred)*
- ☐ C.Co. developed sheet (Word document or spreadsheet)

Competition Contact Name:*
Role at the Competition:*

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(to whom all competition correspondence will be sent)

Contact (phone, email, and mailing address):

This individual's contact information (phone and/or email) will be posted on the NLEA website when the show form is posted (upon approval of Competition Package – Part 1. See [Section 3.3.2](#) for details).

SECTION FOUR: GP DIVISIONS AND CLASSES*

This application form is for General Performance competitions only.

Refer to [Section 3.2.4](#) for GP hosting requirements. See [Section 4.3.1](#) for complete listing of all recognized classes.

Mandatory Divisions	
<i>Filled in boxes are mandatory to offer.</i>	
■ In Hand Division <i>(per class)</i> <ul style="list-style-type: none"> ■ Showmanship (Under 19, Over 19, Open) ■ Halter (Geldings, Mares, Overall) 	
■ English Performance Division <i>(JR/SR/Open)</i> <ul style="list-style-type: none"> <input type="checkbox"/> Hunter Pattern Poles <i>(required* only if offering Hunter Division)</i> ■ English Pleasure ■ Equitation of the Flat ■ Road Hack ■ Show Hack 	■ Western Performance Division <i>(JR/SR/Open)</i> <ul style="list-style-type: none"> ■ Trail ■ Western Pleasure ■ Horsemanship ■ Ranch Riding ■ Working Western Rail ■ Command
Optional Divisions	
<input type="checkbox"/> Walk Trot Division <i>(Novice/Leisure)</i> <u>If offering, at least three required:</u> <ul style="list-style-type: none"> <input type="checkbox"/> Hunter Pattern Poles WT <i>(required* only if offering Hunter Division)</i> <input type="checkbox"/> English Pleasure <input type="checkbox"/> Equitation on the Flat <input type="checkbox"/> Road Hack 	<input type="checkbox"/> Walk Jog Division <i>(Novice/Leisure)</i> <u>If offering, at least three required:</u> <ul style="list-style-type: none"> <input type="checkbox"/> Trail <input type="checkbox"/> Western Pleasure <input type="checkbox"/> Horsemanship <input type="checkbox"/> Working Western Rail
<input type="checkbox"/> Green Horse English Starter Division <i>(Per class)</i> <u>If offering, at least three required:</u> <ul style="list-style-type: none"> <input type="checkbox"/> English Pleasure <input type="checkbox"/> Equitation on the Flat <input type="checkbox"/> Road Hack <input type="checkbox"/> Show Hack 	<input type="checkbox"/> Green Horse Western Starter Division <i>(Per class)</i> <u>If offering, at least three required:</u> <ul style="list-style-type: none"> <input type="checkbox"/> Trail <input type="checkbox"/> Western Pleasure <input type="checkbox"/> Horsemanship <input type="checkbox"/> Working Western Rail
<input type="checkbox"/> Reining Division <i>(JR/SR/Open)</i> <u>If offering, at least one required:</u> <ul style="list-style-type: none"> <input type="checkbox"/> Reining <input type="checkbox"/> Freestyle Reining 	<input type="checkbox"/> Western Speed Division <i>(Speed (Western) – per class)</i> <u>If offering, at least two required:</u> <ul style="list-style-type: none"> <input type="checkbox"/> Barrel Racing <input type="checkbox"/> Pole Bending <input type="checkbox"/> Keyhole

Optional Divisions, continued	
<p><input type="checkbox"/> Hunter Division (JR/SR/Open) <u>If offering, at least two consecutive heights required:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Cross-Rail Hunter <input type="checkbox"/> 2'0" Hunter <input type="checkbox"/> 2'3" Hunter <input type="checkbox"/> 2'6" Hunter <input type="checkbox"/> 2'9" Hunter <p><u>Note:</u> OF and US classes are required per height and per declared division selected.</p>	<p><input type="checkbox"/> Hunt Seat Equitation Over Fences Division (JR/SR/Open) <u>If offering, at least two consecutive heights required:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> 2'0" Equitation <input type="checkbox"/> 2'3" Equitation <input type="checkbox"/> 2'6" Equitation <input type="checkbox"/> 2'9" Equitation
<p><input type="checkbox"/> Jumper Division (Speed (English) – per height*) <u>If offering, at least two consecutive heights required:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> 2'3" Jumper <input type="checkbox"/> 2'6" Jumper <input type="checkbox"/> 2'9" Jumper <input type="checkbox"/> 3'0" Jumper <input type="checkbox"/> 3'3" Jumper <p><u>Note:</u> * Table A Jumper and Clear Round classes are required per height chosen. Allow additional time for Jump-Offs.</p>	
<p><input type="checkbox"/> Driving Division (JR/SR/Open) <u>If offering, at least three required:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Pleasure Driving Turnout <input type="checkbox"/> Pleasure Driving Working <input type="checkbox"/> Pleasure Driving Reinsmanship <input type="checkbox"/> Obstacle Driving 	<p><input type="checkbox"/> Miniature Driving Division (JR/SR/Open) <u>If offering, at least three required:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Miniature Pleasure Driving Turnout <input type="checkbox"/> Miniature Pleasure Driving Working <input type="checkbox"/> Miniature Pleasure Driving Reinsmanship <input type="checkbox"/> Miniature Obstacle Driving
<p><input type="checkbox"/> Traditional Dressage Division (per level) <u>If offering, at least two consecutive levels required (& at least two tests per level chosen):</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Introductory/Walk Trot Level <input type="checkbox"/> Training Level <input type="checkbox"/> First Level <input type="checkbox"/> Second Level 	<p><input type="checkbox"/> Western Dressage Division (per level) <u>Levels and tests are competitor's choice; therefore, all must be available as options (see Section 3.2.3 "Class Lists"):</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Introductory Level <input type="checkbox"/> Basic Level <input type="checkbox"/> Level 1 <input type="checkbox"/> Level 2 <p><u>Note:</u> each level has 4 available tests.</p>
<p><input type="checkbox"/> Miscellaneous Dressage Division (per level) <u>Competitor rides test(s) at highest Traditional and/or Western Dressage level ridden:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Freestyle (up to Second Level) <input type="checkbox"/> Western Musical Freestyle (up to Level 2) <input type="checkbox"/> Prix Caprilli (Training Level or higher, 1 test available) <input type="checkbox"/> Pas de Deux (Training/First, or First/Second Level – two competitors per test) 	

SECTION FIVE: FEES

In addition to **completed application** and **attached photographs of the arena and facility**, the following must be submitted **prior to** or **immediately** following submission:

1. * **\$25.00** non-refundable sanctioning fee.
2. * **\$100.00** separate refundable* deposit.
 - a. Deposit is an assurance for policy adherence, post-competition fee payment and results submission *within the timelines required*.
 - i. If sanctioned status is revoked at any time, all competitor earned points will be considered invalid for that competition.
 - b. This deposit will be refunded *only* when the conditions listed above and in other sections of the rulebook have been satisfied. The refund will be initiated using the same method of payment at the time of submission.

Please contact the Treasurer (treasurer@equestriannl.ca) for NLEA rentals for competitions/events, and for application payment!

Method of Payment:*

Amount Due: \$ **125.00** (in two installments as per above)

- ☐ Online Form Submission (*preferred if available*), **OR**
☐ EMT

Contact of sender (name and e-mail):

- ☐ Other:

--

This application form is for General Performance Sanctioned Competitions/Events ONLY.

Please contact the Vice President if interested in hosting a Discipline Specific Sanctioned Competition.

If there have been any changes to the contact information listed above, please let the NLEA know ASAP. Otherwise, all correspondence will be sent to the competition contact on file.

Providing that a competition application form meets all required criteria after review by the NLEA Board of Directors, the competition will be considered "Conditionally Approved."

- The Competition contact will be emailed regarding their status, and the tentative date will be posted on the NLEA calendar of events (www.equestriannl.ca).

APPENDIX A.2 – COMPETITION PACKAGE – PART 1

Required <i>at least 4 weeks</i> prior to competition
See Section 3.3.2 for details.
Submission Information: <ol style="list-style-type: none"> 1. <i>Online Form</i> (preferred if available), OR 2. <i>Email:</i> vicepresident@equestriannl.ca, OR 3. <i>Mail:</i> ATTN: VP Newfoundland and Labrador Equestrian Association P.O. Box 372, Station "C" St. John's, NL, A1C 5J9
<i>Failure to provide the required documentation on or before the date required will result in the competition's "Conditional Approval" status being revoked or suspended.</i>

**The competition's steward is required to review and approve
 "Competition Package – Part 1" before submission to the NLEA.**

*It is recommended that judges and/or other involved officials review the competition package prior to submission as well. **Final submission to the NLEA must be at minimum 4 weeks prior to the competition date.***

C.Co. are encouraged to use the [NLEA Companion Package for Competition Organizers](#) PDF document to assist in the planning process. Questions and concerns can be directed to the NLEA Board of Directors.

Competition Package - Part 1 includes the following:

☐ **Show Form.**

- a. *The Show Form must not be available to the competitor in any capacity until the C.Co. receives an email on the updated competition status.*

☐ **Certificate of Insurance.**

☐ **Signed Officials Contracts.**

☐ **Steward Approval** (please print this page and scan, or digitally sign as PDF):

For Use By Show Steward:

I, _____, acknowledge that I am the appointed steward for the competition named _____ at the following facility, _____, on the following date(s) _____, in _____, Newfoundland, and that it is one of my duties as steward to review and approve Part 1 of the Competition Package to ensure it meets the requirements as stated above.

*I have reviewed the competition package as it was provided to me and confirm that the information put forth abides by the Terra Nova Series rules and requirements, and the aims/objectives of the NLEA for a sanctioned event.
 I consent to being contacted regarding the competition package if required by the NLEA and/or competition organizers.*

Signature of Steward: _____

Address: _____

Phone Number: _____

Email: _____

APPENDIX A.2.1 – CHECKLIST

1. Show Form:

Outlines all basic information and acts as a contract between the competitor and show host, by outlining the requirements of competing including deadlines and fees.

If using a non-digital show form, ensure a method for submission and payment is included with appropriate due dates.

Show Form Link:

Required information should be in order as follows for consistency:

- | | |
|---|--|
| <input type="checkbox"/> Show Name, | Officials: |
| <input type="checkbox"/> Location/Host Facility, | <input type="checkbox"/> Judge, |
| <input type="checkbox"/> Date(s): | <input type="checkbox"/> Steward, |
| <input type="checkbox"/> Disciplines offered, | <input type="checkbox"/> Course Designer (if applicable) |
| <input type="checkbox"/> Date Form Due, | <input type="checkbox"/> Safety Managers: |
| <input type="checkbox"/> Late Fees (if applicable) | <input type="checkbox"/> Equine, |
| <input type="checkbox"/> Show fees; how to pay (i.e. with online form | <input type="checkbox"/> Human, |
| (PayPal, etc.), EMT, cash, etc.) | <input type="checkbox"/> First aid personnel (with contact information), |
| | <input type="checkbox"/> Competition contact(s) name & information. |

Policies and regulations:

Required:

- ☐ Competitor Consent: I hereby agree to abide by the rules of the Terra Nova Series Rulebook established by Newfoundland and Labrador Equestrian Association and the _____ Horse Show. I understand the decisions of the Judge are final and agree to be bound by his/her decisions and those of the C.Co. and Officials.
- ☐ Link to the rulebook
- ☐ State all competitors must read at least [Section 2.1](#) in its entirety.
- ☐ Announcing of placings and ribbons awarded (i.e., 1st to 3rd, etc.).
- ☐ High point awards (if different than NLEA format),
- ☐ Format/method of points calculation (if different than NLEA format).
- ☐ Helmet policies, if different than NLEA.
- ☐ Refusal of entries for PR/PR(c)/PR(h) Not in Good Standing status with NLEA.
- ☐ Refund policy (if applicable).
- ☐ If stabling offered (policies for stalls if any; bedding – bring own, pay, etc., reserved for far traveling competitors, etc.).
- ☐ Any other show specific policies/regulations.

Suggested:

- ☐ Arena size and footing type (including warm-up areas).
- ☐ Scratching/adding classes policies (cash in hand only, only at ring number pickup and/or lunch break, etc.).
- ☐ Other considerations.

Competitor Information:

- | | |
|---|---|
| <input type="checkbox"/> Competitor Name:
<input type="checkbox"/> Date of Birth
<input type="checkbox"/> NLEA Membership #.
<input type="checkbox"/> Contact #:
<input type="checkbox"/> Phone
<input type="checkbox"/> Email
<input type="checkbox"/> Division Declared:
<input type="checkbox"/> Junior or Senior or Open
<input type="checkbox"/> OR Speed
<input type="checkbox"/> OR Walk Trot/Jog Novice
<input type="checkbox"/> OR Walk Trot/Jog Leisure
<input type="checkbox"/> OR Green Horse
<input type="checkbox"/> Person Responsible (of competitor on show grounds) (PR(c)):
<input type="checkbox"/> Contact #
<input type="checkbox"/> Emergency Contact Name (if different than PR(c)):
<input type="checkbox"/> Emergency Contact #
<input type="checkbox"/> Person Responsible (of horse on show grounds) (PR(h) (if different than competitor, PR(c) or horse owner):
<input type="checkbox"/> Contact # | <input type="checkbox"/> Horse Name:
<input type="checkbox"/> Show name (i.e. name of horse that will be announced at competition)
<input type="checkbox"/> Barn name (i.e. name of horse day-to-day)
<input type="checkbox"/> Horse Owner Name (if different than athlete/PR(c)/PR(h)):
<input type="checkbox"/> Contact #
<input type="checkbox"/> Home Barn (or distance traveled, if stabling is limited, etc.)
<input type="checkbox"/> Horse DOB/age
<input type="checkbox"/> Horse Sex:
<input type="checkbox"/> Mare
<input type="checkbox"/> Gelding
<input type="checkbox"/> Stallion.
<input type="checkbox"/> Divisions Entering/Entered (restrictions are listed in Section 4.0)
○ C.Co. are responsible for ensuring all competitors are entered into appropriate classes and divisions. |
|---|---|

Class List:

- ☐ Class list requirements found in [Section 3.2.3](#).
 ☐ Non-recognized classes marked appropriately
- ☐ See complete list of recognized classes in [Section 4.3.1](#)

Payment and Waivers:

- ☐ Provides all necessary payment and form submittal requirements
- ☐ Liability Waiver(s) – all competitors are **required** to sign and submit an Acknowledgement of Risk and Release of Liability Form (see [APPENDIX B.2](#) AND [B.3](#) for samples) as part of the competition entry process. Parents/legal guardians of minors (i.e., competitors under the age of 19 years old) must sign and submit the form on minor's behalf.
- ☐ Conflict of Interest Declaration Form – see [Section 3.2.2](#) and [APPENDIX B.4](#)

2. Certificate of Insurance:

The NLEA is pleased to partner with our insurance provider, *Acera Insurance*, to offer competitions a single-day Liability Insurance program to purchase at a preferred rate (application form can be found on the Acera website).

- ☐ Enclosed Proof of Event Coverage, with a minimum of \$2 million Commercial General Liability Insurance coverage.
- ☐ The Newfoundland and Labrador Equestrian Association (full name) **must** be named as an additional insured party on the competition's Certificate of Insurance.

3. Signed Contracts: (see [APPENDIX A.2.2](#) for sample)

- | | |
|--|--|
| <input type="checkbox"/> Judge
<input type="checkbox"/> Steward | <input type="checkbox"/> First aid personnel (if contract applicable)
<input type="checkbox"/> Course Designer (if contract applicable) |
|--|--|

4. Steward Approval: (see first page of checklist)

APPENDIX A.2.2 – SAMPLE OFFICIALS CONTRACT

Date: _____
Dear: _____,

ON BEHALF OF THE _____ COMPETITION, WE INVITE YOU TO SERVE AS OUR OFFICIAL
JUDGE / STEWARD (circle) AT THE FOLLOWING LOCATION, FACILITY AND DATES:

Facility Name: _____
Location (town/city/etc.): _____, Newfoundland
Date(s): _____

The classes, unless otherwise noted, will be run under the **Terra Nova Series rules**. Please see the Terra Nova Series Handbook on the NLEA website (www.equestriannl.ca) for information on the rules and class descriptions.

As per this document, we are hiring you to JUDGE / STEWARD (circle) the competition under these rules. Officials must be a current member of the NLEA, or an out of province P/TSO.

Sport Organization Name: _____
Membership #: _____ Expiry: _____

We agree to compensate you at the rate of \$_____ per day for your services.

Your accommodation and meals will be provided as follows:

Accommodation Details: _____

Meal Details: _____

Other Expenses or Needs: _____

Travel: To be provided via airline at economy/seal sale rates, or if driving, reimbursement for mileage at the ratio of: \$_____/km.

Officials are responsible for claiming all income on personal or business income taxes. Signatures affixed to this Document hereby indicate agreement to the terms listed in this contract by both parties.

We hope you will be able to accept the invitation to JUDGE / STEWARD (circle) and look forward to receiving your reply and completed document within 2 weeks of the date stated above.

CONSENT:

I, _____, acknowledge that I am considered an "Official" JUDGE / STEWARD (circle), and thus responsible for JUDGING / STEWARDING (circle) the competition at the following facility, _____, on the following date(s) _____.

I have read and agree that the competition will abide by the Terra Nova Series Rules and the aims/objectives of the NLEA.

Name of Primary C.Co: _____

Signature of Official: _____

Signature of Primary Competition Organizer: _____

Address: _____

Address: _____

Phone Number: _____

Phone Number: _____

Email: _____

Email: _____

APPENDIX A.3 – COMPETITION PACKAGE – PART 2

Required <i>at least 7 days</i> prior to competition
See Section 3.3.3 for details.
Submission Information: <ol style="list-style-type: none"> 1. <i>Online Form</i> (preferred if available), OR 2. <i>Email:</i> vicepresident@equestriannl.ca, OR 3. <i>Mail:</i> ATTN: VP Newfoundland and Labrador Equestrian Association P.O. Box 372, Station "C" St. John's, NL, A1C 5J9
<i><u>Failure to provide the required documentation on or before the date required will result in the competition's "Approval" status being revoked or suspended.</u></i>

Competition Package – Part 2 includes the following:

1. **Competitor List**
 - a. C.Co. are responsible for ensuring all competitors are entered in appropriate classes and divisions as per their declared division.
 - b. C.Co. must contact the NLEA immediately if there are changes to the submitted competitor list.
2. **Emergency Action Plan** (refer to [APPENDIX C.1](#))
3. **Confirmation of Regional Veterinarian's awareness of competition date(s)** (yes/no).

APPENDIX A.3.1 – COMPETITOR LIST

Must be submitted to the NLEA in order to verify that competitors and all other “Person(s) Responsible” are current NLEA members, and to verify competitor declared divisions.

C.Co. are responsible for ensuring all competitors are appropriately entered in classes and divisions as per the rulebook before Competition Package – Part 2 is submitted.

Competition Name:

Competition Contact Name:

Date of Event:

Competitor Information:

C.Co. can submit the required information as a package by an online form (preferred if available), or via word processing documents, spreadsheets and/or PDFs:

Athlete Name (PR unless otherwise noted)	Athlete (PR) NLEA \$	If Minor/not PR, PR(c) Name	If Minor/not PR, PR(c) NLEA #	Declared Division

APPENDIX A.4 – POST COMPETITION PACKAGE

Required <i>within 10 days</i> post competition
See Section 3.3.4 for details.
Submission Information: <ol style="list-style-type: none"> 1. <i>Online Form</i> (preferred if available), OR 2. <i>Email:</i> vicepresident@equestriannl.ca, OR 3. <i>Mail:</i> ATTN: VP Newfoundland and Labrador Equestrian Association P.O. Box 372, Station "C" St. John's, NL, A1C 5J9
Payment Information: <ol style="list-style-type: none"> 1. <i>Online Form Submission</i> (preferred if available), OR 2. <i>EMT:</i> treasurer@equestriannl.ca, MUST be sent <u>prior to or immediately following</u> submission.
<p><i><u>Failure to provide the required documentation and/or payment on or before the date required will result in the competition losing its' sanctioned status.</u></i></p>

The Post Competition Package includes the following:

1. **Remittance Forms with Fees**
2. **Confirmation of payment for applicable EC Dressage Test Royalty Fee (submit direct to EC):**
 - a. \$1.00 per test to a maximum of \$20.00 per competition.
 - b. Late Fees will be subject to interest charged at 5%.
3. **Competition Results**

APPENDIX A.4.1 – REMITTANCE FORM WITH FEES

SECTION ONE: GENERAL COMPETITION INFORMATION**Competition Name:******REQUIRED INFORMATION****Date(s) of Event:*****Name of Host Facility:*****Judge:****Number of Equines in the Competition:****(Equines include horses, ponies and mules)***Number of Horse/Athlete Combinations (i.e., entries):****(Entries include hors concours competitors)***\$ 3.00 x # of entries = \$ _____*****THIS IS THE REMITTANCE AMOUNT OWED TO THE NLEA.***

SECTION TWO: FEEDBACK**Were there any accidents or incidents during the competition?***

YES

NO

If yes, has a *NLEA Accident/Incident Report Form* been submitted?

YES

NO

If no, briefly explain reason:

General Comments/Feedback of the Terra Nova Series:

SECTION THREE: COMPETITION RESULTS AND FEES
Competition Results Submission Method:
☐ NLEA Results Template (customized spreadsheet)(*preferred*), **OR**

Link? _____

Emailed? _____ (sent to address/name)

Other _____

☐ C.Co. developed sheet

Link? _____

Emailed? _____ (sent to address/name)

Other _____

Method of Payment (Remittance amount to NLEA):

Amount Due: \$ _____

(see page above)
☐ EMT

Contact of sender (name and e-mail):

☐ Other:

--

Equestrian Canada Dressage Royalty Fees: (if applicable)

Number of EC tests used in the competition:

--

\$ **1.00** x # of tests = \$ _____***THIS IS THE REMITTANCE AMOUNT OWED DIRECTLY TO EQUESTRIAN CANADA.******EC Royalty Fees, if paid late, are subject to interest charged at 5%.******All additional fees imposed are paid to Equestrian Canada directly – do not send to NLEA.***

APPENDIX A.4.2 – COMPETITION RESULTS

Accuracy in reporting results ensures Provincial Points and Eligibility for Year-End Awards are calculated correctly.

At minimum, the following information must be recorded:

1. All recognized class types offered per discipline division,
 - a. Names of horse/athlete combinations per class,
 - i. Do not include scratched entries.
 - ii. Include disqualified and/or eliminated entries, and entries that did not place - if C.Co. developing own sheet use defined notation (for example, “D”, “E” and “NP” respectively).
 - b. Competitors declared division,
 - c. Placings per entry (i.e. the results),
 - i. Enter all placings as per the Judges’ score card regardless of declared division.
 - ii. Judges must place competitors from 1st to 8th on score cards where appropriate, barring any eliminations and/or disqualifications (both must be noted), regardless of placings announced and/or ribbons awarded by the C.Co.
 - iii. Note any combined or divided/split classes (see Section 2.1 “Class List Revision Policy” for definitions).
 - If using NLEA Results Template (*preferred*, see below), please state information in the appropriate sheets’ comments box.
 - iv. Include *results* and *competitor times* for Western Speed classes.
 - v. Include *results*, *times allowed*, *time limits* and *competitor times* for Jumper classes.
 - vi. Include *results* and *scores* for all Dressage tests and Reining patterns.
 - vii. Include if Miscellaneous Dressage tests ridden count towards Traditional/Western Dressage level or Miscellaneous awards.
 - d. Total number of entries per class.
 - e.

*Competition organizers need only submit the **results** (i.e., the placings) as above and not the points. The NLEA is responsible for annual award point eligibility and calculations.*

Results for all Terra Nova Series recognized classes must be submitted using one of the following:

1. **NLEA Results Template** (customized spreadsheet) (*preferred*),
 - Designed to be user-friendly and includes all recognized divisions and classes.
 - Included in the show host package sent upon competition/event official approval.

OR

2. **C.Co. developed sheet**

Competition organizers may choose to create their own results document for submission.

- Acceptable formats include Word processing documents (i.e., Microsoft Word, Google Docs, etc.), PDFs or spreadsheets, though the information provided must follow and include all instructions listed above.

APPENDIX B – WAIVERS

List of Appendices

APPENDIX B.1 - HELMET WAIVER

APPENDIX B.2 - SAMPLE RELEASE OF LIABILITY FOR ADULTS

APPENDIX B.3 - SAMPLE RELEASE OF LIABILITY FOR MINORS

APPENDIX B.4 - CONFLICT OF INTEREST DECLARATION FORM

APPENDIX B.1 – HELMET WAIVER

Competition Name:

I am aware that approximately 60% of horse-related human deaths are caused by head injuries, and that 70 to 80% of these possibilities could be prevented by proper, approved headgear and it is strongly recommended helmets be worn in all classes.

I am also aware that the judge has been instructed not to penalize any athlete who decides to compete in approved protective headgear at this competition, no matter what the age or discipline of the athlete.

I am aware that I must wear ASTM/SEI, or BSI/BS EN approved protective headgear in all classes except the classes in the Western Performance and/or Reining Divisions.

I have read the above information – I am 19 years of age or older as of January 1st of the year signed below, and I hereby accept the risk associated by my choice to not wear a helmet including but not limited to injury or death.

I agree to accept this risk and hold harmless, the Newfoundland and Labrador Equestrian Association, this competition, their officials, organizers, agents, employees and/or their representatives, from and against all claims including any injury or loss suffered during or in connection with the competition; anywhere on the grounds and surrounding area (i.e., practice/warm up ring, stable area).

Participant Name (please print):

Participant Signature:

Date: (must include day, month and year):

APPENDIX B.2 – SAMPLE RELEASE OF LIABILITY FOR ADULTS

ACKNOWLEDGEMENT OF RISK AND RELEASE OF LIABILITY
For Participants 19 years old or older
Please Print Clearly

Participant Name:

Date of Birth:

Mailing Address (street, city, province and postal code):

EVERY PERSON MUST READ AND UNDERSTAND THIS FORM BEFORE PARTICIPATING IN EQUINE ACTIVITIES

TO: _____, their directors, employees, officers,
(Name of Person, Organization or Company providing the Equine Activities)
volunteers, business operators, and site property owners. (Hereby Collectively Known as the “HOST”)

Initial each item below after reading and understanding the item:

- _____ I Understand there are Inherent DANGERS, HAZARDS and RISKS, (collectively called RISKS) associated with Equine Activities and injuries resulting from these “RISKS” are a common occurrence.
- _____ I Acknowledge that the Inherent “RISKS” of Equine Activities mean those DANGEROUS conditions which are an integral part of Equine Activities, including but not limited to:
- The propensity of any equine to behave in ways that might result in injury, harm or death to persons on or around them and to potentially collide with, bite or kick other animals, people, or objects.
 - The unpredictability of an equine’s reaction to such things as sounds, sudden movement, tremors, vibrations, unfamiliar objects, persons or other animals and hazards such as subsurface objects.
 - The potential for other participant(s) to act in a negligent manner that might contribute to injury to themselves or others, such as failing to act within their ability or to maintain control over an equine.
- _____ I Freely Accept and Fully Assume All Responsibility for the Inherent “RISKS” and the possibility of personal injury, death, property damage or loss resulting from my Participation in Equine Activities.
- _____ I Acknowledge that it remains my Sole Responsibility to act in such a manner as to be responsible for my own safety and to Participate Within My Own Limits.
- _____ In addition to consideration given for my Participate in Equine Activity, I and my heirs, executors, administrators and assigns (collectively called my “Legal Representatives”) agree:
- To Waive All Claims that I might have against the “HOST”; and
 - To Release the “HOST” from Any and All Liability for any loss, damages, injury, or expense that I or my “Legal Representatives” might suffer as a result of my Participation due to any cause whatsoever including any NEGLIGENCE ON THE PART OF THE “HOST”; and
 - To HOLD HARMLESS AND INDEMNIFY THE “HOST” from any and all liability for property damage or personal injury to any third party which might result from my Participation in Equine Activities.

Before signing this form, I hereby acknowledge that I have read it (as indicated by my initials above) and state that I understand it. I know that by signing this form certain legal rights I or my “Legal Representatives” might have against the “HOST” are waived.

SIGNED This _____ day of _____ 20_____
(day) (month) (year)

(Print Name of HOST Witness to signing and initialing)

(Signature of HOST Witness)

(Signature of Participant)

Do Not Sign until you understand all items above

APPENDIX B.3 – SAMPLE RELEASE OF LIABILITY FOR MINORS

ACKNOWLEDGEMENT OF RISK AND RELEASE OF LIABILITY
For Participants Under the Age of 19 years old (i.e., Minors)
Please Print Clearly

Minor Participant Name:	Legal Guardian Name:
<div></div>	<div></div>
Date of Birth:	Date of Birth:
<div></div>	<div></div>
Mailing Address (street, city, province and postal code):	Mailing Address (street, city, province and postal code):
<div></div>	<div></div>

EVERY PERSON MUST READ AND UNDERSTAND THIS FORM BEFORE PARTICIPATING IN EQUINE ACTIVITIES

TO: _____, their directors, employees, officers,
(Name of Person, Organization or Company providing the Equine Activities)
volunteers, business operators, and site property owners. (Hereby Collectively Known as the “HOST”)

Initial each item below After Reading and Understanding the item:

_____ I am the Parent and/or Legal Guardian of the Participant named above and am executing this form on behalf of the Participant in my capacity as parent and/or guardian and with the intent that this form be binding on myself and Participant for all legal purposes.

_____ I Understand there are Inherent DANGERS, HAZARDS and RISKS, (collectively called RISKS) associated with Equine Activities and injuries resulting from these “RISKS” are a common occurrence.

_____ I Acknowledge that the Inherent “RISKS” of Equine Activities mean those DANGEROUS conditions which are an integral part of Equine Activities, including but not limited to:

- The propensity of any equine to behave in ways that might result in injury, harm or death to persons on or around them and to potentially collide with, bite or kick other animals, people, or objects.
- The unpredictability of an equine’s reaction to such things as sounds, sudden movement, tremors, vibrations, unfamiliar objects, persons or other animals and hazards such as subsurface objects.
- The potential for other participant(s) to act in a negligent manner that might contribute to injury to themselves or others, such as failing to act within their ability or to maintain control over an equine.

_____ I Freely Accept and Fully Assume All Responsibility for the Inherent “RISKS” and the possibility of personal injury, death, property damage or loss resulting which might result from the Minor being a Participant.

_____ I Acknowledge that it remains my Sole Responsibility for the safety of the Participant and for the Minor to Participate within his/her own limits.

_____ In addition to consideration given for the Minor to Participate in Equine Activity, I and my heirs, executors, administrators and assigns (collectively called my “Legal Representatives”) agree:

- To Waive All Claims that I might have against the “HOST”; and
- To Release the “HOST” from Any and All Liability for any loss, damages, injury, or expense that I, the Minor participant or my “Legal Representatives” might suffer as a result of the Minor’s participation due to any cause whatsoever including any NEGLIGENCE ON THE PART OF THE “HOST”; and
- To HOLD HARMLESS AND INDEMNIFY THE “HOST” from any and all liability for property damage or personal injury to the Minor participant or any third party which might result from my Minor’s participation in Equine Activities.

Before signing this form, I hereby acknowledge that I have read it (as indicated by my initials above) and state that I understand it. I further state I am aware that by signing this form certain legal rights I and/or the Minor Participant named above and/or our “Legal Representatives” might have against the “HOST” are waived.

SIGNED This _____ day of _____ 20 _____ <i>(day) (month) (year)</i>	
<div></div> (Print Name of HOST Witness to signing and initialing)	<div></div> (Signature of HOST Witness)
<div></div> (Signature of Participant)	<div></div> (Signature of Parent/Legal Guardian)

Do Not Sign until you understand all items above

APPENDIX B.4 – CONFLICT OF INTEREST DECLARATION FORM**Competition Name:****Competition Date:****Competition Location:**

To preserve the integrity of the competition as named above, all actions and processes performed by officials and competition organizers must be conducted impartially and objectively. In accordance with this form, this conflict of interest declaration must be signed by all affected officials and/or competitors prior to the start of the competition.

A conflict of interest, real or perceived, occurs when an official (but not limited to):

- Has coached/instructed competitor(s) entered in a competition within 30 days leading up to the competition date(s);*
- Has discussed or been involved in agreements related to the sale, purchase, and/or professional training of a horse in or around the competition date(s);*
- Has been housed in the home/lives with an entered competitor/another official.*

I have read the above information – I am 19 years of age or older as of January 1st of the year signed below, and I hereby accept that in my capacity as _____ (judge, steward, competitor, etc.) at the above named competition I may have or appear to have a potential conflict of interest because of any relationships, positions or circumstances concerning myself, of which I am required to declare here:

I acknowledge and agree that an actual or perceived conflict of interest can undermine confidence in my impartiality and objectivity as I fulfill my duties for the competition named above, and I agree to take all reasonable steps to mitigate the effects of my declared conflict of interest for the duration of the event. I certify that the information above is true and complete to the best of my knowledge:

Name (please print):**Signature:****Date (must include day, month and year):**

APPENDIX C – SAFETY

List of Appendices

APPENDIX C.1 - EMERGENCY ACTION PLAN

APPENDIX C.2 - EMERGENCY PROCEDURE POSTER

APPENDIX C.3 - ACCIDENT/INCIDENT REPORT FORM

APPENDIX C.1 – EMERGENCY ACTION PLAN

Competition Package – Part 2 (Section 3.3.3, APPENDIX A.3)

It is **required** that all NLEA sanctioned equine related activities have on site emergency medical services, as well as an NLEA approved Emergency Action Plan in place prior to the event/competition taking place.

MAKING THE PLAN WORK:

The idea of an Emergency Action Plan is to put chaos into order. However, the ultimate success of the plan depends upon the ability of individuals to quickly adapt to the disorganization and bewilderment inherent in any emergency. Hence the plan must be flexible enough to allow individuals to find creative solutions to unpredictable situations.

It is imperative that key players in the Emergency Action Plan spend time discussing its content. In the final analysis, it is the degree of mutual trust and cooperation among venue personnel that will determine the effectiveness of the actions taken in response to an emergency.

IDENTIFYING ROLES AND RESPONSIBILITIES:

Important to the Emergency Action Plan is the delegation of responsibilities.

In emergency situations co-operative teamwork based on pre-assigned duties is essential. Officials, designated human and horse Safety Managers, and all other members of the C.Co. have roles to play alongside the following individuals:

1. The Charge Person - Medical Personnel, requirements as described in [Section 3.1](#).

Responsibilities of the Charge Person include:

- a. Select the necessary medical equipment, supplies and medications. Oversee that these items are procured.
- b. Responsible for the inventory of the supplies and equipment, both at the commencement and conclusion of the competition.
- c. Organize the emergency protocol and procedures.
- d. Assess and deal with on-site injuries.
- e. Determining need for further medical care.
- f. Dispatching a CALL PERSON to summon an ambulance and/or doctor.
- g. Assuming responsibility for the well-being of the injured person until medical help arrives.

2. The Call Person - Hosts should pre-assign an individual prior to the event to take responsibility for calling medical help if so requested by the Charge Person.

The responsibilities of the Call Person include:

- a. Knowing the location and access to public telephone at the venue.
- b. Preparing pre-determined list of local telephone numbers in order to call emergency personnel.
- c. Prepare a pre-arranged list of written instructions for access routes to all activity venues (to be read over the telephone when placing the emergency call – see attached sheet).

3. The Control Person - An individual may be needed to ensure that no one gets in the way of the Charge Person or emergency personnel when performing their duties. Assign someone from the team organization to act in the role during emergency situations.

CALL PERSON'S ACTION LIST:**1. FACILITY LOCATION AND CONTACT INFORMATION:**

- a. Exact location (address, GPS coordinates, etc.):

- b. Location of entry/exit gates and/or access doors:

- c. Your cell number:

- d. Phone number on site (if applicable/available):

2. TYPE OF EMERGENCY:

3. KEY PEOPLE CURRENTLY ON SITE and THEIR ACTIONS:

(for example, EMT, doctor(s), nurse(s), etc. .. currently attending to the athlete)

4. LOCAL EMERGENCY PHONE NUMBERS (911):

a.	Ambulance:
b.	Fire:
c.	Police:
d.	Medical Care (non-urgent):
e.	Hospital Emergency Dept:

5. LOCAL EQUINE EMERGENCY CARE PHONE NUMBERS:

a.	Veterinarian Name ON SITE (if applicable):
b.	ON SITE Phone:
c.	OFF SITE - Emergency Phone Services:
d.	Farrier:
e.	Other:

APPENDIX C.2 – EMERGENCY PROCEDURE POSTER

PLEASE FOLLOW THE BELOW GUIDELINES IN CASE OF AN EMERGENCY

These are minimum guidelines - an Emergency Action Plan will provide more details and must be followed, where available.



MEDICAL EMERGENCY

If there is an injury to any person (rider, spectator, volunteer, etc.) or a horse it must be reported ASAP to the office/announcer who will immediately call for assigned first responders.

1. **REMAIN CALM.**
2. **DO NOT MOVE AN INJURED PERSON.**
3. Protect the person from further injury, especially if a horse is loose.
 - a. Form a human wall around downed person/horse immediately until alternative arrangements are made if required.
 - b. Have someone stay with the injured person.
 - c. Clear and secure the area of anyone not directly involved with situation.
 - d. People with horses should move their horses to a secure location.
 - e. Spectators should move to a more secure area.
 - f. All persons should use their own discretion (RE: a loose horse) to secure their own safety first.
4. **DO NOT CALL 911 UNTIL ASKED BY THE FIRST RESPONDER/CHARGE PERSON AT THE SCENE.**
 - a. **IF YOU HAVE BEEN ASKED TO CALL/ARE THE CALL PERSON:**
 - i. **AFTER THE CALL, REPORT BACK TO THE FIRST RESPONDER/CHARGE PERSON AND THEN ADVISE OFFICE/ANNOUNCER THAT THE CALL HAS BEEN MADE.**
5. **REMAIN CALM.**
6. GIVE THE 911 OPERATOR THE FOLLOWING INFORMATION:
 - a. State your name.
 - b. Give the stable address (including specific directions - i.e., 1.5km from exit)
 - c. State the reason you require an ambulance.
 - d. State that someone will meet the ambulance at the front entrance.
 - e. State to have the ambulance turn off the siren upon entering the site.
 - f. Give the 911 operator a call back number.
7. Have someone waiting at the entrance to meet the ambulance.
8. Have a pathway cleared for ambulance to gain access to the injured person.



FIRE

1. In case of fire - call 911 or _____.
2. Ensure you explain the situation in full detail and that there are horses in the area.
3. Remain calm and safely evacuate the area.
4. Ensure someone is there to meet the fire trucks and that a path is cleared for them.

APPENDIX C.3 – ACCIDENT/INCIDENT REPORT FORM

Please complete:

1. *Online Form Submission* (preferred if available), **OR**
2. *Email completed form to:* vicepresident@equestriannl.ca

SECTION ONE: GENERAL INFORMATION

Facility Name:

Facility Owner:

Facility Owner Contact Information (phone and email):

Mailing Address (if known):

Competition/Event Name:

--

Competition Contact Name:

--

Contact (phone and/or email):

SECTION TWO: ACCIDENT/INCIDENT DETAILS*Please be exact in your descriptions***1. Is legal action:**

- | | | | |
|--------------|-----|----|-------|
| a. Possible? | YES | NO | _____ |
| b. Unlikely? | YES | NO | _____ |
| c. Certain? | YES | NO | _____ |

2. Date of occurrence:**Time of occurrence:****3. Location of occurrence (i.e., name of location, town/city/etc.):****4. Did the accident occur inside or outside?**

INSIDE

OUTSIDE

- a. If inside, describe indoor environment and location (i.e., lighting, temperature; stall, show ring, etc.):

- b. If outside, describe weather conditions and location:

5. Estimated number of people at the event:

- a. Competitors: _____
b. Spectators: _____
c. Other: _____

6. Estimated number of witnesses:

- a. Competitors: _____
b. Spectators: _____
c. Other: _____

7. Did an injury occur – state the nature of medical aid/treatment provided (if any) and by whom:**8. If person(s) injured, state names:****9. If person(s) injured, give brief description of the injury:**

10. Describe the incident in detail:

Explain exactly WHAT happened, precise location of WHERE it occurred, WHO was involved, WHEN it occurred, any precipitating circumstances which might have led to the occurrence, and all actions which resulted from the incident in attempting to deal with the incident (i.e. what was done to help or correct the situation)

11. Was the use of alcohol and/or drugs noticed in any way?

(if YES, please describe what/how/by whom)

12. Number of people involved in the accident:**Number of minors involved:****13. List the names of persons directly involved with this incident:**

Name:	Age:	Phone Number:

14. List the names of witnesses to this incident. Witnesses must sign report if possible (see next section)

(witnesses are strongly encouraged to submit their own report, especially if signature(s) not possible):

Name:	Age:	Phone Number:

15. If an ambulance was called:

State the name of the company:

Ambulance Attendant (if known):

16. If the injured person(s) were transported to the hospital via ambulance, please indicate what hospital:

17. If the injured person(s) were transported to the hospital NOT by ambulance, please state how and by whom they were transported, and indicate which hospital:

18. Describe any equipment or materials which may have caused or been involved in the occurrence and note any deficiencies in equipment/facility/etc.:

19. Itemize any additional particulars not covered in this form that may be of importance or pertinent to the incident:

SECTION THREE: WITNESS SIGNATURES

I hereby verify I was present and a witness to the accident as reported as having occurred at this event:

Name (please print):

Signature:

Contact Information
(phone and mailing address):

SECTION THREE: SUBMISSION

This report was completed and submitted by:

Name:

Reason for Attending Competition/Event (i.e., role/position/etc.):

- | | | | |
|--|---|--|--|
| <input type="checkbox"/> Judge | <input type="checkbox"/> Steward | <input type="checkbox"/> First aid personnel | <input type="checkbox"/> Competitor |
| <input type="checkbox"/> Judge's Assistant | <input type="checkbox"/> Announcer | <input type="checkbox"/> Competition Committee | <input type="checkbox"/> Ring/Support Crew |
| <input type="checkbox"/> Spectator | <input type="checkbox"/> Coach/Instructor | <input type="checkbox"/> Other: _____ | |

Contact Information (phone, email and mailing address):

Signature:

Date (must include day, month and year):

APPENDIX D – MISCELLANEOUS

List of Appendices

APPENDIX D.1 - EXAMPLES OF LEGAL AND ILLEGAL EQUIPMENT/TACK

APPENDIX D.1 – EXAMPLES OF LEGAL AND ILLEGAL EQUIPMENT/TACK

The information below are examples of legal and illegal equipment and/or tack – this is not an exhaustive list.

SECTION ONE: LEGAL ENGLISH BITS

Pelham

- Pictured mouthpiece: French Link (curb chain required)



Pelham – Rein Converters

- Pictured mouthpiece: Happy Mouth (curb chain required)

Each side of single rein attaches to rolled leather section of converter.
(also shows correct placement of reins if using two reins – snaffle ring and curb ring)



Full Cheek Snaffle

- Pictured mouthpiece: Happy Mouth (also shows cheek pieces/bit keepers)



Full Cheek – Cheek Pieces (in bridle)

- Pictured: shows correct placement of cheek pieces when mounted on bridle



D Ring Snaffle

- Pictured mouthpiece: Single-jointed with copper inlay (copper rollers also legal)



D Ring Snaffle – Fixed rein attachments

- Pictured mouthpiece: Double-jointed with medium-low port
(curb chain or strap required)

**D Ring Snaffle – Fixed rein attachments (in bridle)**

- Pictured mouthpiece: Mullen mouth with medium port
- Pictured: shows correct placement of cheek pieces of bridle to bit (top attachment) and correct placement of rein to bit (lower attachment)
(curb chain with cover or strap required)

**Mechanical Hackamore**

(legal for Speed Division classes only (Western Speed or Jumper) – curb strap or chain required where appropriate)




**Baucher/Hanging Cheek Snaffle**

- Pictured mouthpiece: Single-jointed







**Baucher Snaffle (in bridle)**

- Pictured: shows correct placement of cheek pieces to bit ring, and correct placement of rein to bit



Loose Ring Snaffle <ul style="list-style-type: none">- Pictured mouthpiece: Single-jointed (bit guards/keepers NOT permitted)	
Kimberwick <ul style="list-style-type: none">- Pictured mouthpiece: Mullen mouth with low port (curb chain required) <p>One rein may be affixed to upper or lower rein slot per side, or two reins may be affixed to each rein slot. Junior/minor competitors only: One rein may be attached outside rein slots altogether.</p>	
Gag/Elevator Snaffle <ul style="list-style-type: none">- Pictured mouthpiece: Single-jointed (legal for Speed Division classes only (Western Speed or Jumper))	

SECTION TWO: LEGAL WESTERN BITS


Curb with Cathedral Mouth (curb chain or strap required)			
Curb with High Port (double-jointed) (curb chain or strap required)			
Curb with Low Port - Pictured: including fixed curb chain/strap holders			
Curb with Copper Inlay (curb chain or strap required)			
Curb with French Link (curb chain or strap required)			
Tom Thumb Curb - Pictured: including fixed curb chain/strap holders (curb chain or strap required)			

Western D Ring Snaffle (curb strap recommended)	
Western D Ring Snaffle – French Link with copper inlay (curb strap recommended)	
Bosal (only horses five years of age or younger)	

SECTION THREE: LEGAL EQUIPMENT

Western Curb Chain (double chain)	A black leather strap with two silver-colored metal buckles, connected by a chain of small, interlocking links.
Western Curb Chain (single chain)	A brown leather strap with two silver-colored metal buckles, connected by a chain of small, interlocking links.
Western Curb Strap (flat strap in middle)	A brown leather strap with two silver-colored metal buckles, connected by a flat leather strap in the middle.
English Curb Chain (hooks not pictured)	A chain of interlocking links, with a hook at each end.
Curb Chain Cover	A black leather strap with two silver-colored metal buckles, connected by a chain of interlocking links. The strap has a label that reads "EquiFit, Inc.".

SECTION FOUR: ILLEGAL EQUIPMENT

<p>Western Curb Straps</p> <p>Illegal Reasoning:</p> <ul style="list-style-type: none">- Rounded, rope material in middle <p>Illegal Reasoning:</p> <ul style="list-style-type: none">- Rounded leather in middle	
<p>Western Noseband (of any type, except in Western Speed division)</p>	